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SharePoint

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KZN HEALTH

#### **KZN Health Intranet**

Search this site

HOME CORPORATE INFORMATION

COMPONENTS

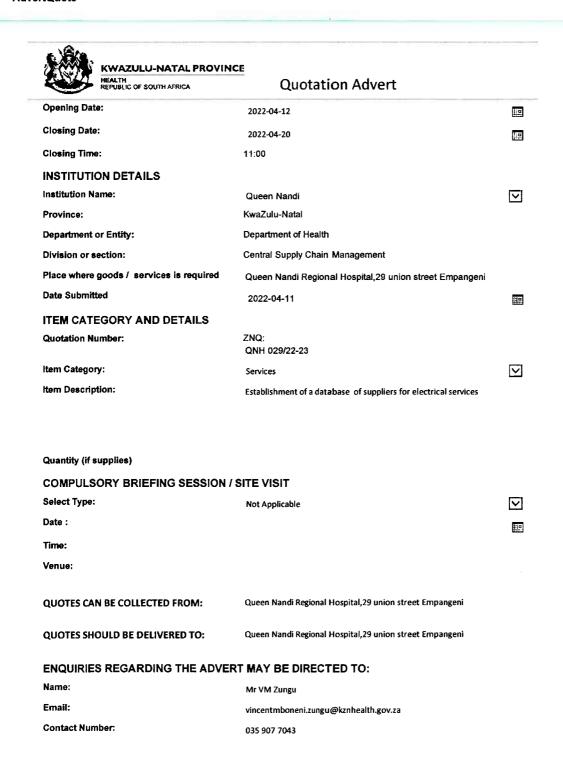
DIRECTORY

DISTRICT OFFICES

**HEALTH FACILITIES** 

KZN Health > Components > Supply Chain Management

**AdvertQuote** 



Finance Manager Name:

Finance Manager Signature:

No late quotes will be considered



Prospective Supplier Initials :

# ESTABLISHMENT OF A DATABASE OF SUPPLIERS FOR ELECTRICAL SERVICES

## **REGISTRATION FORM**

Name of Prospective supplier	
Central Supplier's Database Registration Number	
Income Tax Reference Number	
Email completed form to: vincentm	boneni.zungu@kznhealth.gov.za
Email completed form to: vincentm Telephone: 035 – 907 7043	boneni.zungu@kznhealth.gov.za
	boneni.zungu@kznhealth.gov.za
	boneni.zungu@kznhealth.gov.za
	boneni.zungu@kznhealth.gov.za

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## REGISTRATION FORM FOR ELECTRICAL SERVICES SUPPLIERS DATABASE

YOU ARE HERE	BY INVIT	ED TO REGISTER	ON QU	EEN NANDI REGIONA	L HO			BING			
Quote Number:		QNH 029/22/23 Closing Date:					20 April 2022 Closing Time: 11h00				
Description	ESTAB	LISHMENT OF A DA	ATABAS	SE OF SUPPLIERS FO W ADRESS OR EMAIL	REL	ECTRI	CAL SERVICE	ES			
				et, Empangeni 388		altern	atively ema	il to			
vincentmbone	negion eni.zunai	u@kznhealth.gov	ı.za	et, Empangem coc							
ENQUIRIES MA					TE	CHNIC	AL ENQUIRIE	S MA	Y BE DIRECTED	TO:	
Contact					Contact			- 24			
Person	Mr Vinc	ent Zungu			Person Mr Vusi N			isi Ma	Masondo		
Telephone Number	035-907	7043				ephone mber	035-9	07707	1/77		
E-Mail Address	vincen	tmboneni.zungu	@kznh	nealth.gov.za	1	Mail dress	petros	s.mas	ondo@kznhealth.	gov.za	
SUPPLIER INF	ORMATIC	N									
Name Of Pro supplier:	spective						-				
Postal Address											
Physical Addres	SS										
Telephone Num	nber	Code				Numl		-			
E-Mail Address			Tou O	Compliance Custom	1	Cell I	Phone Numbe Central Sup	-			
Vat Registration Number	n 		Pin:	ompliance System		Or	Database N				
B-BBEE LEVEL	_				PROVINCE:					New!	
B-BBEE Status Verification Cer	rtificate	∏ick Applicable B ☐ Yes			B-BBEE Status Level Swom Affidavit				Tick Applicable E	□No	
[A B-BBEE STA	ATUS LEV	EL VERIFICATION C TS FOR B-BBEE]	ERTIFIC	ATE/ SWORN AFFIDAV	IT (FC	R EME	S & QSEs) M	UST B	E SUBMITTED IN	ORDER TO QUALIF	
Are You The A		☐Yes		□No	Ai	e Yo	ou A Fore	ign	□Y	es 🔲 No	
Representative	e In	<del></del>		_	Based Supplier For The Goods /Services [If Yes, Answer The Questio			The Questionnaire			
South Africa Goods	For The /Services	[if Yes Enclose Proof]		/Works Offered?							
/Works Offered	1?										
			AS AND	CONDITIONS FOR R	EGIS	TRATI	ON ON DATA	BASE			
1. DOCUM	MENT SUI	BMISSION:	44.		d /=	nt to h	e re-typed)				
				official forms provide	:u-(n	ot to D	e re-typeu/				
0.4   Dunna	-4	E REQUIREMENTS	molian	ce with their tax obligati	ons.						
2.2 Prospec	ctive supp	liers are required to	submit	their unique personal i	identif	ication	number (pin)	issue	d by SARS to en	able the organ of st	
23 No bids	will be co	ayer's profile and tax onsidered from perso	ons in t	ne service of the state,	comp	anies v	with directors	who a	re persons in the	service of the state	
م ماممه	arnoration	e with mambare per	enne in	the service of the state ANY OF THE ABOVE	."						
SIGNATUR	E OF PR	OSPECTIVE SUP	PLIER	:							
CAPACITY (Proof of authority	UNDER	WHICH THIS BID hitted e.g. company resolution	IS SIG	NED:							
DATE:										,	
D/ 11 L/										Dogo 2 of	

