

SICK & SMALL AUDIT: MTHLY SUMMARY

Hospital: Unit: Month and Year:

- 1. Record scores for each record audited.
- 2. Final scores obtained for the month must be recorded on annual clinical &record score sheet.
- 3. Action plans should focus on gaps that are common to most records or occur regularly (month to month)
- 4. Regional and Tertiary hospitals should in addition complete 1 Advance care plan audit per month.

Record No.	Record 1	Record 2	Record 3	Record 4	Record 5	Ave. Totals
Records & History	%	%	%	%	%	%
Assessment & planning	%	%	%	%	%	%
Nursing & Medical care	%	%	%	%	%	%
Medications	%	%	%	%	%	%
Nutrition	%	%	%	%	%	%
Family centred care	%	%	%	%	%	%
Discharge/Death	%	%	%	%	%	%
Prematurity	%	%	%	%	%	%
Respiratory Distress	%	%	%	%	%	%
Nosocomial sepsis	%	%	%	%	%	%
Jaundice	%	%	%	%	%	%
Final Scores:	%	%	%	%	%	%

Advance care plan

Patient details	%
Participants in plan	%
Care plan context	%
Plans moving forward	%
Medication	%
Support and follow-up	%
File documentation	%
FINAL SCORE:	%

Gaps identified in records	Also noted Prev. month.

Action plan Action	Responsik	ole Time	Follov	/ UD
Action	person/	s frame	101100	a up
1.				
2.				
3.				
4.				
5.				
Sign:	I	Print:		
Practice No.				
1.403100 1101				