

- NB:**
1. This outreach report should complement and verify, but NOT duplicate, the Paediatric Dashboard.
 2. Confirm that completion of Dashboard indicators is up to date (see Appendix – Timeframes) and that your experience during your visit matches the indicator assessment.
 3. Highlight 2 – 3 key challenges in each section with a recommended redress plan and follow up progress with the recommendation on your next visit.

HOSPITAL:	
At least one on-site paediatric support visit report to be completed every 3 months.	

Date of visit	On- / Off site	Name and Designation	Date of visit	On- / Off site	Name and Designation

PAEDIATRIC LEADERSHIP	
Name & qualification of nurse in charge of paediatric ward:	

Name of nurse in charge during visit:	January	February	March	April	May	June						
	July	August	September	October	November	December						
Name of doctor in charge of ward during visit:	January	February	March	April	May	June						
	July	August	September	October	November	December						
Name of doctor in charge of POPD:	January	February	March	April	May	June						
	July	August	September	October	November	December						
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Length of time MO has been in the ward												
MO also responsible for the following areas												
N ^o of MOs on call roster – ie sufficient MOs												
Weekly telephonic ward round (Y/N)												

APPENDIX: PAEDIATRIC DASHBOARD TIMEFRAMES

- NB**
1. This is a guideline on timeframes for completion of the Paediatric Dashboard Indicators
 2. Indicator should be assessed in the month(s)/quarters that are clear
 3. Use it to monitor compliance with implementation

Domain	Indicator	Time Frame	Tool Completion	Tool	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4	
Health Systemes	Implementation plan	Quarterly	NA	DCST report																	
	Non-rotating allocated MO	Quarterly	NA	Outreach report																	
	OM qualification	Quarterly	NA	DCST report																	
	N° of MOs in Hosp. (1°)	Quarterly	NA	Outreach report																	
	Appropriate Paed cover (2°/3°)	Quarterly	NA	Call roster																	
	Consumables Checklist	Monthly	OM	Checklist & DCST report																	
	Pharmaceuticals	Monthly	OM	Checklist & Outreach report																	
	Infrastructure assessment	Annual	DCST	Tool 1																	
	Infrastructure development plan	Annual	NA	DCST report																	
	Approp. N° of HC beds	Quarterly	NA	Outreach report																	
	Equipment assessment	6 monthly	DCST & AM	Tool 2																	
	Equipment bed audit	6 monthly	DCST & AM	Tool 3																	
	Equip procurement plan	Annual	NA	DCST report																	
	Standardised equipment (assets) register	Quarterly	NA	DCST report																	
	Daily equipment maintenance checks	Quarterly	Staff	Checklists & DCST report																	
	Support services assessment	Quarterly	QAM	Tool 4																	
	Maintenance register	Monthly	OM	DCST report																	
	Systems Assessment	Quarterly	QAM	Tool 5																	
	Paediatric ADD	Quarterly	NA	DCST report																	
	Standardised Paed record	Quarterly	NA	Outreach report																	
Transfer Register	Quarterly	NA	DCST report																		
Handover Register	Quarterly	NA	Outreach report																		

Domain	Indicator	Time Frame	Tool Completion	Tool	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4
Human Resources	Human Resources Assessment	Quarterly	DCST	Tool 6																
	Staff data base	Monthly	OM	Tool 6																
	Skills audits	Monthly	OM	DCST report																
	Appropriate N° of nurses	Quarterly	NA	Tool 6																
	Non rotation of staff	Quarterly	NA	Tool 6																
	Daily MO ward round	Monthly	NA	Outreach report																
	% of staff ETAT trained	Quarterly	NA	Outreach report																
	% of staff IMAM trained	Quarterly	NA	Outreach report																
Clinical Care	IPC Assessment	Monthly	IPC	Tool 7																
	Hand washing Assessment	Monthly	IPC	Tool 8																
	Paediatric Unit Audit	Quarterly	ANM	Tool 9																
	Lodger Facility Audit	Quarterly	QAM	Tool 10																
	Paediatric Care Audit	Monthly	OM/MO	Tool 11																
	Record Audit - general	Monthly	OM/MO	Tool 12																
	Clinical Audit – ARI	Monthly	MO	Tool 13																
	Clinical Audit - SAM	Monthly	MO	Tool 14																
M&E	Clinical Audit - Diarrhoea	Monthly	MO	Tool 15																
	M&E Assessment Tool	Quarterly	M&E	Tool 16																
	Child PiP meeting	Monthly	NA	Outreach report																
	Maternal Interviews	Monthly	ANM	Tool 17																
POPD	Paediatric Dashboard	Monthly	QAM	Dashboard																
	Infrastructure Audit	Annual	DCST	Tool 18																
	Systems Audit	Quarterly	QAM	Tool 19																
	Record Audit	Monthly	MO	Tool 20																