

Finance Manager Name:

MRS N.P MYENI

Finance Manager Signature:

No late quotes will be considered

MOSVOLD MOSPITAL ASSISTANT EXPECTOR: FINANCE

2021 -09- 3 0

INGWAVUMA MARI DOAD PRIVATE BAG X2211, INGWAVUMA, 3968 TEL: 035 591 0122 FAX: 035 591 0039/148

## STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT UNDER R30 000.00

OU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: MOSVOLD HOSPITAL  DATE ADVERTISED: 30 SEPTEMBER 2021 FACSIMILE NUMBER: 035 591 0148 EMAIL: nomuse.macube@kznhealth.gov.za  ENQUIRIES MAY BE DIRECTED TO: MISS NONHLAHLA ZIKHALI CONTACT NUMBER: 035 591 0122 EXT 154  CHYSICAL ADDRESS: INGWAVUMA MAIN ROAD, INGWAVUMA, 3868  Q NUMBER: MVH / 147 / 2021 / 2022 CLOSING DATE: 98 OCTOBER 2021. CLOSING TIME: 11:00  SCRIPTION, SUPPLY AND DELIVERY OF SISTEEL PEDAL BIN  THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO WILL RESULT IN YOUR OFFER BEING DISQUALIFIED)  NAME & ADDRESS OF BIDDER (FIRM)  IAME OF BIDDER: DATE:  CHYSICAL ADDRESS: EMAIL ADDRESS:  CONTACT NUMBER: SARS PIN:  SIGNATURE OF BIDDER: SARS PIN:  SIGNATURE OF BI
ENQUIRIES MAY BE DIRECTED TO: MISS NONHLAHLA ZIKHALI CONTACT NUMBER: 035 591 0122 EXT 154  PHYSICAL ADDRESS: INGWAYUMA MAIN ROAD, INGWAYUMA, 3988  Q NUMBER: MYH / 147 / 2021 / 2022 CLOSING DATE: 08 OCTOBER 2021 CLOSING TIME: 11:00  SCRIPTION SUPPLY AND DELIVERY OF S/STEEL PEDAL BIN  THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO WILL RESULT IN YOUR OFFER BEING DISQUALIFIED)  NAME & ADDRESS OF BIDDER (FIRM)  IAME OF BIDDER: DATE:  PHYSICAL ADDRESS: EMAIL ADDRESS: EMAIL ADDRESS:  CONTACT NUMBER: SARS PIN:  By signing this document I hereby agree to all terms and conditions] CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.: 1  INIQUE REGISTRATION REFERENCE: 1  INIQUE REGISTRATION REFERENCE: 1  INIQUE REGISTRATION REFERENCE: 3  INIQUE REGISTRATION REFERENCE: 4  INIQUE REGISTRATION REFERENCE: 4  INIQUE REGISTRATION REFERENCE: 4  INIQUE REGISTRATION REFERENCE: 5  INIQUE REGISTRATION REFERENCE: 4  INIQUE REGISTRATION REFERENCE: 4  INIQUE REGISTRATION REFERENCE: 5  INIQUE REGISTRATION REFERENCE: 4  INIQUE REGISTRATION REFERENCE: 5  INIQUE REGISTRATION REFERENCE: 4  INIQUE REGISTRATION REFERENCE: 5  INIQU
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- STECHNE CONTINUES OF QUOTATIONS
  The institution is under no obligation to accept the lowest or any quote.
  The price quoted must include VAT (if VAT vendor),
  The department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT.
- The bidder must ensure the correctness & validity of quote: that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk.

- bidder's risk.

  1.5 The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devoking on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.

  1.6 This quotation will be evaluated specification & correctness of information.

  1.7 Only offers that comply with or greater than specification will be considered.

  1.8 Late quotes will not be considered.

  1.9 All products supplied must be valid for a minimum period of six months.

  1.10 A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.

  1.11 All defivery costs must be included in the quote price, for delivery at the prescribed destination.

  1.12 Only farm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.

  1.13 In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point. for each delivery point.
- 1.14 If samples / compulsory site inspection / briefing session are required, the supplier will be informed in due

- If samples is collapurately and inspection, when requested.

  The supplier shall furnish any information, when requested.

