



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

MINUTES OF THE DEPARTMENT OF HEALTH BRIEFING SESSION: ZNQ/HOH/0679/22 : Minor Repairs & Renovations At Estcourt Mortuary

VENUE: Estcourt Mortuary, Estcourt.

DATE: 13 September 2021

TIME: 11:00

1. Opening

The meeting opened at 11:00.

2. Present officials

Technical Advisors

✓ Mr Z.Madonsela

Attendance registers were circulated to the potential bidders who were present.

3. PURPOSE OF THE MEETING

- Z.Madonsela stressed that the CIDB Grading for this BID is 1 GD or 1ME or Higher.
- The closing date was extended from 14 September 2021 to 17 September 2021 at 11:00. All bidders were contacted telephonically as well as via email to confirm this.
- Financial requirements clause was removed from the Evaluation Criteria.
- The meeting was adjourned at 12:05.

T.Ashby (SCM)

SharePoint

Thusi Claudia Sindisiwe ?

KZN Health > Components > Supply Chain Management

AdvertQuote

**KWAZULU-NATAL PROVINCE**
HEALTH
REPUBLIC OF SOUTH AFRICA

Quotation Advert

Opening Date:	2021-09-07
Closing Date:	2021-09-14
Closing Time:	11:00
INSTITUTION DETAILS	
Institution Name:	Head Office Quotations
Province:	KwaZulu-Natal
Department or Entity:	Department of Health
Division or section:	Central Supply Chain Management
Place where goods / services is required	Estcourt Forensic Mortuary
Date Submitted	2021-09-07

ITEM CATEGORY AND DETAILS

Quotation Number:	ZNQ: HOH/0679/22
Item Category:	Services
Item Description:	Minor Renovation: Estcourt Forensic Mortuary
Quantity (if supplies)	01

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type:	Compulsory Briefing Session
Date :	2021-09-13
Time:	11:00am
Venue:	Estcourt Forensic Mortuary

QUOTES CAN BE COLLECTED FROM: www.kznhealth.gov.zaQUOTES SHOULD BE DELIVERED TO: Quotations.scmh@kznhealth.gov.za or hand deliver at 310 Jabu Ndlovu Street

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name:	Nelisiwe Zungu
Email:	Nelisiwe.zungu@kznhealth.gov.za
Contact Number:	033 815 8418
Finance Manager Name:	Mr. T. Ashby

Finance Manager Signature:

No late quotes will be considered

STANDARD QUOTE DOCUMENTATION OVER R30 000.00

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: DEPARTMENT OF HEALTH- CENTRAL SCM

DATE ADVERTISED: 07/09/2021

PHYSICAL ADDRESS: 310 JABU NDLOVU STREET, SCM OFFICES, PIETERMARITZBURG, 3201

ZNQ NUMBER: HOH/0679/22 CLOSING DATE: 14/09/2021 CLOSING TIME: 11:00

DESCRIPTION: Minor Renovation: Escourt Forensic Mortuary

CONTRACT PERIOD: VALIDITY PERIOD 60 Days

SARS PIN:

CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.

UNIQUE REGISTRATION REFERENCE

DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)

310 JABU NDLOVU STREET, PIETERMARITZBURG, SCM OFFICES, TENDER ADVISORY

Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.

The quote box is open from 08:00 to 15:30.

ALL QUOTES MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)

THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

THE FOLLOWING PARTICULARS MUST BE FURNISHED
(FAILURE TO DO SO WILL RESULT IN YOUR QUOTE BEING DISQUALIFIED)

NAME OF BIDDER

POSTAL ADDRESS

STREET ADDRESS

TELEPHONE NUMBER CODE.....NUMBER..... FACSIMILE NUMBER CODE.....NUMBER.....

CELLPHONE NUMBER

E-MAIL ADDRESS

VAT REGISTRATION NUMBER (If VAT vendor)

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1)

YES NO

IF YES, WHO WAS THE CERTIFICATE ISSUED BY?

[TICK APPLICABLE BOX]

AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) ☐A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS); ☐A REGISTERED AUDITOR ☐

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

YES NO

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS / SERVICES / WORKS OFFERED? [IF YES
ENCLOSE PROOF]

OFFICIAL PRICE PAGE FOR QUOTATIONS

SIGNATURE OF BIDDER
[By signing this document I hereby agree to all terms and conditions]

DATE.....

