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Quotation Advert

Opening Date: 2021-09-13

Closing Date: 2021-09-20

Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Zululand EMS

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required: Zululand Health District Office

Date Submitted: 2021-09-09

ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ:
ZUL-40/21/22

Item Category: Goods

Item Description: SUPPLY AND DELIVER GLUCOMETER X 10 UNITS
SUPPLY AND DELIVER BLOOD PRESSURE MONITOR X 20 UNITS

Quantity (if supplies)

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Not Applicable

Date :

Time:

Venue:

QUOTES CAN BE COLLECTED FROM: DEPARTMENTAL WEBSITE / thabisile.madela@kznhealth.gov.za

QUOTES SHOULD BE DELIVERED TO: thabisile.madela@kznhealth.gov.za

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: S.T.MHLUNGU

Email: thabisile.madela@kznhealth.gov.za

Contact Number: 0358740681

Finance Manager Name: SIBIYA B.L.

Finance Manager Signature:

No late quotes will be considered

STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT OVER R30 000.00

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: **ZULULAND HEALTH DISTRICT OFFICE**
DATE ADVERTISED: **13/09/2021** CLOSING DATE: **20/09/2021** CLOSING TIME: **11:00**
FACSIMILE NUMBER: **086 533 9906** E-MAIL ADDRESS: **thabisile.madela@kznhealth.gov.za**
PHYSICAL ADDRESS: **KING DINUZULU HIGHWAY ,LA ADMIN BLOCK GROUND FLOOR ZONE 6 ULUNDI**

ZNQ NUMBER: **40/21/22**

DESCRIPTION: **SUPPLY AND DELIVER GLUCOMETER AND BLOOD PRESSURE MONITOR**

CONTRACT PERIOD: (if applicable) VALIDITY PERIOD 60 Days SARS PIN:

CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.

UNIQUE REGISTRATION REFERENCE

DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)
KING DINUZULU HIGHWAY ,LA ADMIN BLOCK GROUND FLOOR ZONE 6 ULUNDI

Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.

The quote box is open from 08:00 to 15:30.

ALL QUOTES MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)

THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

THE FOLLOWING PARTICULARS MUST BE FURNISHED
(FAILURE TO DO SO WILL RESULT IN YOUR QUOTE BEING DISQUALIFIED)

NAME OF BIDDER
POSTAL ADDRESS
STREET ADDRESS
TELEPHONE NUMBER CODE.....NUMBER..... FACSIMILE NUMBER CODENUMBER.....
CELLPHONE NUMBER
E-MAIL ADDRESS
VAT REGISTRATION NUMBER (If VAT vendor)

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1)

YES NO

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs& QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ZNQ NUMBER: 40/21/22

SIGNATURE OF BIDDER DATE.....
 [By signing this document I hereby agree to all terms and conditions]

[illegible]

Does This Offer Comply With The Specification?		Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?	
Is The Price Firm?		State Delivery Period E.G. 1day, 1week	

Contact Person: **S.T.MHLUNGU** Tel: **0358740681**
E-Mail Address: **thabisile.madela@kznhealth.gov.za**

Contact Person: **S.B.NZUNGANA** Tel: 0358740727...

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
- the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- 2.1. Full Name of bidder/representative..... 2.4. Company Registration Number:
 2.2. Identity Number: 2.5. Tax Reference Number:
 2.3. Position occupied in the Company (director, trustee, shareholder²):..... 2.6. VAT Registration Number:

2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]

2.8. Are you or any person connected with the bidder presently employed by the state?

YES ☐ NO ☐

2.8.1. If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:

Name of state institution at which you or the person connected to the bidder is employed:.....

Position occupied in the state institution:Any other particulars:.....

2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector?

YES ☐ NO ☐

2.8.2.1. If yes, did you attach proof of such authority to the quote document?

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)

2.8.2.2. If no, furnish reasons for non-submission of such proof:

2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months?

YES ☐ NO ☐

2.9.1. If so, furnish particulars:.....

2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote?

YES ☐ NO ☐

2.10.1. If so, furnish particulars:.....

2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote?

YES ☐ NO ☐

2.11.1. If so, furnish particulars:.....

2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract?

YES ☐ NO ☐

2.12.1. If so, furnish particulars:.....

3. Full details of directors / trustees / members / shareholders.

NB: The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

4. DECLARATION

I, THE UNDERSIGNED (NAME).....CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
 Name of bidder Signature Position Date

¹"State" means –

- a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
 b) any municipality or municipal entity;

- c) provincial legislature;
 d) national Assembly or the national Council of provinces; or
 e) Parliament.

²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
 - (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotation submitted must be complete in all respects.
- 4.5. Any alteration made by the bidder must be initialled.
- 4.6. Use of correcting fluid is prohibited
- 4.7. Quotation will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

- 7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting take place
- (ii) Date / / Time : Place

Institution Stamp:	Institution Site Inspection / briefing session Official
	Full Name:
	Signature:
	Date:

8. STATEMENT OF SUPPLIES AND SERVICES

- 8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

- 9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

11. TAX INVOICE

- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- | | |
|--|--|
| (i) the name, address and registration number of the supplier; | (iv) a description and quantity or volume of the goods or services supplied; |
| (ii) the name and address of the recipient; | (v) the official department order number issued to the supplier; |
| (iii) an individual serialized number and the date upon which the tax invoice is issued; | (vi) the value of the supply, the amount of tax charged; |
| | (vii) the words tax invoice in a prominent place. |

12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
 - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
- (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ Where}$$

P_s = Points scored for price of bid under consideration
 P_t = Price of bid under consideration
 P_{\min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

(Tick applicable box)

7.1 Will any portion of the contract be sub-contracted?

YES		NO	
-----	--	----	--

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

YES		NO	
-----	--	----	--

Designated Group: An EME or QSE which is at least 51% owned by:	EME ✓	QSE ✓
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS:.....
.....
.....

REVISED: 03/03/2017

PROVINCE OF KWAZULU-NATAL

DEPARTMENT OF HEALTH

HEALTH TECHNOLOGY SERVICES (H.T.S)

**SPECIFICATION FOR:
UMDNS: 16488 BLOOD GLUCOSE MONITOR / METER – PORTABLE**

SPECIFICATION: H.T.S. NO. E 142 (ELECTRONICS)

Intended Areas of Use:

District Hospitals
Regional Hospitals
Tertiary Hospital

Expert Advisory Group: Anaesthesia

NB: GENERAL CLAUSES THAT DO NOT APPLY TO THE EQUIPMENT OFFERED MUST BE ANSWERED "COMPLIES", "DOES NOT COMPLY" OR ANSWER THE QUESTION UNDER BIDDERS COMMENTS.