  In the event that the ax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier. The supplier shall indemnify the KZN Department of Health (axa the purchaser) against all third-party claims of infingement of patent, trademark, or industrial design rights arising from use of the goods or any part
- of intringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser. If the supplier falls to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prepidice to its other remedies under the contract, deduct from the contract price, as a penelty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract. The purchaser, may terminate this contract in whole or in part if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract fails to perform any other obtigation(s) under the contract; or has engaged in corrupt or fraudulent practices in competing for or in executing the contract in the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- such similar goods, works or services
- 1.21 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a

- period not exceeding 10 years.

  1.22 in the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders having multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be
- SPECIAL INSTRUCTIONS AND NOTICES TO SUPPLIERS REGARDING THE COMPLETION OF THIS

- QUOTATION.

  Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the phural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.

  Under no circumstances whatsoever may the quotationabit forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies. The bidder is advised to check the number of pages and to eatistly himself that none are missing or duplicated. Quotation submitted must be complete in all respects.

  Any alteration made by the bidder must be initiatled.

  Use of correcting fluid is prohibited

  Quotation will be opened in public as soon as practicable after the closing time of quotation.

  Where practical, prices are made public at the time of opening quotations.

  It it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached,

- SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

  Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.

  Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bridder, the quotation number and closing date indicated on the envelope. If this provision is not compiled with, such quotations/bits may be relected as before invalid.
- other than that shown on the envelope. If this provision is not compared wan, such quotestand with a rejected as being invalid.

  All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unoqueed in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascerdained, the envelope sealed and the quotation number written on the envelope. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing data and time of quotation will be considered.

  No quotation/bid sent through the post will be considered if it is received after the closing date and time of quotation documentation, and proof of posting will not be accepted as proof of delivery. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.
- as being invalid.

## **DECLARATION OF INTEREST**

Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where—

 the bidder is employed by the state; and/or
 the tegal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

 In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

22	Full Name of bidder/representation		2.5.	Company Registration I Tax Reference Number	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
2.3.	Position occupied in the Company (director, trustee, shareholder <sup>2</sup> ):2.6. VAT Registration Number:						
2.8.	The names of all directors / trust employee / persal numbers must Are you or any person connected	ees / shareholders / members, the be indicated in paragraph 3 below I with the bidder presently employe	٧.		s, tax reference num	bers and, if applicable, [TICK APPLICABLE] YES NO	
	Name of state institution at which Position occupied in the state inst	lars: e / shareholder/ member:you or the person connected to the itution:by the state, did you obtain the app	e bid	der is employed: Any other particulars	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
2.8.2 (Note: F	in the public sector?  1. If yes, did you attach proof of such autority.	f such authority to the quote docun hority, where applicable, may resul -submission of such proof:	nent It in t	? The disqualification of the	quote.)	YES NO	
2.9. 2.9.1	Did you or your spouse, or any of state in the previous twelve mon	of the company's directors / trustee ths?	es / s	hareholders / members	or their spouses cor 	duct business with the	
2 10	may be involved with the evaluat	d with the bidder, have any relation ion and or adjudication of this quol	te?			YES NO	
2 11	employed by the state who may	d with the bidder, aware of any rela be involved with the evaluation and	d or	adjudication of this quote	97	YES NO	
	or not they are hidding for this co	ustees / shareholders / members o ontract?				YES NO	
<b>3.</b> NB:	to ensure that their details are u	es / members / shareholders. alidate details of directors / truste p-to-date and verified on CSD, If t ver as non-compliant according to	the D	Department cannot valida	ate the information	on CSD, the quote will	
4	DECLARATION						
I, TI FUF	HE UNDERSIGNED (NAME) KNISHED IN PARAGRAPHS	) 2.		CI	ERTIFY THAT TI	HE INFORMATION	
I AC PRO	CCEPT THAT THE STATE M OVE TO BE FALSE.	IAY REJECT THE QUOTE OI	R A	CT AGAINST ME SH	IOULD THIS DE	CLARATION	
	e of bidder	Signature		Position		ate	
**Stat a)	e" means — any national or provincial department, constitutional institution within the mean Act, 1999 (Act No. 1 of 1999);	national or provincial public entity or ing of the Public Finance Management	c) d) e)	provincial legislature; national Assembly or the nati Parliament.	ional Council of provinces	s; or	

any municipality or municipal entity;

<sup>2°</sup>Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.