



## KWAZULU-NATAL PROVINCE

HEALTH  
REPUBLIC OF SOUTH AFRICA

### DIRECTORATE:

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31 October 2024

**RE: 2025 PHARMACIST INTERNSHIP PROGRAMME: GUIDELINES FOR APPLICANTS**

### MINIMUM REQUIREMENTS

A Bachelor of Pharmacy degree

Registration with the South African Pharmacy Council as a Pharmacist Intern.

### APPLICATIONS

1. All applicants must apply using the online application portal. This will ensure easy traceability of application submission and confirmations to the applicants.
2. The candidates will have 14 days to submit applications, from (start date) to (end date). You are advised to be patient and spread the system load over 2 weeks instead of overloading the system in one or a few days. First-in application does not imply you will be successful in obtaining a pharmacist internship position.
3. No physical applications will be accepted.
4. Uploading of supporting documents should be compressed pdf files with the file size not exceeding 2MB.
5. The applicant's choice of hospitals (a maximum of 5) must be given with the application. There is no guarantee that this choice will be acceded to, and an alternate appointment may be offered to the applicant.
6. Only applicants seeking a full 12 months of internship should apply. No applications seeking only 400 hours of internship i.e., to supplement an Academic or Industrial internship will be considered.
7. Where the applicant has a bursary from the KZN Department of Health, this must be clearly stated in the application. The District that provided the bursary must be stated. All bursary holders will be verified.
8. Applications must be submitted via the online portal by **08 November 2024**. The online portal will be dysfunctional after the closing date.
9. Following completion of the Z83 form, you are required to print the form and sign the application prior to uploading.
10. Where outstanding documents need to be submitted after the closing date you will need to clearly communicate this via email address [Pharmacy.Admin@kznhealth.gov.za](mailto:Pharmacy.Admin@kznhealth.gov.za).

GROWING KWAZULU-NATAL TOGETHER

## **APPOINTMENTS**

Because of the large number of applications for internships, and the fact that these are positions for a fixed period of training and not permanent employment, applicants will not be interviewed. Appointments will be based on what posts are available at the time, the needs of the hospitals and Department and the availability of tutors. The following may also be considered:

1. Nationality - preference will be given to South African Citizens or those with Permanent Residents status, and to persons resident in the Province of KwaZulu-Natal. Foreign students will be placed if sufficient places are available. These persons will, however, must produce written permission from the Foreign Workforce Management Programme (FWMP) of the National Department of Health in Pretoria to apply for an internship. Any subsequent job offer will have to be endorsed by the FWMP before the intern can be appointed. A valid study/work permit from Foreign Affairs will also be required.
2. Academic Interns' applications will not be considered.
3. KZN DOH Bursary Holders (including KZN Organisations with MOA with the KZN DOH) – while the internship year is not taken as a bursary payback year, KZN DOH bursary holders will be given preference when appointments are undertaken to prepare the interns for future possible placements.
4. A willingness to work in presently under-serviced areas.
5. Requirements of the Employment Equity Plan.
6. Academic record – copies of each year's results must be submitted with applications.

NOTE: Further study during 2025 will not be considered when making appointments. Registration for postgraduate studies will not ensure appointment in a pharmacy close to an Academic Institution.

## **INTERNSHIP**

A Pharmacy Internship is compulsory for those who have completed a Bachelor of Pharmacy (or equivalent) degree and who wish to register with the South African Pharmacy Council (SAPC) as a Pharmacist. Pharmacy Internship can be completed in any of the following pharmacy sectors: community pharmacy, manufacturing pharmacy, institutional pharmacy (private and public sector). Students/applicants should familiarize themselves with the requirements and obligations for internship. The SAPC requires Internship to cover a full 12 months. Vacation leave (22 days) and sick leave is included in this period. Any additional time away from work e.g., unauthorised absence from work, unpaid leave (i.e., approved leave more than the allowed 22 days' vacation leave) will result in the period of internship being not completed within the one-year contract period. In that case you will have to find an alternative appointment for completion of your internship as the posts are for new applicants each year. Abuse of sick leave will be viewed in a serious light. Interns are required to work a 40-hour week (including weekends and public holidays).

## CONDITIONS

- a) Registration with the South African Pharmacy Council as a Pharmacist Intern – The prospective Intern will be responsible for registering with the SAPC, including the payment of the relevant fees. It would be in the interests of the intern to confirm with the SAPC before assuming duty that they have been successfully registered.
- b) Successful Pharmacist Interns are normally offered as a fixed contract for the period 1 January to 31 December of each year.
- c) Successful applicants must be available to begin the internship on the first working day of January 2025. Those who must write a supplementary examination or for other reasons cannot start their internship at the beginning of January will be deemed not to have accepted any offer of an internship made by the Department and the post will be re-allocated. No late start may be negotiated between the applicant and the Tutor /Pharmacy Manager.
- d) The period of the fixed contract for internship is 12 months – there will be no extension of Pharmacist Internship contract beyond 12 months.

## TRAINING INSTITUTIONS

The lists at the end of this document are given as a guide to where internships may be offered. These lists will change from time to time, dependent on availability of posts and tutors, etc.

## ACCOMMODATION AND TRANSPORT

Accommodation and transport to and from work during the internship are the responsibility of the intern. Some institutions may have accommodation at the hospital, but this cannot be guaranteed. The prospective intern should contact the hospital directly to ascertain if accommodation will be available and the costs involved. Any arrangement in this regard is between the intern and hospital management and not Head Office.