#### SECTION B: SPECIAL INSTRUCTIONS AND NOTICES TO PROSPECTIVE SUPPLIERS

## SUPPLIER / VENDOR ELECTRICAL DATABASE REGISTRATION FORM TO BE COMPLETED BY ALL COMPANIES SEEKING TO BE INCLUDED ON THE DATABASE FOR QUEEN NANDI REGIONAL HOSPITAL

The following important notes should be read carefully before the completion of this form

- 1. It should be noted that The Department reserves the right to accept or reject any application without being obliged to give any reasons in this respect. Suppliers that have been registered onto the Central Suppliers Database may have the opportunity to bid or quote on The Department's acquisition requirements.
- 2. This form must be completed in full and signed by the duly authorised signatory.
- 3. Full signatures are required when alterations are made in this document.
- 4. If the information required is not applicable to your business, clearly insert the symbol "N/A" in the appropriate space.
- 5. Suppliers must comply with all the registration criteria for registration to be finalised failure to do so may result in the application being declined.
- 6. The registration form must be e-mailed and must not be altered in anyway.
- 7. Applicants will be contacted via e-mail and must therefore submit an operating e-mail address
  - failure to comply will result in excluding the supplier from the vendor database.
- 8. Suppliers that have registered onto the Supplier Database should ensure that they furnish The Department with any change to the status of the information initially provided, as and when the information changes.
- 9. It is the responsibility of the supplier to ensure that its tax matters are always in order. The Department will use the Central Suppliers Database (CSD) report at the time of a transaction to verify the tax compliance of a service provider.
- 10. Suppliers that have registered onto the Supplier Database will be continuously monitored for their performance on work awarded to them by The Department.
- 11. The Department reserve the right to request additional information where document submitted is not clear.

SECTION C: AUTHORITY TO SIGN A QOUTE
Authority to sign on behalf of the:
COMPANY SOLE PROPRIETOR PARTNERSHIP CLOSE CORPORATION
CO-OPERATIVE JOINT VENTURE CONSORTIUM
By resolution/agreement passed/reached on
whose signature appears below have been duly authorised to sign all documents in connection with this application on behalf of:  (Name of Organisation)
IN HIS/ HER CAPACITY AS:
SIGNATURE: DATE:
SECTION D: DECLARATION OF INTEREST SBD 4
DECLARATION OF INTEREST
blood relationship, may make an offer or offers in terms of this invitation to offer (includes a price quotation, advertised competitive offer, limited offer or proposal). In view of possible allegations of favouritism, should the resulting offer, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the prospective supplier or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where—  the prospective supplier is employed by the state; and/or  the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the offer(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the offer.  In order to give effect to the above, the following questionnaire must be completed and submitted with the offer.  In order to give effect to the above, the following questionnaire must be completed and submitted with the offer.  In order to give effect to the above, the following questionnaire must be completed and submitted with the offer.  In order to give effect to the above, the following questionnaire must be completed and submitted with the offer.  Company Registration Number:  Tax Reference Number:
<ol> <li>The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]</li> <li>Are you or any person connected with the prospective supplier presently employed by the state?</li> </ol>
3.1.1.If so, furnish the following particulars:  Name of person / director / trustee / shareholder/ member:
Name of state institution at which you or the person connected to the prospective supplier is employed:
Position occupied in the state institution:
YES NO

