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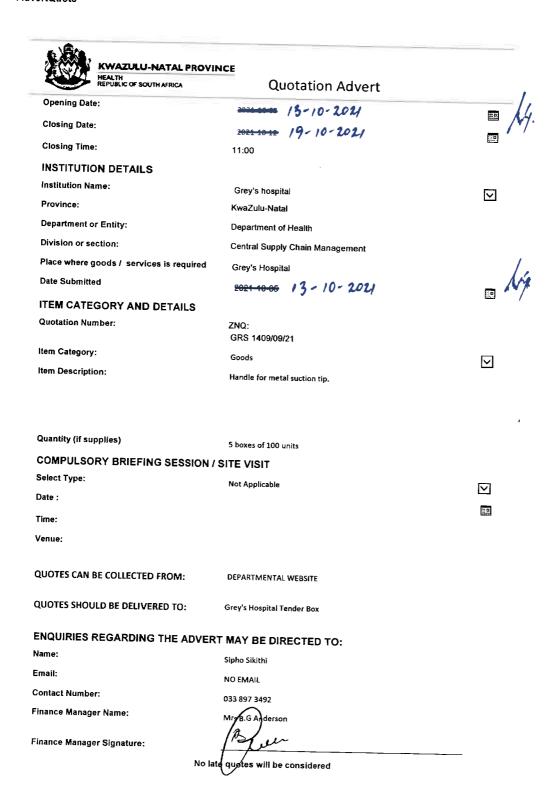
CORPORATE INFORMATION COMPONENTS

DIRECTORY

DISTRICT OFFICES

KZN Health > Components > Supply Chain Management

AdvertQuote



## STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT UNDER R30 000 00

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- The price quoted must include VAT (if VAT vendor)
- The department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- The bidder must ensure the correctness & validity of quote: that the price(s), rate(s) & preference quoted cover all for the work/stem (s) & accept that any mistakes regarding the price (s) & calculations will be at the
- The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions

- 1.5 The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.

  1.6 This quotation will be evaluated specification & correctness of information.

  1.7 Only offers that comply with or greater than specification will be considered.

  1.8 Late quotes will not be considered.

  1.9 All products supplied must be valid for a minimum period of six months.

  1.10 A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.

  1.11 All delivery costs must be included in the quote price, for delivery at the prescribed destination.

  1.12 Only firm prices will be accepted. Such prices must remain firm the contract period. Non-firm prices (including rates of exchange variations) will not be considered.

  1.1 In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.

  1.14 If samples / compulsory site inspection / briefing session are required, the supplier will be informed in due course.

- course.

  1.15 The supplier shall furnish any information, when requested.

  1.16 In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a In the event that the tax compliance startus has raised on CSD, it is the suppliers responsibility to provious a SARS pin in order for the institution to validate the tax compliance status of the supplier. The supplier shall indemnify the KZN Department of Health (aka the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part
- of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

  1.18 If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the cument prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

  1.19 The purchaser, may terminate this contract in whole or in part if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract at a to perform any other obligation(s) under the contract, or has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

  1.20 The purchaser may prount, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.

- services similar to unoze unocanereo, ano me suppirer snat be tiacre to me purchaser for any excess or such similar goods, works or services,

  Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a

- 1.22 In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders having multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be
- 2. SPECIAL INSTRUCTIONS AND NOTICES TO SUPPLIERS REGARDING THE COMPLETION OF THIS
- QUIOTATION.
  Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural
- Oriess inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with vervis importing the masculine genders shall include the feminine and the neuter. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated. Quotation submitted must be complete in all respects. Any afteration made by the bidder must be initialled.

  Use of correcting fluid is prohibited. Quotation will be opened in public as soon as practicable after the closing time of quotation. Where practical prices are made unable at the time of opening quotations.

- Where practical, prices are made public at the time of opening quotations.

  If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS
- Coutation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations bids may be resided as he bein invalid. rejected as being invalid.