NO	SPECIFICATION	BIDDERS COMMENTS: STATE "COMPLIES" OR "DOES NOT COMPLY" OR ANSWER THE QUESTION.
Clause G1.1	The space provided under "Bidder's Comments" for each clause must be used for this purpose. Bidders who neglect to provide answers to every Clause in this Bid Specification will be disqualified. Bidders must note that abbreviated answers e.g. N/A etc. will not be accepted. Bidders must also note that no part of any clause/s in this Bid Specification may be altered. Where there are traces of alterations found to any clauses in this Bid Specification during Adjudication, the Adjudication Committee will reserve the right to disqualify the bidder. The Bidder must clearly indicate if their offered product complies with the stated requirements, by indicating, "Complies" or "Does not comply" or answer the question next to the corresponding clause.	
Clause G2	All responses must be clear and legible.	
Clause G3	GUARANTEE:	
Clause G3.1	All Equipment, Materials and Workmanship provided under this Contract must be Guaranteed for a minimum period of twenty four (24) Months. The successful bidder must arrange with the respective Hospital / Institution and the Health Technology Services before Commissioning the Equipment at the respective Hospital / Institution. The bidder to note that the Guarantee period must only take effect upon successful Commissioning at the respective Hospital / Institution and successful test and acceptance by the Health Technology Services.	
Clause G3.2	State percentage guaranteed up time of machine (Should be at least 99%).	
Clause G3.3	The recommended number of services, per annum, by the manufacturer, must be included during and up until the end of the guarantee period and all costs related to the provision of such service/s will be for the bidders account.	
Clause G3.4	The bidder must state the number of services that will be provided during and up to the end of the guarantee period.	
Clause G3.5	Any breakdown during the guarantee period must include all cost (spares, labour, travelling and sundries) for any prescribed maintenance services (major and minor) as well as any QA testing that is required by Department Health's Radiation Control Board during the guarantee period.	
Clause G3.6	Travelling and Travelling Time costs must be included during the Guarantee Period?	
Clause G3.7	Spares that may be required during the Guarantee Period will be supplied at the expense of the bidder.	
Clause G3.8	Downtime during the Guarantee Period must extend the Guarantee time on a Day-to-Day basis.	
Clause G3.9	Any repetition (twice or more) of the same type of fault that first occurred during the guarantee period must be considered as a repair under guarantee if it occurs within the first year after the expiry of the guarantee period.	

NO	SPECIFICATION	BIDDERS COMMENTS: STATE "COMPLIES" OR "DOES NOT COMPLY" OR ANSWER THE QUESTION.
Clause G3.10	The same guarantee conditions must apply to replacement units.	
Clause G4	The successful bidder must Supply, Deliver, Commission and install the Equipment and will be required to demonstrate the product to the Applicable Staff at the Institution and costs for the abovementioned must be included in the final bid price.	
Clause G5	Bidders must offer the Health Technology Service's In House Technicians a demonstration of the product, which will enable the Health Technology Service's In House Technicians to become acquainted with the equipment during the Test and Acceptance phase.	
Clause G6	Preference may be given to a make and model that has been technically and clinically evaluated by a Government Institution within the R.S.A. (Attach proof of evaluation where applicable).	
Clause G7	The successful bidder must provide the Health Technology Service's in house Technicians, full training in the calibration, maintenance, service and repair of the product down to PCB Level. N.B. The quality and level of the training must be equivalent to the manufacturer's original factory training and any costs incurred to provide this training will be for the bidders account. A Certificate of Competency must be issued on completion of the training. The Training must be provided by the successful bidder to the Health Technology Services within three months from date of initial supply and delivery of the equipment to the end user.	
Clause G8	SERVICING:	
Clause G8.1	The bidder must have a well established service and repair facility in KwaZulu-Natal, to service, repair and calibrate the equipment offered. (The Health Technology Services reserves the right to inspect the premises).	
Clause G8.2	If the service is subcontracted to a local service agent, a signed copy of The letter of appointment by the bidder and acceptance by the Subcontractor must be submitted with this bid / quotation. (The Health Technology Services reserves the right to inspect the premises).	
Clause G8.3	State Number of other medical equipment "Repair & Service" Agencies (excluding your Agency) represented by the subcontractor.	
Clause G8.4	Supply the Name, Address and Telephone Number/s of the Local Service Department within KwaZulu-Natal. Please supply details as follows: Company name : _____ Physical Address : _____ _____ Telephone Number/s : _____ Fax number : _____ _____ <i>(The Health Technology Services reserves the right to inspect the premises).</i>	

NO	SPECIFICATION	BIDDERS COMMENTS: STATE "COMPLIES" OR "DOES NOT COMPLY" OR ANSWER THE QUESTION.
Clause G8.5	State if the Technician(s) are in the direct employ of the bidder or a subcontractor.	
Clause G8.6	The bidder must supply information on the number of Technicians permanently working in KwaZulu-Natal and their names and contact Telephone Number/s must be listed (Directly employed or subcontracted) in an annexure to the bid document.	
Clause G8.7	The Technician(s) must be original equipment manufacturer trained to deal with the service, repair and calibration of the equipment quoted on. N.B. Proof of original equipment manufacturer training must be submitted with this bid / quotation offer.	
Clause G8.8	The Institution's requirement is that a technician is available within a reasonable time (24 hours) to attend to malfunctioning equipment. The Bidder to state the technician per install base e.g. equipment ratio to technician ratio, e.g. 1 technician per 10 pieces of equipment.	
Clause G9	The bidder must Guarantee that no additional equipment will be Required for the successful operation of the equipment bided for on delivery and commissioning at the customers site. A starter pack of all essential accessories and disposables must be supplied so that the unit can be put into immediate operation. The cost of the starter pack must be included in the final bid price.	
Clause G10	Optional accessories must be offered for separately on the Schedule of optional accessories found at the end of this Technical specification, indicating catalogue numbers, correct descriptions and Prices inclusive of V.A.T.	
Clause G11	Bidder must state the period of time for delivery of Spare parts following the receipt of an official order as follows: 0 to 10 days; 0 to 20 days; 0 to 30 days; 0 to 60 days; 0 to 90 days; more than 90 days.	
Clause G11.1	The Bidder must supply with this offer a list together with the quantities of spares held locally in stock in the KwaZulu-Natal Province on the offered product. The Health Technology Services reserves the right to inspect the premises to verify the spares stock held.	
Clause G12	The bidder must include a firm commitment in writing, which must be attached with this bid that they would supply spares, components, upgrades, complete original service / repair manual, technical support and ongoing training support for technical staff of the Health Technology Services and the end users Department of Health, KwaZulu-Natal throughout the life cycle of the equipment offered.	
Clause G13	Spares must be available for 10 (Ten) years from the original equipment manufacturer for the product offered.	
Clause G14	The successful bidder must include in their offer at no extra cost to the final bid price:	
Clause G14.1	Complete user Operation / Maintenance Manual x 2 (two) Book / File; CD, DVD copies in English Language.	