outside employment in the public sector?	
3.1.2.1. If yes, did you attach proof of such authority to the offer document?	
(Note: Failure to submit proof of such authority, where applicable, may result in	the disqualification of the offer.)
3.1.2.2. If no, furnish reasons for non-submission of such proof:	
3.2. Did you or your spouse, or any of the company's directors / trustees / shareholders	
conduct business with the state in the previous twelve months?	YES NO
3.2.1. If so, furnish particulars:  3.3. Do you, or any person connected with the prospective supplier, have any relations person employed by the state and who may be involved with the evaluation and or	hip (family, friend, other) with a
3.3.1. If so, furnish particulars:	
3.3.1. If so, furnish particulars:	tionship (family, friend, other)
·	tionship (family, friend, other)
3.4. Are you, or any person connected with the prospective supplier, aware of any relat	tionship (family, friend, other)
3.4. Are you, or any person connected with the prospective supplier, aware of any relative between any other prospective supplier and any person employed by the state who	tionship (family, friend, other) o may be involved with the
3.4. Are you, or any person connected with the prospective supplier, aware of any relat between any other prospective supplier and any person employed by the state who evaluation and or adjudication of this offer?	tionship (family, friend, other) o may be involved with the  YES NO  have any interest in any other
<ul><li>3.4. Are you, or any person connected with the prospective supplier, aware of any relate between any other prospective supplier and any person employed by the state who evaluation and or adjudication of this offer?</li><li>3.4.1. If so, furnish particulars:</li></ul>	tionship (family, friend, other) o may be involved with the
<ul> <li>3.4. Are you, or any person connected with the prospective supplier, aware of any relate between any other prospective supplier and any person employed by the state who evaluation and or adjudication of this offer?</li> <li>3.4.1. If so, furnish particulars:</li> <li>3.5. Do you or any of the directors / trustees / shareholders / members of the company</li> </ul>	tionship (family, friend, other) o may be involved with the  YES NO  have any interest in any other  YES NO

Full Name	Identity Number	Personal Tax Reference Number	State Employee Number / Personnel Number

The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers'

responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the

offer will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

NB:

5.	DECLARATION			
	JNDERSIGNED (NAME)		CERTIFY THAT THE INFORMATION FURNISHED IN	
			SHOULD THIS DECLARATION PROVE TO BE FALS	E.
•••••	of prospective supplier	Signature	Position	Date

1"State" means -

- a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- b) any municipality or municipal entity;
- c) provincial legislature;
- d) national Assembly or the national Council of provinces; or
- e) Parliament.

<sup>2</sup> Shareholder means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise

# SECTION E: DECLARATION OF PROSPECTIVE SUPPLIER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

SBD 8

This Standard Bidding Document must form part of all bids invited.

Of the same		Voc	Ma
Item	Question Petabose Financia Pet	Yes	No
1.	Is the prospective supplier or any of its directors listed on the National Treasury's Database Restricted Suppliers as companies or persons prohibited from doing business with the public sector (Companies or persons who are listed on this Database were informed in writing of t restriction by the Accounting Officer/Authority of the institution that imposed the restrict after the audi alteram partem rule was applied).	r?	No □
	The Database of Restricted Suppliers now resides on the National Treasu website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the hopage.		
1.1.	If so, furnish particulars:		
2.	Is the prospective supplier or any of its directors listed on the Register for Tender Defaulters in term of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?  The Register for Tender Defaulters can be accessed on the National Treasury's webs (www.treasury.gov.za) by clicking on its link at the bottom of the home page.		No 🗆
2.1.	If so, furnish particulars:		
3.	Was the prospective supplier or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes	No
3.1.	If so, furnish particulars:		
4.	Was any contract between the prospective supplier and any organ of state terminated during the parties of state terminated during the parties on account of failure to perform on or comply with the contract?	ast Yes	No 🗆
4.1.	If so, furnish particulars:	*	•
	CERTIFICATION		
CERTIF CORRE	PT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BI		
AGAINS	ST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.		
Signa	ture Date		
Positi	on Name of Prospective Su	pplier	

