



Ablutions Checklist

| Unit: | Week, Month and Year: | | | | | | |
|--|-----------------------|--|--|--|--|--|--|
| Complete daily. Cleaner ticks each completed task & signs once all completed. Supervisor signs that all tasks have been completed satisfactorily. Display in plastic sleeve in ablutions room. | | | | | | | |
| Date | | | | | | | |
| 0800 | | | | | | | |
| Toilet bowels clean & odour free | | | | | | | |
| Toilet paper available at each toilet | | | | | | | |
| Basins clean | | | | | | | |
| Paper towels available | | | | | | | |
| Liquid soap available | | | | | | | |
| Environment clean and tidy | | | | | | | |
| 1000 | | | | | | | |
| Toilet bowels clean & odour free | | | | | | | |
| Toilet paper available at each toilet | | | | | | | |
| Basins clean | | | | | | | |
| Paper towels available | | | | | | | |
| Liquid soap available | | | | | | | |
| Environment clean and tidy | | | | | | | |
| Sanitary Bins- Clean & emptied | | | | | | | |
| 1200 | | | | | | | |
| Toilet bowels clean & odour free | | | | | | | |
| Toilet paper available at each toilet | | | | | | | |
| Basins clean | | | | | | | |
| Paper towels available | | | | | | | |
| Liquid soap available | | | | | | | |
| Environment clean and tidy | | | | | | | |
| 1400 | | | | | | | |
| Toilet bowels clean & odour free | | | | | | | |
| Toilet paper available at each toilet | | | | | | | |
| Basins clean | | | | | | | |
| Paper towels available | | | | | | | |
| Liquid soap available | | | | | | | |
| Environment clean and tidy | | | | | | | |
| 1800 | | | | | | | |
| Toilet bowels clean & odour free | | | | | | | |
| Toilet paper available at each toilet | | | | | | | |
| Basins clean | | | | | | | |
| Paper towels available | | | | | | | |
| Liquid soap available | | | | | | | |
| Environment clean and tidy | | | | | | | |
| Cleaner sign | | | | | | | |
| Supervisor sign | | | | | | | |
| 2000 | | | | | | | |
| Toilet bowels clean & odour free | | | | | | | |
| Toilet paper available at each toilet | | | | | | | |
| Basins clean | | | | | | | |
| Paper towels available | | | | | | | |
| Liquid soap available | | | | | | | |
| Environment clean and tidy | | | | | | | |
| Sanitary Bins- Clean & emptied | | | | | | | |
| 0600 | | | | | | | |
| Toilet bowels clean & odour free | | | | | | | |
| Toilet paper available at each toilet | | | | | | | |
| Basins clean | | | | | | | |
| Paper towels available | | | | | | | |
| Liquid soap available | | | | | | | |
| Environment clean and tidy | | | | | | | |
| Cleaner sign | | | | | | | |
| Supervisor sign | | | | | | | |