NO	SPECIFICATION	BIDDERS COMMENTS: STATE "COMPLIES" OR "DOES NOT COMPLY" OR ANSWER THE QUESTION.
Clause G14.2	Complete ORIGINAL Service / Repair Manual x 2 (two) Book / File; CD; DVD copies in English Language which MUST include the following information: Fault Finding Guide, Circuit Diagrams / Schematics, Circuit Descriptions, and PCB Layouts, Calibration Guide, Part Numbers and exploded diagram of Mechanical Parts / Panels.	
Clause G14.3	All the above Manuals must be properly bound in either a Book, File or CD form.	
Clause G14.4	The Bidder must supply all software (including software-keys and / or passwords) to allow for trouble shooting (faultfinding), maintenance, calibrations, repairs and services at no additional cost.	
Clause G15	Does your Company have an after hour service back up facility.	
Clause G16	If the equipment is taken away for repairs, a loan set must be made available on request to the end user by the Institution until the Institution's unit is returned. All costs incurred for providing the loan unit must be for the bidders account.	
Clause G17	Bidder must bid on the latest model and Technology that fully complies with this Technical Specification.	
Clause G17.1	The Bidder must state how long this technology has been commercially available (state when the model offered was launched).	
Clause G17.2	The bidder must state if there are any near future updates expected.	
Clause G18	The successful bidder must maintain a system for notifying and Providing users with Updates, Modifications, new Software Releases and Recalls.	
a. Clause G19	The successful bidders must arrange for an acceptance test of the equipment with the Manager of the Health Technology Services and the Hospital Manager. A copy of the original answered Specification, copy Of the invoice order and relevant paperwork (PH form) from the Receiving Hospital must be submitted with the equipment when the ACCEPTANCE TEST is to be undertaken.	
Clause G20	Where equipment bided for, operates off 220 Volt, 50Hz a.c. supply, bidder must ensure that the product being quoted for is fitted with a 15 Amp approved mains plug top, which is held together by two screws.	
Clause G21	The unit must comply with an acceptable International Electrical Safety Standard such as IEC 60601-1 and 60601-1-2 for Medical Equipment Where the quoted equipment operates off an electrical supply.	
Clause G22	All equipment, the installation and any alteration / additions must comply with:	
Clause G22.1	The Occupational Health and Safety Act (1993);	
Clause G22.2	The wiring code S.A.N.S. 0142.	
Clause G23	Units being quoted for must be CE Certified. (Attach a copy of certification). The make and the model offered must be reflected on the certificate.	
Clause G24	The Mains Cable of the unit being quoted for must be the Hospital Grade Type and it must be a minimum length of (3) three metres. N.B. The mains cable of the unit being quoted for must be S.A.N.S.	

NO	SPECIFICATION	BIDDERS COMMENTS: STATE "COMPLIES" OR "DOES NOT COMPLY" OR ANSWER THE QUESTION.
	Colour coded.	
Clause G25	The equipment being quoted for must be protected against Electro Magnetic Interference.	
Clause G26	Only new equipment must be quoted for. Refurbished and reconditioned equipment being quoted on will not be accepted.	
Clause G27	Bidders must note that dedicated test equipment, spare parts and any special tooling required for the upkeep and maintenance of the equipment quoted on must be available to the Health Technology Services to procure if requested.	
Clause G28	All the necessary calibration and maintenance software, where applicable, required to maintain and calibrate the equipment, must be supplied with the equipment to the Health Technology Services at no extra cost to the final bid price.	
Clause G29	NB. HAZARDOUS SUBSTANCE ACT:	
Clause G29.1	If this type of equipment / apparatus appears on the schedule of Hazardous Substances issued by the Directorate: Health Technology of the Department of Health, a license in terms of the Act on Hazardous Substances (Act. 15/1973) must be submitted with this bid document. The license must be registered under the bidders name or a letter of joint venture must be submitted by the license holder where the license is not in the name of the bidder. Bidders that neglect to submit a license will not be considered.	
Clause G29.2	Bidder must state the Radiation Control licence number of the make and model of equipment offered.	License No:
Clause G29.3	Where it has been established by the bidder that the equipment offered does not require Radiation Control licence, proof from the Radiation Control authority must be submitted with this bid document.	
Clause G30	The system offered must comply fully with or exceed all of the minimum specification requirements per the Technical Clauses.	
Clause G31	The offer submitted must be supported by descriptive literature, colour pamphlets, colour brochures and technical data sheets applicable to the offer (i.e. supporting information for all components of the system) must accompany the bid, failing which the bid will not be considered.	
Clause G32	The equipment and any accessories ordered from the successful bidder will be delivered, installed, tested, calibrated, demonstrated (including specified training) and commissioned in the specific Hospital at the expense of the successful Bidder, prior to full payment being made.	
Clause G33	All prices are to include V.A.T. and must be quoted in the South African currency. The price must be valid for a period of 180 days from closing date of bid.	
Clause G34	If the product offered is unknown to the Department, the Department reserves the right to have the unit evaluated by a team of Technical and Clinical <u>experts</u> with regards to its functionality, performance and quality. The decision of this committee will be used as a motivation for the evaluation and recommendation of the bid. For this reason a demonstration unit must be readily available, or the bidder must take arrange for demonstration with representatives of the Department for the equipment offered at a site within South Africa where a same make and model of unit is installed and is in full clinical operation. The cost of this site visit is for the account of the bidder and it must therefore not place any obligation on the Department to procure from the bidder.	

NO	SPECIFICATION	BIDDERS COMMENTS: STATE "COMPLIES" OR "DOES NOT COMPLY" OR ANSWER THE QUESTION.
Clause G35	The Institution requesting the unit reserves the right to clinically trial and evaluate the unit in order to ensure that the unit meets the clinical requirements of the Department before adjudication of the bid.	
Clause G36	UPGRADEABILITY WHERE APPLICABLE:	
Clause G36.1	Bidders are to state the policy with regard to future software updates and the costs that will be involved.	
Clause G36.2	The Bidder to state what hardware and software will be available, with costs and projected dates.	
Clause G37	UPGRADE POLICY:	
Clause G37.1	All future upgrades (hardware and software) involving <u>patient safety</u> must be offered at no additional cost.	
Clause G37.2	All future upgrades removing software viruses from existing software must be supplied at no cost.	
Clause G37.3	Any upgrade before or after installation of the equipment involving additional cost must be brought to the attention of the Manager, Health Technology Services.	
Clause G38	The Bidder must indicate the expected life of their offered unit and software in years.	