# SECTION F: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment () Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, PROSPECTIVE SUPPLIERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

#### **GENERAL CONDITIONS**

- 1.1. The following preference point systems are applicable to all bids:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
  - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
- 1.2. Points for this bid shall be awarded for:
  - (a) Price; and
  - (b) Status Level of Contributor.
- 1.3. The maximum points for this bid are allocated as follows:

CATEGORY	POINTS
PRICE	80
STATUS LEVEL OF CONTRIBUTOR	20
Total points for the offer	100

- 1.4. Failure on the part of a prospective supplier to submit proof of Status level of contributor together with the bid will be interpreted to mean that preference points for Status level of contribution are not claimed.
- 1.5. The department reserves the right to require of a prospective supplier, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the department.

#### POINTS AWARDED FOR PRICE

#### 2.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 - \frac{80/20}{P \, \text{min}} \right)$$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration
Pmin = Price of lowest acceptable bid

#### POINTS AWARDED FOR STATUS LEVEL OF CONTRIBUTOR

3.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a prospective supplier for attaining the status level of contribution in accordance with the table below:

STATUS LEVEL OF CONTRIBUTOR	NUMBER OF POINTS (80/20 SYSTEM)				
1	20				
2	18				
3	14				
4	12				
5	8				
6	6				
7	4				
8	2				
Non-compliant contributor	0				

#### **BID DECLARATION**

4.1 Prospective suppliers who claim points in respect of Status Level of Contribution must complete the following:

#### STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 5.1 Status Level of Contributor: = ....... (maximum of 20 points) 0r = ....... (maximum of 10 points) (Points claimed in respect of paragraph 5.1 must be in accordance with the table reflected in paragraph 3 and must be substantiated by relevant proof of status level of contributor.
- 5.2 The proof submitted as per SBD1 requirements will be used to confirm the preference points allocated.

#### **DECLARATION WITH REGARD TO COMPANY/FIRM**

8.1	Name of company/firm:
8.2	VAT registration number:
8.3	Company registration number:

WI	TN	ESSE	s				
1.		•••••	•••••	 •••••	 •••••		
2.				 •••••	 		

SIGNATUR	E(S) OF PROSPECTIVE SUPPLIERS(S)
DATE:	

#### SECTION G: CERTIFICATE OF INDEPENDENT BID DETERMINATION

SBD9

- This Standard Bidding Document (SBD) must form part of all bids1 invited.
- Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or 2 a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).2 Collusive bidding is a pe se prohibition meaning that it cannot be justified under any grounds.
- Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
  - disregard the bid of any prospective supplier if that prospective supplier, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
  - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

•					
1, th	e undersigned, in submitting the accompanying bid:				
		er and Description)			
in I	response to the invitation for the bid made by:	We will be			
	(Name of Ir				
	hereby make the following statements that I certify to be true and	complete in every respect:	454.		
I ce	rtify, on behalf of:		_ that:		
_	(Name of Prospe	ctive supplier)			
6	I have read and I understand the contents of this Certificate;	Seeks to forward mot to be twee and complete in arrangement	a a t		
7 8	I understand that the accompanying bid will be disqualified if this Certificate, and authorized by the prospective supplier to sign this Certificate, and	Icate is found not to be true and complete in every respi-	eci, sective cunnlier		
9	Each person whose signature appears on the accompanying bid has and to sign the bid, on behalf of the prospective supplier;				
10	For the purposes of this Certificate and the accompanying bid, I organization, other than the prospective supplier, whether or not	affiliated with the prospective supplier, who:	any individual o		
	(a) has been requested to submit a bid in response to this bid invit				
	(b) could potentially submit a bid in response to this bid invitation,				
	(c) provides the same goods and services as the prospective supplying the prospective supplying the provides the same goods and services as the prospective supplying the provides the same goods and services as the prospective supplying the provides the same goods and services as the prospective supplying the provides the same goods and services as the prospective supplying the provides the same goods and services as the prospective supplying the prospective supplying the provides t				
11	The prospective supplier has arrived at the accompanying bid indep				
	arrangement with any competitor. However, communication betwee	an partners in a joint venture or consortium will not t	be construed as		
12	collusive bidding. In particular, without limiting the generality of paragraphs 6 about	we there has been no consultation communication	arroement o		
14	arrangement with any competitor regarding:	we, there has been no consultation, communication	i, agreement o		
	(a) prices;				
	(b) geographical area where product or service will be rendered (n	narket allocation)			
	(c) methods, factors or formulas used to calculate prices;	,			
	(d) the intention or decision to submit or not to submit, a bid;				
	(e) the submission of a bid which does not meet the specifications	and conditions of the bid; or			
	(f) bidding with the intention not to win the bid.				
13	In addition, there have been no consultations, communications, ag		ding the quality		
	quantity, specifications and conditions or delivery particulars of the pr	oducts or services to which this bid invitation relates.			
14	The terms of the accompanying bid have not been, and will not t		indirectly, to any		
competitor, prior to the date and time of the official bid opening or of the awarding of the contract.  15 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related.					
15 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practice contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible impose penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecution criminal investigation and or may be restricted from conducting business with the public sector for a period not exceed terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.					
	Signature	Date			
		,,,			