  All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept
- An quotation is reterred in seased envelopes with the relevant quotation numbers on the envelopes are kept unoperned in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, a shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope seaded and the quotation number written on the envelope. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 3.5
- No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.

  Quotation documents must not be included in packages containing samples. Such quotations may be rejected 36

## **DECLARATION OF INTEREST**

- 1. Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where
  - the bidder is employed by the state; and/or

any municipality or municipal entity;

the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. Ir	order to give effect to the abo	ve, the following questionnaire mus	t be co	ompleted and submitted with the quote.			
2.1.	Full Name of bidder/represer	ntative	24	Company Registration Number:			
2.3.	a comon occabica in the Colli	pany (director, trustee, shareholder	;):2.6.	VAT Registration Number:	••••••		
2.8.	The names of all directors / t employee / persal numbers n Are you or any person conne	rustees / shareholders / members, t nust be indicated in paragraph 3 belocted with the bidder presently employed	IW	idividual identity numbers, tax referenc	e numb	[TICK APPLICAB	LE
2.8.1	. If so, furnish the following par	rticulars:		-		YES NO	_
	Name of person / director / tru	stee / shareholder/ member:		Hart I I			
	The state motitudon at Wil	non you of the beison connected to t	me nm	Mer is employed.			
	. comon cocapica in the state	HISHIDHOH		Any other perticulars.			
2.0,2	in the public sector?	ed by the state, did you obtain the a	pprop	riate authority to undertake remunerati	ve work	outside employm	ent
	m are public ocolor:	of of such authority to the quote docu				YES NO	Г
(Note: F	ailure to submit proof of such	authority, where applicable, may res	ıment	! the discustification of the second of the		1 110	—
2.8.2	.2. If no, furnish reasons for r	non-submission of such proof:	uit in	ne disqualification of the quote.)			
2.9.	Did you or your spouse, or an	IV of the company's directors / truste		hareholders / members or their spouse			
	are in are provided taciac ill	ionus?			s cond		the
2.9.1	. If so, furnish particulars:					YES NO	
2.10.	Do you, or any person connec	ded with the bidder, have any relatio	nchin	(family, friend, other) with a person em	nloved	by the state and u	ha
	may be inversed with the cash	ualion and or adilidication of this dif	nte:/		pioyed		7110
2.10.	<ol> <li>If so, furnish particulars:</li> </ol>			***************************************		YES NO	╝
2.11.	employed by the state who ma  I. If so, furnish particulars:	cted with the bidder, aware of any re ay be involved with the evaluation ar	lation: nd or a	ship (family, friend, other) between any adjudication of this quote?		YES NO	
2.12.	or not they are bidding for this	/ trustees / shareholders / members /	of the	company have any interest in any other	related	companies wheth	ner
3. F NB:	Full details of directors / trus The Department Of Health will to ensure that their details are	tees / members / shareholders. validate details of directors / trust	ees /	members / shareholders on CSD. It is epartment cannot validate the informanal Treasury Instruction Note 4 (a) 201	tian an	opliers' responsibil CSD, the quote v	ity vill
4	DECLARATION			, (-7			
I, TH FURI	E UNDERSIGNED (NAMI NISHED IN PARAGRAPH	E) S 2.		CERTIFY THA	Г ТНЕ	INFORMATIO	N
I ACC PROV	CEPT THAT THE STATE VE TO BE FALSE.	MAY REJECT THE QUOTE O	R AC	T AGAINST ME SHOULD THIS	DECL	ARATION	
	of bidder	Signature		Position	 Date		
	means -						
į,	iny national or provincial department constitutional institution within the mea lot, 1999 (Act No. 1 of 1999);	at, national or provincial public entity or aning of the Public Finance Management	d) ı	provincial legislature; national Assembly or the national Council of prov Parliament	inces; or		

Parliament.

<sup>2&</sup>quot;Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.