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.....

Item No	Quantity	Description	Brand & model	Country of manufacture	Price R	c
1.	01	Minor Renovation: Escourt Forensic Mortuary				
		NB:Specification attached				
		Compulsory Site Briefing				
		Venue: Escourt Forensic Mortuary				
		Date:13 September 2021				
		Time:11:00				
		Compulsory CIDB Grading Required: GB				
		Original documents required in a sealed envelope with current CSD summary report reflecting banking details, certified copy of B-BBEE certificate by verified agency and accredited by SANAS , Tax Clearance certificate or SARS pin				
		Responses to be delivered:310 Jabu Ndlovu street,old boys Model,Quotation tender box or email to quotations.scmho@kznhealth.gov.za				
VALUE ADDED TAX (Only if VAT Vendor)						
TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)						

Does This Offer Comply With The Specification?		Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?	
Is The Price Firm?		State Delivery Period E.G. E.G. 1day, 1week	

Enquiries regarding the <u>quote</u> may be directed to: Contact Person: Nelisiwe Zungu Tel: 033-815 8418	Enquiries regarding <u>technical information</u> may be directed to: Contact Person: Zakhele Madonsela Tel:033 940 2595
--	--

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood-relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
- the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.
2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- 2.1. Full Name of bidder/representative..... 2.4. Company Registration Number:
 2.2. Identity Number: 2.5. Tax Reference Number:
 2.3. Position occupied in the Company (director, trustee, shareholder²): 2.6. VAT Registration Number:

- 2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]

- 2.8. Are you or any person connected with the bidder presently employed by the state? YES ☐ NO ☐

- 2.8.1. If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:

Name of state institution at which you or the person connected to the bidder is employed:

Position occupied in the state institution: Any other particulars:

- 2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES ☐ NO ☐

- 2.8.2.1. If yes, did you attach proof of such authority to the quote document?

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)

- 2.8.2.2. If no, furnish reasons for non-submission of such proof:

- 2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES ☐ NO ☐

- 2.9.1. If so, furnish particulars:

- 2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote? YES ☐ NO ☐

- 2.10.1. If so, furnish particulars:

- 2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote? YES ☐ NO ☐

- 2.11.1. If so, furnish particulars:

- 2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES ☐ NO ☐

- 2.12.1. If so, furnish particulars:

3. Full details of directors / trustees / members / shareholders.

NB: The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

4 DECLARATION

I, THE UNDERSIGNED (NAME)..... CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

Name of bidder	Signature	Position	Date
----------------	-----------	----------	------

¹"State" means -

- | | |
|--|--|
| <p>a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);</p> <p>b) any municipality or municipal entity;</p> | <p>c) provincial legislature;</p> <p>d) national Assembly or the national Council of provinces; or</p> <p>e) Parliament.</p> |
|--|--|

²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
- (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

4. SAMPLES

- 4.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 4.2. **Samples must be made available when requested in writing or if stipulated on the document.**
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

5. COMPULSORY SITE INSPECTION / BRIEFING SESSION

- 5.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting ☐ will ☐ take place
- (ii) Date 13 / 09 / 2021 Time 11 : 00 Place Escourt Forensic Mortuary

Institution Stamp:	Institution Site Inspection / briefing session Official
	Full Name:
	Signature:
	Date:

6. STATEMENT OF SUPPLIES AND SERVICES

- 6.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

7. SUBMISSION AND COMPLETION OF SBD 6.1

- 7.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

8. TAX COMPLIANCE REQUIREMENTS

- 8.1. In the event that the tax compliance status has failed on CSD, *it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.*
- 8.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, *the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.*

9. TAX INVOICE

- 9.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

10. PATENT RIGHTS

- 10.1. The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

11. PENALTIES

- 11.1. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

12. TERMINATION FOR DEFAULT

- 12.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 12.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 12.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
 - (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

POINTS	
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P_{\min}}{P_{\min}} \right) \text{ Where}$$

Ps = Points scored for price of bid under consideration
 Pt = Price of bid under consideration
 Pmin = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

(Tick applicable box)

7.1 Will any portion of the contract be sub-contracted?

YES		NO	
-----	--	----	--

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

YES		NO	
-----	--	----	--

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- ☐ Partnership/Joint Venture / Consortium
☐ One person business/sole propriety
☐ Close corporation
☐ Company
☐ (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- ☐ Manufacturer
☐ Supplier
☐ Professional service provider
☐ Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

(a) disqualify the person from the bidding process;
(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
(d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
(e) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS.....
.....
.....