TECHNICAL SPECIFICATION:

Clause T1

This specification establishes the requirements and supply of a portable blood glucose monitor/meter that shall have: **proven itself, be robust, be reliable, be able to provide reliable and accurate blood glucose measurements.** The monitor / meter offered shall be approximately palm size.

BIDDER'S COMMENTS:

Clause T1.1

The unit being tendered on must be simple to operate and user friendly.

BIDDER'S COMMENTS:

Clause T1.2

The unit offered must provide measurements of glucose in fresh capillary blood, serum, venous blood and arterial blood by reflectance photometry, making use of reliable electronic circuitry.

BIDDER'S COMMENTS:

Clause T2

The unit offered shall have a reasonable size display, which must be clearly visible under all lighting conditions. The display must provide test measurement results and must offer display of measurements in both mg/dl and mmol/l depending on the preferred selection of any one of the two by the user.

BIDDER'S COMMENTS:

Clause T2.1

In addition to the provision of the measured results, the display on the unit offered shall provide an indication of a low battery condition.

BIDDER'S COMMENTS:**Clause T3**

The unit offered shall operate off commonly available batteries. The monitor / meter offered shall perform a minimum of 1000 measurements on a new set of batteries

BIDDER'S COMMENTS:**Clause T 3.1**

The bidder must state the type of battery used on the unit offered and whether it is rechargeable or non-rechargeable.

BIDDER'S COMMENTS:**Clause T 3.2**

In order to conserve battery power the unit offered must be able to switch itself off automatically after a preset time of non-use. The bidder must state the time duration for the automatic switch off during non-use.

BIDDER'S COMMENTS:**Clause T 3.3**

Bidders must note that no previous test results in memory shall be lost when battery change is undertaken on the unit offered.

BIDDER'S COMMENTS:

Clause T4

The design of the unit offered shall be such that the user / operator must be able to replace batteries easily without requiring the use of tools.

BIDDER'S COMMENTS:

Clause T5

During switch on, the monitor / meter shall carry out an automatic display function test and visible messages must be provided on the display.

BIDDER'S COMMENTS:

Clause T6

Bidders must indicate if the test strips to be used with the meter is bar coded where the bar code has to be entered in or inserted to the monitor / meter before it is used with a batch of sample test strips.

BIDDER'S COMMENTS:

Clause T6 .1

The sample test strips for the unit offered must have a shelf life of at least eighteen (18) months irrespective of whether the pack of test sample strips are opened or not.

BIDDER'S COMMENTS:

Clause T7

Preference may be given to monitors / meters for which test trips are kept in stock by the Provincial Medical Supply Centre (P.M.S.C.) of the Department of Health, KwaZulu Natal.

BIDDER'S COMMENTS:

Clause T8

Preference may be given to bidders who will be in a position to call at Institutions / Health Technology Services on a regular basis to provide technical and fault / problem solving backup on site to minimize down time on the unit offered and this may also be taken in to consideration when recommending a bid offered.

BIDDER'S COMMENTS:

Clause T9

Bidders must specify whether the unit offered is a sealed unit which shall be disposed off when faulty or whether repairs could be carried out to a faulty monitor / meter.

BIDDER'S COMMENTS:

Clause T10

Bidder must provide the present cost per sample test on the unit offered.

BIDDER'S COMMENTS:

Clause T11

Bidders must ensure that the unit offered must be supplied with all the relevant essential accessories including a starter pack of at least 50 test strips, a starter pack of disposable lancets and lancet pricking device, so that the meter could be put in to immediate operation. The cost of these strips, inclusive of V.A.T., must be included in the final bid price.

BIDDER'S COMMENTS:

Clause T12

Bidder must list all the standard accessories that will be supplied with the meter at no extra cost to the final total bid price.

BIDDER'S COMMENTS:

Clause T13

The unit offered must have a memory capacity, which will store a minimum of 50 previous measurement results. Bidders must specify the number of measurement results that could be stored in the memory of the unit offered.

BIDDER'S COMMENTS:

Clause T14

The minimum measuring range of the monitor / meter offered shall be 0.6 to 30.0 mmol/l and 10 – 500 mg/dl).

BIDDER'S COMMENTS:

Clause T15

The bidder must quote the present cost of a pack of fifty (50) sample test strips and this cost may also be taken in to consideration when recommending a bid offered. **BIDDER'S COMMENTS:**
:

BIDDER'S COMMENTS:

Clause T16

It is very important that the unit offered must have neonate clearance from the F.D.A. for test measurements. Proof must be submitted with the offer.

BIDDER'S COMMENTS:

Clause T 17

GUARANTEE / WARRANTY

The bidder must provide a minimum of 24-month warranty / guarantee period for the unit offered.

BIDDER'S COMMENTS:

SCHEDULE OF OPTIONAL ACCESSORIES

Bidders must quote the price of the optional accessories and items listed as well as any other accessories that may be useful to the end users. The receiving Institutions may purchase individual accessories necessary for their particular Institution.

Cat No	Item	Price including VAT

DETAILED TECHNICAL SPECIFICATION

GENERAL INFORMATION REQUIRED

FAILURE TO COMPLETE THIS PART WILL DISQUALIFY THE TENDERER

Make:

Model Number /Part Number for:

Country of Origin

Delivery Period

R S A Import Permit Holder (License No)

BIDDER

SIGNATURE

DATE

ADDRESS

TELEPHONE NO

FAX NO.

CONTACT PERSON
(PLEASE PRINT)

REVISED: 24/11/2016

PROVINCE OF KWAZULU-NATAL DEPARTMENT OF HEALTH

HEALTH TECHNOLOGY SERVICES
(H.T.S.)

UMDNS: 16157

SPECIFICATION FOR: ELECTRONIC SPHYGMOMANOMETERS BLOOD PRESSURE AND PULSE OXIMETER MONITOR

SPECIFICATION: H.T.S. NO. E 134 (ELECTRONICS)

Description of Unit:

This specification is intended to purchase a noninvasive, electronic sphygmomanometer blood pressure and pulse oximeter monitor for use in adult, paediatric and neonate patients.