<sup>1</sup> Includes price quotations, advertised competitive bids, limited bids and proposals.

Name of Prospective supplier

**Position** 

<sup>&</sup>lt;sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

<sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

# THIS FORM IS STRICTLY FOR THE REGISTRATION TO QUEEN NANDI REGIONAL HOSPITAL DATABASE OF EMERGENCY ELECTRICAL ONLY.

- Hospital will evaluate the capacity of Companies before listing them on the database. The Hospital reserves a right not to list a Company if the requirements are not met.
- 2. Queen Nandi Regional Hospital reserves a right, should it is deemed necessary, not to use companies listed on the listed electrical database and advertise as per Supply Chain Management normal procedure.
- 3. Listed companies will be rotated should there be any emergencies arise at the hospital
- The completed work will be inspected before any payment is effected and the company is required to provide the institution with the proof of purchase for all bought out items.
- 5. Invoices to be detailed and there should be breakdown on prices of the done job as well as material used
- 6. SABS approved material to be used when called
- 7. This registration is for the 2022/2023 financial year only
- 8. Contracts concluded by the institution are superseded by provincial and national arrangements, so should there be an arrangement by provincial or national the list herein to be created will be forfeited.
- 9. Employee rates and kilometer rates to be capture on the job sheet and signed off by the Chief Artisan or delegated official

Employees	Hourly rates
Artisan	R
Semi -skilled	R
Labour	R
Charge per kilometer	R

		Page 12 of 14
Prospective suppliers Initials:		

# Page 13 of 14

# SECTION H: ELECTRICAL SERVICES

	ELECTRICAL COMPANY COMMUNICATION DETAIL'S	
Name of company:		
Contact person:		
Telephone:		
Cell phone number		
Email address:		
District Municipality		
B-BBEE Status Level:		
Core business sector		
APPLIC	APPLICANTS MUST PROVIDE THE FOLLOWING AS MANDATORY REQUIREMENTS	
Company Registration Number	Official Company Registration documents including list of directors and id numbers	
Letter of Good Standing	Proof of Registration and Letter of Good Standing with Labour. (Certified Copies).	
Letter of good standing with COIDA	Current letter of good standing for COIDA with valid reference number (to be verified on line)	
Proof of Business Address	Proof of Business Address (Preferably a Utility Bill of the business or company Director), and the Letter from the Ward Councillor confirming your address	rom the Ward
CIDB Registration ( EP/EB)	CIDB in the name of the Company and/or Close Corporation (Certified Copies)	
The Consortium/ Joint Venture/ Partnership agreement,	If applicable Certified Copies of Consortium/ Joint Venture/ Partnership agreement	
Company Profile	Attached the company profile with list of directors	
Proof of completion certificate for Electrical works	Reference Letters for previous works, copy of orders and completion certificate must be attached	

# ESTABLISHMENT OF A DATABASE OF SUPPLIERS FOR ELECTRICAL SERVICES AT QUEEN NANDI REGIONAL HOSPITAL

I, THE UNDERSIGNED (FULL NAME)					
Who is an authorized representative of (COMPANY NAME):					
certify that the information furnished on this Registration Form is true and correct. I give permission to the KZN					
DEPARTMENT OF HEALTH (QUEEN NAM	NDI REGIONAL HOSP	ITAL) to verify the auth	enticity of the all the		
information submitted through any legal an	d available tools that th	ne Department has acc	ess to.		
If the information supplied is found to be incorrect/false then the Queen Nandi Regional Hospital may de- register my company on the list the Suppliers Database.					
Signature		Date			
Position					
WITNESS 1:	SIGNATURE:		DATE		
WITNESS 2:	SIGNATURE:		DATE		