DEPARTMENT OF HEALTH

PROVINCE OF KWAZULU-NATAL

QUOTATION NUMBER:

FACILITY NAME: ESTCOURT FORENSIC MORTUARY

PROJECT DESCRIPTION: SUPPLY OF WALL MOUNT HIGH PRESSURE WASHER, HYDROBOIL, GEYSERS, DOOR HANDLES, SINGLE ALUMINIUM DOOR, AUTOPSY SLIDING DOOR, SECURITY GATE MOTOR .

CIBD GRADING: 1ME and 1GB.

DEPARTMENT OF HEALTH

Project Leader: Zakhele Madonsela

Telephone No: 062 268 5846

Email: Zakhele.Madonsela@kznhealth.gov.za

1 PURPOSE, SCOPE AND DEFINITIONS OF CONTRACT WORK CATEGORIES

The purpose of this contract specification is to procure the services of a reputable, competent and accredited Contractor to execute:

1.1 High Pressure Washer

- Procure, supply, install, commission, and handover 1 x high pressure washer(wall mounted unit with stainless steel casing).
- See details below for more details.

1.2 Hydro Boil

- Procure, supply, install, commission, and handover 1 x hydro boil.
- See details below.

1.3 Gate Motor

- Procure, supply, install, commission, and handover 1 x gate motor.
- See details below for more details.

1.4 Hot Water Geyser

- Procure, supply, install, commission and handover 2x 150 litres electric geysers.
- See details below for more details.

1.5 Door Handles, Door locks and Aluminium Single Door.

Procure, supply, install and handover 10X Door handles, 10X Door locks and 1X Single Aluminium Door. Repair/supply 3X Autopsy doors.

- See details below for more details.

These areas are applicable to Estcourt Medico Legal Mortuary in the UThukela District.

2 DEFINITIONS OF WORK CATEGORIES

The work categories are as under:

- Maintenance: (including preventive maintenance) defined as work required for the upkeep any existing building works, which is presently functioning, in operational order.
- Repairs: defined as that work required to be executed on any existing building work, which is at present not functioning and must be returned to its original state of functioning by replacing it with new equipment of the same capacity/capability and technological features.

3 CONDITIONS OF CONTRACT

3.1 NOTICE TO BIDDERS

- a) The institutions will remain open and operational at all times therefore the Contractor shall make the necessary arrangements with the Institutional Management before commencing works.
- b) All redundant material and rubble shall be removed from the institution's property immediately.
- c) The Contractor is advised to visit the site prior to tendering to acquaint him/herself with the nature of the work to be done and access to the siting of the existing buildings etc., as no claim will be allowed on the grounds of ignorance of the conditions under which the work will be executed.
- d) All items quantities in the Schedule of equipment are PROVISIONAL and subject to re-measure after Site visit
- e) Any discrepancies or omissions shall be brought to the attention of the Project Leader immediately.
- f) The Contractor must be competent with proven work experience in similar type of work.

3.2 EXECUTION PERIOD

Fifteen (15) days is the specified maximum completion period for supply of the products/equipment from the date of award. This shall be re-evaluated upon confirmation of equipment or product lead times.

4 TECHNICAL SPECIFICATION

4.1 COMPLIANCE WITH REGULATIONS AND STANDARD SPECIFICATIONS

- a) The Contractor shall only use genuine OEM parts to conduct the works.
- b) The Contractor shall observe and abide by all rules and regulations stipulated in the Occupational Health and Safety Act (Act 85, 1993) while conducting repairs in the facility.
- c) The Contractor shall take cognisance of the standard listed below while conducting the works:
 - SANS 10400: The application of the National Building Regulations.
- d) The Contractor shall observe Municipal By-laws and any special requirements of the Supply Authorities of the area or district concerned while conducting the works.
- e) All building works shall be in accordance with the Standard Preambles to All Trades.
- f) The contractor shall take cognisance of the Pressure Equipment regulation.
- g) The contractor shall fully familiarise himself with these documents prior to quoting.