Intended Areas of Use:

CHC
District Hospitals
Regional Hospitals
Tertiary Hospitals
Quaternary Hospitals

Expert Advisory Group:

Anaesthesia
Dr S. Naidoo
Dr.T. Ramsamy
Prof. L. Visser



Dr. S. Naidoo
24/11/2016

NB: GENERAL CLAUSES THAT DO NOT APPLY TO THE EQUIPMENT OFFERED MUST BE ANSWERED "COMPLIES", "DOES NOT COMPLY" OR ANSWER THE QUESTION UNDER BIDDERS COMMENTS.

NO	SPECIFICATION	BIDDERS COMMENTS: STATE "COMPLIES" OR "DOES NOT COMPLY" OR ANSWER THE QUESTION.
Clause G1.1	The space provided under "Bidder's Comments" for each clause must be used for this purpose. Bidders who neglect to provide answers to every Clause in this Bid Specification will be disqualified. Bidders must note that abbreviated answers e.g. N/A etc. will not be accepted. Bidders must also note that no part of any clause/s in this Bid Specification may be altered. Where there are traces of alterations found to any clauses in this Bid Specification during Adjudication, the Adjudication Committee will reserve the right to disqualify the bidder. The Bidder must clearly indicate if their offered product complies with the stated requirements, by indicating, "Complies" or "Does not comply" or answer the question next to the corresponding clause.	
Clause G2	All responses must be clear and legible.	
Clause G3	GUARANTEE:	
Clause G3.1	All Equipment, Materials and Workmanship provided under this Contract must be Guaranteed for a minimum period of twenty four (24) Months. The successful bidder must arrange with the respective Hospital / Institution and the Health Technology Services before Commissioning the Equipment at the respective Hospital / Institution. The bidder to note that the Guarantee period must only take effect upon successful Commissioning at the respective Hospital / Institution and successful test and acceptance by the Health Technology Services.	
Clause G3.2	State percentage guaranteed up time of machine (Should be at least 99%).	
Clause G3.3	The recommended number of services, per annum, by the manufacturer, must be included during and up until the end of the guarantee period and all costs related to the provision of such service/s will be for the bidders account.	
Clause G3.4	The bidder must state the number of services that will be provided during and up to the end of the guarantee period.	
Clause G3.5	Any breakdown during the guarantee period must include all cost (spares, labour, travelling and sundries) for any prescribed maintenance services (major and minor) as well as any QA testing that is required by Department Health's Radiation Control Board during the guarantee period.	
Clause G3.6	Travelling and Travelling Time costs must be included during the Guarantee Period?	
Clause G3.7	Spares that may be required during the Guarantee Period will be supplied at the expense of the bidder.	
Clause G3.8	Downtime during the Guarantee Period must extend the Guarantee time on a Day-to-Day basis.	
Clause G3.9	Any repetition (twice or more) of the same type of fault that first	

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	occurred during the guarantee period must be considered as a repair under guarantee If it occurs within the first year after the expiry of the guarantee period.	
Clause G3.10	The same guarantee conditions must apply to replacement units.	
Clause G4	The successful bidder must Supply, Deliver, Commission and Install the Equipment and will be required to demonstrate the product to the Applicable Staff at the Institution and costs for the abovementioned must be included in the final bid price.	
Clause G5	Bidders must offer the Health Technology Service's In House Technicians a demonstration of the product, which will enable the Health Technology Service's In House Technicians to become acquainted with the equipment during the Test and Acceptance phase.	
Clause G6	Preference may be given to a make and model that has been technically and clinically evaluated by a Government Institution within the R.S.A. (Attach proof of evaluation where applicable).	
Clause G7	The successful bidder must provide the Health Technology Service's in house Technicians, full training in the calibration, maintenance, service and repair of the product down to PCB Level. N.B. The quality and level of the training must be equivalent to the manufacturer's original factory training and any costs incurred to provide this training will be for the bidders account. A Certificate of Competency must be issued on completion of the training. The Training must be provided by the successful bidder to the Health Technology Services within three months from date of initial supply and delivery of the equipment to the end user.	
Clause G8	SERVICING:	
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Clause G8.2	If the service is subcontracted to a local service agent, a signed copy of The letter of appointment by the bidder and acceptance by the Subcontractor must be submitted with this bid / quotation. (The Health Technology Services reserves the right to inspect the premises).	
Clause G8.3	State Number of other medical equipment "Repair & Service" Agencies (excluding your Agency) represented by the subcontractor.	
Clause G8.4	Supply the Name, Address and Telephone Number/s of the Local Service Department within KwaZulu-Natal. Please supply details as follows: Company name : _____ Physical Address : _____ _____ Telephone Number/s : _____	

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	<p>Fax number : _____</p> <p><i>(The Health Technology Services reserves the right to inspect the premises).</i></p>	
Clause G8.5	State if the Technician(s) are in the direct employ of the bidder or a subcontractor.	
Clause G8.6	The bidder must supply information on the number of Technicians permanently working in KwaZulu-Natal and their names and contact Telephone Number/s must be listed (Directly employed or subcontracted) in an annexure to the bid document.	
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Clause G13	Spares must be available for 10 (Ten) years from the original equipment	

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	manufacturer for the product offered.	
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Clause G24	The Mains Cable of the unit being quoted for must be the Hospital Grade Type and it must be a minimum length of (3) three metres. N.B. The mains cable of the unit being quoted for must be S.A.N.S. Colour coded.	
Clause G25	The equipment being quoted for must be protected against Electro Magnetic Interference.	
Clause G26	Only new equipment must be quoted for. Refurbished and reconditioned equipment being quoted on will not be accepted.	
Clause G27	Bidders must note that dedicated test equipment, spare parts and any special tooling required for the upkeep and maintenance of the equipment quoted on must be available to the Health Technology Services to procure if requested.	
Clause G28	All the necessary calibration and maintenance software, where applicable, required to maintain and calibrate the equipment, must be supplied with the equipment to the Health Technology Services at no extra cost to the final bid price.	
Clause G29	NB. HAZARDOUS SUBSTANCE ACT:	
Clause G29.1	If this type of equipment / apparatus appears on the schedule of Hazardous Substances issued by the Directorate: Health Technology of the Department of Health, a license in terms of the Act on Hazardous Substances (Act. 15/1973) must be submitted with this bid document. The license must be registered under the bidders name or a letter of joint venture must be submitted by the license holder where the license is not in the name of the bidder. Bidders that neglect to submit a license will not be considered.	
Clause G29.2	Bidder must state the Radiation Control licence number of the make and model of equipment offered.	License No:
Clause G29.3	Where it has been established by the bidder that the equipment offered does not require Radiation Control licence, proof from the Radiation Control authority must be submitted with this bid document.	
Clause G30	The system offered must comply fully with or exceed all of the minimum specification requirements per the Technical Clauses.	
Clause G31	The offer submitted must be supported by descriptive literature, colour pamphlets, colour brochures and technical data sheets applicable to the offer (i.e. supporting information for all components of the system) must accompany the bid, failing which the bid will not be considered.	
Clause G32	The equipment and any accessories ordered from the successful bidder will be delivered, installed, tested, calibrated, demonstrated (including specified training) and commissioned in the specific Hospital at the expense of the successful Bidder, prior to full payment being made.	
Clause G33	All prices are to include V.A.T. and must be quoted in the South African currency. The price must be valid for a period of 180 days from closing date of bid.	

