health
Department:
Health
PROVINCE OF KWAZULU-NATAL

PROCESS FOR APPLYING FOR PERMISSION TO CONDUCT RESEARCH WITHIN THE KWAZULU-NATAL DEPARTMENT OF HEALTH

Purpose:

- Systematic detail of the process for conducting research at Public Health Institutions in KwaZulu-Natal.
- To ensure that the process is streamlined and efficient.

1 FINALISATION OF PROPOSAL

Develop the research proposal. Ensure that the proposal undergoes rigorous scientific evaluation and is approved by a scientific committee.

2 APPLY FOR ETHICS

Apply to an Ethics Committee registered with the National Health Research Ethics Council (NHREC).
Get Provisional/Full Ethics Approval

3 SEEK INSTITUTIONAL SUPPORT

Approach the Manager at the Institution/Site at which you wish to conduct your study at. Provide details of your study so that they can provide you with a Letter of support.

4 INSTITUTIONAL SUPPORT

1 -3 Facilities → Individual Facilities

≥ 4 Facilities → District Manager

≥ 4 Districts → Programme Manager

5 APPLY ON THE NATIONAL HEALTH RESEARCH DATABASE (NHRD)

http://nhrd.hst.org.za

- Research Proposal
- Ethical Clearance
- Letter of Support

Clinical Trials

- SAPHRA Approval (Full/Provisional)
- DoH Application Form & Checklist
- Insurance Certificate
- Dispensing License

** N.B. NHRD Reference Number **

6 PHREC APPROVAL

Takes ≈ 3 weeks
Letter is uploaded on NHRD Go to "Manage Proposals" → "View Documents" → "DOH/PHREC Approval"

7 FULL ETHICS APPROVAL

Submit your PHREC approval to your Ethics Office to obtain Full Ethical Clearance

8 BEGIN DATA COLLECTION

Report to the Institution at which you will be collecting data and begin data collection and analysis

9 DISSEMINATION OF FINDINGS

- Send electronic copy of report to HRKM
- Present findings to research site/ Programme Managers
- Inform participants of findings

FINISH!

Congratulations!
You have successfully completed your research study.

CONTACT DETAILS:

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http://portal.kznhealth.gov.za/components/sps/hrkm/SitePages/Home.aspx