5 PARTICULAR SPECIFICATION

5.1 TECHNICAL SPECIFICATION

5.1.1 GENERAL

This Technical Specification shall be read in conjunction with all other sections of the specification.

The Department shall have the right to instruct the Service Provider to remove from site any of the Service Provider's employees who at the sole and absolute discretion of the Department is found to be:

- a) Incompetent.
- b) Not properly qualified and/or not suitably skilled to perform his/her respective tasks.
- c) Is found to be under the influence of alcohol or drugs, or disorderly on Site.
- d) Is unwilling to perform his respective tasks.

5.1.2 GENERAL REQUIREMENTS

Tenderers are to make special note of the following:

- a) All the works shall be in accordance with the Occupational Health and Safety Act 85/1993 and all regulations framed therein shall be carried out to the satisfaction of the Department of Health.
- b) Competent workmen skilled in their trade shall carry out all work. Quality shall be of the best standard practice and all workmanship will be subject to the approval of the Department of Health.
- c) The work shall at all times, for the duration of the contract, be carried out under the supervision of a skilled and competent representative of the Contractor, who will be able and authorized to receive and carry out instructions on behalf of the Contractor. A sufficient number of workmen shall be employed at all times to ensure satisfactory progress of the work.
- d) All apparatus, component parts, fittings and materials employed in the execution of the Contract shall be new and unused and shall be the latest type or pattern of the particular manufacture employed. S.A.B.S. mark bearing items shall be used wherever possible.
- e) Tenderers are advised to visit the site and acquaint themselves fully with the site conditions and nature and full extent of work involved prior to submitting their tender. Claims on the grounds of insufficient information in such respects or otherwise will not be entertained by the Administration.

6 SCOPE OF CONTRACT

The specification calls for the supply ,installa of the following at Estcourt Medico Legal Mortuary:

6.1 Wall Mount High Pressure Washer

Procure, supply, install, commission, and handover of wall mount high pressure washer complete with the following.

- Mounting - Wall Mount
- Flow rate max - 1380 l/h
- Operating Pressure - 120 Bar
- Water Feeding Temperature - 60 °C
- Dimensions (LxWxH) - 800 x 450 x 450
- Water Inlet Connection - 3/4"
- Connecting Power - 400V/3~50 Hz or 230 V/1~50 Hz
- Hose Included (discharge) - Yes
- Hose Length - 20 m
- Retraction Operation - Automatic
- Installation – Suitable for outdoor installation, complete with corrosion protection.

- Accredited Plumber - Yes
- Accredited Electrician - Yes
- SABS Approved - Yes

The product shall be complete with all necessary accessories for it to function, i.e. power supply cable, suction pipes, discharge pipes, mounting supports, etc. The requirements stipulated above are not cast in concrete, however indicative of the requirement product. Alternative products will be acceptable subject to detail product specification provided.

6.2 Hydroboil

Procure, supply, install, commission, and handover of a hydroboil complete with the following.

- Product - Hydroboil
- Area of Use - Sink
- Capacity - 10 liters
- Element Rating - 1.5 kW
- Pipe Diameter - 15 mm
- Accredited Plumber - Yes
- Accredited Electrician - Yes
- SABS Approved - Yes

The product shall be complete with all necessary accessories for it to function, i.e. power supply cable, inlet pipe, mounting supports, etc. The requirements stipulated above are not cast in concrete, however indicative of the requirement product. Alternative products will be acceptable subject to detail product specification provided.

6.3 Door Handles and Aluminium door.

Procure, supply and install heavy-duty door locks, door handles and aluminium door. The door handle and locking mechanism should be same or similar type as per the one in figure 1 below. Refer to the bill of quantities for more information.



Figure 1: Door handle and locking mechanism.



Figure 2: Aluminium Door.