NO	SPECIFICATION	BIDDERS COMMENTS: STATE "COMPLIES" OR "DOES NOT COMPLY" OR ANSWER THE QUESTION.
Clause G34	If the product offered is unknown to the Department, the Department reserves the right to have the unit evaluated by a team of Technical and Clinical <u>experts</u> with regards to its functionality, performance and quality. The decision of this committee will be used as a motivation for the evaluation and recommendation of the bid. For this reason a demonstration unit must be readily available, or the bidder must take arrange for demonstration with representatives of the Department for the equipment offered at a site within South Africa where a same make and model of unit is installed and is in full clinical operation. The cost of this site visit is for the account of the bidder and it must therefore not place any obligation on the Department to procure from the bidder.	
Clause G35	The Institution requesting the unit reserves the right to clinically trial and evaluate the unit in order to ensure that the unit meets the clinical requirements of the Department before adjudication of the bid.	
Clause G36	UPGRADEABILITY WHERE APPLICABLE:	
Clause G36.1	Bidders are to state the policy with regard to future software updates and the costs that will be involved.	
Clause G36.2	The Bidder to state what hardware and software will be available, with costs and projected dates.	
Clause G37	UPGRADE POLICY:	
Clause G37.1	All future upgrades (hardware and software) involving <u>patient safety</u> must be offered at no additional cost.	
Clause G37.2	All future upgrades removing software viruses from existing software must be supplied at no cost.	
Clause G37.3	Any upgrade before or after installation of the equipment involving additional cost must be brought to the attention of the Manager, Health Technology Services.	
Clause G38	The Bidder must indicate the expected life of their offered unit and software in years.	

TECHNICAL SPECIFICATION.

NUMBER	SPECIFICATION	State YES or NO giving information or values where appropriate. Supply information on a separate sheet if the space provided is inadequate.
Clause T1	This specification establishes the requirements, supply, delivery, end user training, demonstration, commission and installation of the SPHYGMOMANOMETER BLOOD PRESSURE AND PULSE OXIMETER MONITOR	
Clause T1.1	The monitor must: a) be robust b) comprise of the latest up to date modular technology c) be user friendly d) simultaneously measure and monitor non-invasively i. Blood Pressure ii. Pulse Oximetry (SpO ₂)	
Clause T1.2	The monitor offered must be suitable for ADULT, PAEDIATRIC AND NEONATE application including all appropriate accessories.	
Clause T1.3	The dimension and size of the monitor must be such that it could be conveniently used with an anesthetic machine. The bidder must state the dimensions and size of the unit on offer.	
Clause T2	PULSE OXIMETRY MONITOR a) Pulse oximetry monitoring and peripheral pulse rate display utilizing reliable technology must be provided by the unit offered. b) It is essential that SpO ₂ monitoring is possible even in low perfusion and in the presence of patient motion. c) The technology for SpO ₂ determination (eg Nellcor, Massimo) used must be stated. If more than one technology is available, the bidder must liaise with the end-user so that the specific technology specified by the end-user is installed. The final bid price must incorporate the cost of the specified technology	

NUMBER	SPECIFICATION	State YES or NO giving information or values where appropriate. Supply information on a separate sheet if the space provided is inadequate.
Clause T2.1	SpO2 MEASUREMENT The bidder must state the range of SpO2 measurement on the unit offered.	
Clause T2.2	PULSE RATE (BEATS PER MINUTE)	
Clause T2.2.1	The ability to source the heart rate from the pulse oximeter must be available. Bidder must state the range of measurement on the unit offered.	
Clause T2.2.2	<ul style="list-style-type: none"> a) There must be an audible pulse tone (beep) for each heart beat with a variable-pitch frequency scale based on the SpO2 measurement. b) The pitch of the pulse tone must change in proportion to the change in SpO2. c) The volume of the audible beep must be adjustable by the user from zero to maximum volume. 	
Clause T2.3	The SpO2 measurement accuracy must be better than $\pm 2\%$. The bidder must state the accuracy over the measurement range.	
Clause T2.4	It is desirable that the averaging period for saturation display be selectable. The bidder must state the range of adjustment on the unit offered.	
Clause T2.5	The display of the measured parameters and alarm limits must be by means of a self-illuminated digital display.	
Clause T2.6	The pulse waveform (plethysmograph) and trend information must be provided on a display.	
Clause T2.6.1	The display of the measured parameters and alarm limits must be by means of a visible numerical display	

NUMBER	SPECIFICATION	State YES or NO giving information or values where appropriate. Supply information on a separate sheet if the space provided is inadequate.
Clause T2.6.2	The display of the pulse waveform (plethysmograph) must be available.	
Clause T2.6.3	The display must provide clear viewing under all lighting conditions	
Clause T2.7	The amplitude (gain) of the pulse waveform should be automatically adjusted by default, but the monitor MUST allow the option of user-selectable fixed gain. The bidder must state whether the gain is indicated on the display or only on the setting menu.	
Clause T2.8	The unit must indicate whether the signal from the pulse oximeter sensor is adequate for reliable measurements. If the signal strength or quality is inadequate this state must be clearly displayed. The bidder must state the limit below which signals are rejected (signal to noise ratio).	
Clause T3	SpO₂ REUSABLE SENSOR	
Clause T3.1	This sensor(s): a) Must be robustly constructed b) Must incorporate reliable technology c) Must not heat the point of application to the patient d) Must be reusable (non-disposable) e) Must be suitable for: i. Application to an adult finger ii. Application to a paediatric patient iii. Application to a neonate	