## IMPORTANT NOTES

1. All students are aware that they need to do an internship after completing the academic section of the pharmacy course. It is therefore in their own interests to investigate various opportunities for internships. They are welcome to make themselves known to the Pharmacy Managers at KZN DOH Health facilities. This will enable the student to obtain some indication at an early stage whether he or she would like an internship at a provincial hospital and what services are offered at hospitals.
2. It is vital to note that the number of applications received will, in all probability, exceed the number of posts available in the KZN Department of Health. Applicants are thus warned not to presume that a post will be available for them. They are encouraged to make enquiries in other sectors of pharmacy as well.
3. **Offers** are made by the Provincial Head Office, in consultation with training facilities.
4. **Appointments** are done locally by each facility.
5. **Transfers** are negotiated between facilities. Head Office will not find places for those who wish to move after the initial appointment. Fees payable to the SAPC to cede an internship to another tutor will be payable by the Intern. **There will not be cross-transfers to other provinces.**

6. If there is any fraudulent information is detected in your application, you will be disqualified, and the matter will be reported to SAPS (South African Police Services and SAPC (South African Pharmacy Council)).
7. Ensure that the provided contact details (email address & cell number) are captured correctly, and you will have access to them between now and 31 December 2024.

**TIME FRAMES:**

Closing date for applications:	08 November 2024
Appointments finalised by:	29 November 2024
Confirmation of acceptance by:	within 3 days of receipt of offer

**CONTACT DETAILS:**

Pharmaceutical Services  
Tel: 033 940 2465

Email: [pharmacy.ho@kznhealth.gov.za](mailto:pharmacy.ho@kznhealth.gov.za)

Internet: <http://www.kznhealth.gov.za>

**KZN DEPARTMENT OF HEALTH INSTITUTIONS**

The attached list in the appendix is given only as a guide to those applying to undertake a pharmacist internship with the KZN Department of Health. There is no guarantee that that your application will be successful. Thus you are advised to seek internship appointment opportunities with other organisations or establishments.

Yours sincerely



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**MR VC DLAMINI**  
**SENIOR MANAGER: PHARMACEUTICAL SERVICES**  
**CLINICAL SUPPORT SERVICES**

District	Institution
Amajuba	Madadeni Hospital*
Amajuba	Danhauser Community Health Centre
Amajuba	Newcastle Provincial Hospital
Amajuba	Niemeyer Memorial Hospital
eThekwini	Addington Hospital
eThekwini	Dr Pixley Ka Isaka Seme Memorial Hospital*
eThekwini	Cato Manor Community Health Centre*
eThekwini	Clairwood Hospital
eThekwini	King Dinuzulu Hospital*
eThekwini	KwaMashu Community Health Centre *
eThekwini	KwaDabeka Community Health Centre
eThekwini	Mahatma Gandhi Memorial Hospital
eThekwini	McCord Provincial Eye Hospital
eThekwini	Osindisweni Hospital
eThekwini	Phoenix Community Health Centre*
eThekwini	Prince Mshiyeni Memorial Hospital
eThekwini	St Mary's Hospital Marianhill
eThekwini	RK Khan Hospital
eThekwini	Tongaat Community Health Centre
eThekwini	Wentworth Hospital*
eThekwini	Inkosi Albert Luthuli Central Hospital*
Harry Gwala	Christ The King Hospital
Harry Gwala	St. Apollinaris Hospital
Harry Gwala	East Griqualand & Usher Memorial Hospital
Harry Gwala	Rietvlei Hospital*
Harry Gwala	Pholela Community Health Centre*
Harry Gwala	St Margarets CHC* (formerly St Margarets TB Hospital)
iLembe	Ndwedwe Community Health Centre
iLembe	General Justice Gizenga Mpanza Regional Hospital*
iLembe	Montebello Hospital*
iLembe	Sundumbili Community Health Centre*
iLembe	Umphumulo Hospital
iLembe	Untunjambili Hospital*
King Cetshwayo	Catherine Booth Hospital
King Cetshwayo	Eshowe Hospital*
King Cetshwayo	Ngwelezana Hospital*
King Cetshwayo	Queen Nandi Regional Hospital
Ugu	Gamalakhe Community Health Centre
Ugu	GJ Crookes Hospital
Ugu	Port Shepstone Hospital*
Ugu	Murchison Hospital*
Ugu	St Andrews Hospital
Ugu	Mfundo Arnold Lushaba Community Health Centre
uMgungundlovu	Harry Gwala Regional Hospital (formerly Edendale Hospital)
uMgungundlovu	Grey's Hospital

District	Institution
uMgungundlovu	Appelsbosch hospital
uMgungundlovu	East Boom Community Health Centre
uMgungundlovu	Northdale Hospital*
uMgungundlovu	Imbalenhle CHC
uMgungundlovu	Richmond Hospital
Umkhanyakude	Bethesda Hospital
Umkhanyakude	Hlabisa Hospital
Umkhanyakude	Mseleni Hospital*
Umkhanyakude	Manguzi Hospital
Umkhanyakude	Othobothini Community Health Centre
Umkhanyakude	Mosvold Hospital
Umzinyathi	Church of Scotland Hospital
Umzinyathi	Greytown Hospital
Umzinyathi	Dundee Hospital
Umzinyathi	Pomeroy Community Health Centre
Umzinyathi	Charles Johnson Memorial Hospital
Umzinyathi	Church of Scotland Hospital
uThukela	Estcourt Hospital
uThukela	Emmaus Hospital*
uThukela	Ladysmith Regional Hospital*
uThukela	St Chads Community Health Centre
Zululand	Benedictine Hospital
Zululand	Nkonjeni Hospital
Zululand	Itshelejuba Hospital
Zululand	Vryheid Hospital
Zululand	eDumbe Community Health Centre*
<b>Important Note:</b>	Facilities marked with * (asterisk) are in the process of renewing training accreditation status and/ tutor registration status with SAPC. Should they not be finalised at the time of appointment offers; they will not be considered for placement of interns. Candidates will be allocated to alternative available facilities.