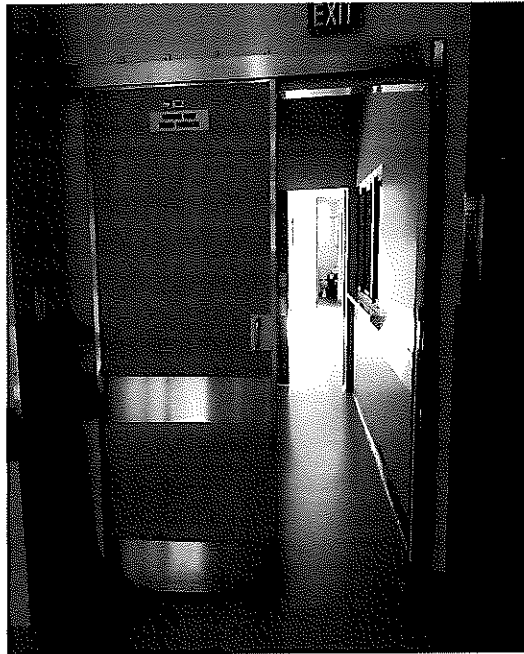


Figure 3: Autopsy Door.

6.4 Installation of Hot Water Geyser

Procure, supply, install, commission, and handover of a electric geyser complete with the following.

- Product - Geysers
- Area of Use – Sink, Basin, bath, shower
- Capacity - 150 liters
- Material –Steel
- Pressure relief valve operated at 600kpa
- Inner cylinder thickness ->2 mm
- Accredited Plumber - Yes
- Accredited Electrician - Yes
- SABS Approved - Yes

The product shall be complete with all necessary accessories for it to function, i.e. power supply cable, inlet pipe, outlet pipe, drain pipe, pressure relief valves, isolating valves, mounting supports, etc.

6.5 Installation of Security Gate Motor

Procure, supply, install, commission, and handover of a electric gate motor complete with the following.

- Product – Gate Motor
- Area of Use – Security gate
- Maximum gate mass(kg) – 500 kg
- Power supply –220-240 AC
- AC Current at 220V-120mA
- Operation in standby with a battery-7Ah
- Rated Gate speed -20m/min
- Accredited Electrician - Yes
- SABS Approved - Yes

The Gate is to be operated via a remote and should have a functionality to override it in case of power loss at the facility. Back-up battery as specified is to be provided to ensure gate can operate for limited number of operations without main power supply, refer to above for details.

7 THE SITE

The site is at the Estcourt Medico Legal Mortuary KwaZulu-Natal.

Tenderers are encouraged to visit the site to ensure successful installation of the work required.

Arrangements in this regard can be made with the representative from the department of health.

7.1 PROGRAM OF WORKS

It is imperative that the repairs be executed with minimum interruption to the facility.

The contractor shall notify the facility seven (7) days prior to carrying out the repair works. As the facility is to remain in full operation for the duration of the works, the works are to be planned and executed so as to cause minimum disturbance.

7.2 EVALUATION CRITERIA

The following documents are mandatory and must be submitted with the bid to be considered.

DOCUMENT	RECEIVED (YES/NO)
a) Proof of availability of suppliers. • Letter from actual equipment suppliers confirming the availability of supplies/products (high pressure washer).	
b) Submission of proof of available capital and/or proof of credit limit that can be obtained from financial institutions. • Letter from the bank confirming a working capital of at least 100 % of the project value.	
c) Clear Catalogue brochures, complete with technical specifications and photos of proposed equipment/product (high pressure washer, hydroboil,, wall mounted TV and Geysers)	
d) Confirmation of lead time for the supply of equipment/product from the time an order is issued (high pressure washer). • Letter from actual equipment suppliers' confirming equipment/products lead times from the time an order is placed with them.	
e) Certificate of trade tested plumber	
f) Certificate of trade tested electrician	
g) Company's previous completed works of similar value or nature	

The documents above are required for bidding purposes and failure to submit them may result in disqualification of bidder.

7.3 DOCUMENT RECEIVED (YES/NO)

DOCUMENT	RECEIVED (YES/NO)
Program of works	
Health and Safety Plan	
Contractor Organogram	

A program shall be submitted prior to the commencement of any work for the approval by the Project Leader.

No work will commence without the program of works having been approved by the Project Leader.