NUMBER	SPECIFICATION	State YES or NO giving information or values where appropriate. Supply information on a separate sheet if the space provided is inadequate.
Clause T3.2	<p>a) Bidders must note that at least three reusable SpO₂ sensors, to the customer's choice, must be supplied as part and parcel of the unit quoted for and the cost of which must be included in the final bid price.</p> <p>b) N.B. It will be the successful bidder's responsibility to liaise with the customer, to determine which reusable SpO₂ sensors must be supplied.</p>	
Clause T3.3	The bidder must state any other options of SpO ₂ sensors that are available, if any, on the schedule of optional accessories.	
Clause T3.4	Prices for each of the re-usable SpO ₂ sensors as per Clause T3.2 must be submitted with the tender offers in the schedule of optional accessories and the prices quoted must be inclusive of V.A.T.	
Clause T3.5	<p>State if any of the methods of application utilize a disposable item.</p> <p>Give details of the price and number of uses possible and the price inclusive of V.A.T. in the schedule of optional accessories.</p>	
Clause T3.6	<p>The bidder must state if the sensors as per Clause T3.2 utilize an interface cable.</p> <p>Bidders must note that where applicable, the sensor interface cable must be supplied as part and parcel of the quoted unit and the cost of which must be included in the final bid price.</p> <p>The bidder must also state the cost, including V.A.T. of the sensor interface cable, where applicable, in the schedule of optional accessories.</p>	
Clause T3.7	<p>The sensor lead must be at least 3 meters long, although this may be made up of more than one joined cable.</p> <p>The bidder must state if alternative lengths are available.</p>	

NUMBER	SPECIFICATION	State YES or NO giving information or values where appropriate. Supply information on a separate sheet if the space provided is inadequate.
Clause T3.8	The sensors supplied must have provision for disinfection. The bidder must state the disinfection method required.	
Clause T4	ALARMS FOR PULSE OXIMETER MONITOR	
Clause T4.1	The unit must incorporate alarm parameters with user-selectable upper and lower limits for SpO ₂ and pulse rate in addition to the automatic default setting. The bidder must state the default settings of the unit offered.	
Clause T4.1.1	SpO ₂ LOW in a typical range of 50% to 99%. If the offer does not fully comply with the specification, detail.	
Clause T4.1.2	SpO ₂ HIGH in a typical range of 70% to 100%. If the offer does not fully comply with the specification, detail.	
Clause T4.1.3	Pulse rate LOW in a typical range of 40 to 150bpm. If the offer does not fully comply with the specification, detail.	
Clause T4.1.4	Pulse Rate HIGH in a typical range of 70 to 240bpm. If the offer does not fully comply with the specification, detail.	

NUMBER	SPECIFICATION	State YES or NO giving information or values where appropriate. Supply information on a separate sheet if the space provided is inadequate.
Clause T4.2	<p>a) Violation of any of the abovementioned alarm limits must result in both audible and visible indication of the alarm condition and indicate which parameter is affected.</p> <p>b) It must be possible to temporarily silence the audible alarm but not extinguish the visible alarm.</p> <p>c) The audible alarm must have a maximum alarm silence time of 2 minutes.</p> <p>If the offer does not fully comply with the specification, detail.</p>	
Clause T5	NON-INVASIVE BLOOD PRESSURE MONITOR	
Clause T5.1	<p>a) The unit must use the oscillometric method of measurement.</p> <p>b) The monitor must provide systolic, diastolic and mean arterial pressures and heart rate measurements, which must be clearly displayed.</p> <p>If the offer does not fully comply with the specification, detail.</p>	
Clause T5.2	<p>The cuff pressure range must be in a typical range as follows:</p> <p>a) Adult: 0 to 270mmHg.</p> <p>b) Paediatric: 0 to 230mmHg.</p> <p>c) Neonate: 0 to 130mmHg.</p> <p>If the offer does not fully comply with the specification, detail.</p>	
Clause T5.3	<p>The measurement modes must include:</p> <p>a) Manual, auto and stat in adult and operating theatre modes.</p> <p>b) Manual and auto in neonatal mode.</p> <p>State the range of interval increments between measurements in the auto mode.</p>	

NUMBER	SPECIFICATION	State YES or NO giving Information or values where appropriate. Supply information on a separate sheet if the space provided is inadequate.
Clause T5.4	ALARMS FOR NON-INVASIVE BLOOD PRESSURE MONITOR	
Clause T5.4.1	The unit must incorporate alarm parameters with user-selectable upper and lower limits for systolic, diastolic and mean arterial pressure in addition to the automatic default setting: The bidder must state the default settings of the unit offered.	
Clause T5.4.2	<ul style="list-style-type: none"> a) The violation of any alarm limit must provide an audible and visual indication of an alarm condition and indicate which parameter is affected. b) It must be possible to temporarily silence the audible alarm but not extinguish the visible alarm. c) The audible alarm must have a maximum alarm silence time of 2 minutes. <p>If the offer does not fully comply with the specification, detail.</p>	
Clause T5.5	The cuff supplied must have provision of disinfection. Please state the method required.	
Clause T5.6	If a safe period is exceeded, sampling must be aborted and an alarm activated and likely faults indicated. The bidder must state the average time taken to determine results in the unit offered.	

NUMBER	SPECIFICATION	<p>State YES or NO giving information or values where appropriate.</p> <p>Supply information on a separate sheet if the space provided is inadequate.</p>
Clause T5.7	<p>A full range of adult and paediatric, one piece, reusable, bladderless and latex free cuffs of different sizes must be available for the unit offered</p> <p>The price inclusive of V.A.T. must be quoted for these in the schedule of optional accessories, at the end of this specification.</p> <p>Please state if disposable latex free cuffs are available.</p> <p>The bidder must state the size and the price inclusive of V.A.T. of the disposable latex free cuffs on the schedule of Optional Accessories.</p>	
Clause T5.8	<p>A full range of neonate one piece, latex free, reusable bladderless cuffs must also be available for the unit offered.</p> <p>The price inclusive of V.A.T. for these must be quoted on the schedule of optional accessories.</p> <p>The bidder must state as to whether disposable latex free neonatal cuffs are available.</p> <p>If disposable latex free neonatal cuffs are available then these must be quoted for on the schedule of Optional Accessories.</p>	
Clause T5.9	<p>The bidder must supply a quantity of at least three, one piece, reusable bladderless latex free cuffs, to the customer's choice, at no extra cost to the final bid price.</p> <p>It will be the responsibility of the successful bidder to liaise with the customer, at the time of order, to determine which sizes of one piece, bladderless, reusable and latex free cuffs must be supplied.</p>	

NUMBER	SPECIFICATION	State YES or NO giving information or values where appropriate. Supply information on a separate sheet if the space provided is inadequate.
Clause T5.10	<p>The air hose supplied must be reusable and latex free and the length must be a minimum of three (3) meters.</p> <p>The reusable latex free air hose must be supplied as part and parcel of the system and the price of which must be included in the final bid price.</p> <p>N.B. The bidder must also state the price inclusive of V.A.T. of the air hose on the separate schedule of optional accessories.</p>	
Clause T6	DISPLAY	
Clause T6.1	<p>The display must be clearly visible from a minimum distance of two meters and it must provide clear viewing from all angles.</p> <p>State the viewing angle and viewing distance offered on the unit offered.</p>	
Clause T6.2	<p>State if the display has back lighting.</p> <p>Bidder must state the type of display offered on the unit offered.</p>	
Clause T7	POWER SUPPLY	
Clause T7.1	<p>a) The unit must be designed to operate off both the 220V \pm 10%, 50Hz single phase A.C. supply and an internally mounted rechargeable battery.</p> <p>b) The unit must be fused in both the LIVE and NEUTRAL and all metal parts must be well earthed.</p>	

NUMBER	SPECIFICATION	<p>State YES or NO giving information or values where appropriate.</p> <p>Supply information on a separate sheet if the space provided is inadequate.</p>
Clause T7.2	<p>a) In the event of a 220 Volt AC power failure, all stored parameters must be retained in the monitors for a minimum of 120 minutes.</p> <p>b) The monitors must allow ongoing full-function monitoring (including 2-minute interval NIBPs) for a period of not less than 60 minutes after total 220 Volt AC power failure (including failure of a UPS supply).</p>	
Clause T7.3	<p>a) The monitors must be fitted with suitable internal, rechargeable batteries.</p> <p>b) The bidder should specify the details of the batteries in the monitors :</p> <ol style="list-style-type: none"> The type of battery The battery capacity The minimum and maximum duration of full-function patient monitoring The maximum duration of retention of stored parameters The charge time (from a full discharge state) of the batteries. <p>c) The cost of the batteries inclusive of V.A.T. must be included in the final bid price.</p>	
Clause T7.4	<p>The unit must operate off the 220V \pm 10%, 50Hz A.C. supply regardless of the condition of the rechargeable battery.</p>	
Clause T7.5	<p>In view of the fact that external 220 Volt A.C. power supplies and battery chargers can easily be lost or can be substituted with incorrect power supplies and chargers, it is essential that the unit, the 220 Volt A.C. power supply and charger must be mounted / fixed together to form a single unit.</p> <p>External power supply and chargers supplied as loose components will not be considered.</p> <p>Bidder must state whether the power supply and battery charger are incorporated into a single unit.</p>	

NUMBER	SPECIFICATION	<p>State YES or NO giving information or values where appropriate.</p> <p>Supply information on a separate sheet if the space provided is inadequate.</p>
Clause T8	Preference will be given to a unit with flush membrane touch type controls	
Clause T9	The design of the unit must be such that spilled liquids are excluded from the interior of the unit in order to prevent spillage from gaining access to P.C. Boards and causing costly damage.	
Clause T10	<p>The monitor must be able to store and display trend information of up to a minimum of 24 hours for recall and/or for printing.</p> <p>Bidder to provide details on trend information storage and recall.</p>	
Clause T11	<p>GUARANTEE / WARRANTY</p> <p>The bidder must provide a minimum of 24-month warranty / guarantee period for the unit offered.</p>	

NUMBER	SPECIFICATION	<p>State YES or NO giving information or values where appropriate.</p> <p>Supply information on a separate sheet if the space provided is inadequate.</p>
Clause T12	<p>MAINTENANCE AND SERVICE AGREEMENT</p> <p>Upon termination of the guarantee / warranty period the bidder must provide a fully - costed PREVENTATIVE MAINTENANCE AND SERVICE AGREEMENT for a period of 3 years to commence upon termination of the guarantee / warranty period with an option to enter into a renewable agreement.</p>	

SCHEDULE OF OPTIONAL ACCESSORIES

Bidders must quote the price of the optional accessories listed as well as any other accessories that may be useful to the end users.

[illegible]

SCHEDULE OF ACCESSORIES

Bidders must quote for accessories that are used with the system offered. Bidders must also indicate if these accessories need to be compatible with the system offered or whether generic accessories can be utilized with the system offered.

[illegible]

DETAILED TECHNICAL SPECIFICATION

GENERAL INFORMATION REQUIRED

FAILURE TO COMPLETE THIS PART WILL DISQUALIFY THE BIDDER

Make:

Model Number / Part Number for:

Country of Origin

Delivery Period

R S A Import Permit Holder (License No)

Bidder

Signature

Date

Address

Telephone No

Fax No.

Contact Person
(Please Print)



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

GENERAL QUOTATIONS

EVALUATION CRITERIA FOR QUOTATIONS ABOVE R30 000

ZNQ: ZUL - 40/21/22

DESCRIPTION: Supply and deliver glucometer and blood pressure monitor .

All offers received shall be evaluated on the following:

1. Specifications:

Only offers that meet the specification and Special Terms and Conditions in all aspects as stipulated in the bid document shall be considered.

Offers better than specification are considered to be compliant with the specification.

2. Correctness of information and other imperative areas to be considered:

- a) All information required in the bid document must be accurate and duly completed including all the appropriate signatures.
- b) Non-compliance with any requirements from this document and terms and conditions attached may result in elimination from the further evaluation process.
- c) The institution is under no obligation to accept the lowest or any quotation.
- d) The price quoted must include VAT and remain firm for the contract period.
- e) The bidder must ensure the correctness and validity of quote.
- f) Registration on Central Suppliers Database.
- g) Previous service rendered (Quality, Duration and record of offers declined)
- h) Database of tender defaulters
- i) Late quotations will not be considered.
- j) All pages of the tender document must be initialed or signed.

3. Compulsory administrative compliance requirements that must be submitted with the bid

- a) The bidder must submit certified copy of a registration certificate with CIPC.
- b) Valid Original Tax Clearance.
- c) Certified Copy of the B-BBEE Certificate.
- d) Central Suppliers Database number.
- e) Bargaining Council Contract Cleaning Services Industry (BCCCI) Certificate.

Where certified copies are requested, bidders must not submit copies of certified copies. Original certification should not be older than three (3) months. Failure to comply with this requirement shall invalidate the bid submitted.

4. Preferential Point System:

The 80/20 Preference Point System will be applicable to this bid and the points will be allocated as follows:

PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTION	20
Total points for Price and B-BBEE	100

6. Contract duration or Delivery period

The required goods and services are anticipated to be delivered within a period of **14 days** unless unforeseen circumstances may arise and reported timeously.

It is imperative to complete the delivery period field on the quotation form. All quotations returned with blank field on delivery period will be disqualified.

Note: For purposes of comparison and in order to ensure a meaningful evaluation, bidders must submit detailed information in substantiation of compliance to the evaluation criteria mentioned. Should the space provided not be adequate, bidders are kindly requested to add extra page