8 SCHEDULE OF PRICES

PREAMBLE TO THE SCHEDULE OF PRICES

- a) All prices shall be quoted in the currency of the Republic of South Africa and will be fixed. Only where exchange rates have been stated in the quotation document, as at two weeks (14 days) prior to closing date of this quotation, will such exchange rate fluctuation be taken into account in the variation of the cost of the imported items/equipment.

- b) The Tenderer shall enter a price against each item in the schedule of prices. If the Tenderer fails to enter a price against any item in the schedule of prices the relevant cost of such item shall be regarded as being covered by other prices in the schedule of prices.
- c) The prices quoted against each item of these schedules shall cover the full inclusive cost of everything required for the execution of the work under the item plus an apportionment of any cost involved in meeting the obligations and liabilities imposed by the conditions of contract and in complying with the specifications.
- d) The prices quoted for the repairs of the roof shall include for all handling, loading, transporting and off-loading required for the delivery of the plant and equipment to the site, including in the case of off-site storage for double handling at the store.
- e) The tendered rates and amounts must exclude Value Added Tax (VAT) but must include all levies, other taxes and duties on items to which they apply. Separate provision has been made in the Summary of Schedule of Prices for the purpose of VAT.
- f) Amounts allowed for contingencies will be spent in part or as a whole at the sole discretion of the Department of Health's "Representative".

The Schedule of Prices shall be completed and signed in **black ink**. Corrections must be done by deleting, re-writing and initialling next to the amendment.

SUMMARY A

LABOUR, SUBSISTENCE, TRAVEL AND TRANSPORT

7.8.1 LABOUR	TOTAL HOURS	RATE/HR	AMOUNT
a) Artisans	R
b) Apprentices	R/hr
1 st year	R/hr
2 nd year	R/hr
3 rd year	R/hr
4 th year	R/hr
c) Semi-skilled	R/hr
d) Unskilled	R/hr
7.8.2 SUBSISTENCE	TOTAL DAYS	RATE	
a) Artisans/Apprentices	R/day
b) Semi-skilled	R/day
c) Unskilled	R/day
7.8.3 TRAVEL	TOTAL KM	RATE	
7.8.3.1 From contractor's premises to site			
a) trips (skilled)	R/km
@ km per trip		
b) trips (semi- skilled)	R/km
@ km per trip		
7.8.3.2 From accommodation to site			
a) (skilled)	R/km
@ km per trip		
b) trips (semi skilled)	R/km
@ km per trip		
7.8.4 TRANSPORT	TOTAL KM	RATE	
Haulage to sitetrips			
@ km per trip	2,5 tone	R/km
@ km per trip	3 tone	R/km
@ km per trip	5 tone	R/km
@ km per trip	7 tone	R/km
@ km per trip	10 tone	R/km
b) Cranage to and on site	X.....
@ sub contract rate		

SUB TOTAL R
ADD 15% VAT R

GRAND TOTAL (Including VAT)
Labour, subsistence, travel and transport
(Carried forward to Item 2 on Page 21)

R
=====

*NB THE TOTAL AMOUNT IN SUMMARY A SHOULD BR ADDED TO ITEM 9 ON THE BOQ BELOW

ESTCOURT MEDICO LEGAL MORTUARY – SUPPLY OF WALL MOUNT HIGH PRESSURE WASHER, HYDROBOIL GEYSERS, DOOR ACCESSORIES, DOOR, GATE
MOTOR

Item	DESCRIPTION	UNIT	QTY	RATE/ UNIT		TOTAL	
				R	c	R	c
	<u>INSTITUTION:</u> ESTCORST FORENSIC MORTUARY An amount of R20 000,00 is set aside to deal building works such as tiles, blinds, toilet and other small cosmetic works ,all-inclusive on the provisional sum.						
1.	High Pressure Washer	Unit	01				
3	Hydro Boil	Unit	01				
4	Geyser	Unit	02				
5	Gate Motor	Unit	01				
6	Door Locks	Unit	10				
7	Door Handles	Unit	10				
8	Single Aluminium Door	Unit	01				
9	Autopsy Door	Unit	03				
10	Building works Accessories (Tiles ,Toilet, Blinds, etc) Under Provisional Sum	Unit	01	20 000	00		
11	SUMMARY A (LABOUR)	Unit	01				
TOTAL							