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Mithethwa Khaya - ?



KZN HEALTH

# **KZN Health Intranet**

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DISTRICT OFFICES

**HEALTH FACILITIES** 

KZN Health > Components > Supply Chain Management

AdvertQuote

	HEALTH REPUBLIC OF SOUTH APRICA	Quotation Advert
Opening Dat	te:	2022-02-15
Closing Date	2:	2022-02-23
Closing Time	e:	11:00
INSTITUTIO	ON DETAILS	
Institution N	ame:	Amajuba district office
Province:		KwaZulu-Natal
Department :	or Entity:	Department of Health
Division or s	ection:	Central Supply Chain Management
Place where	goods / šervices is required	AMAJUBA DISTRICT OFFICE
Date Submitt	ted	2022-02-14
TEM CATE	EGORY AND DETAILS	
Quotation No		ZNQ:
		AMA 150/21/22
tem Categor	ry:	Goods
tem Descrip	tion:	500ML HAND SANITIZERS - 70% ALCOHOL
Quantity (if s	supplies)	394
COMPULS	ORY BRIEFING SESSION	/ SITE VISIT
Select Type:		Not Applicable
Date :		
Time:		
/enue:		
~1.5 1.6~~~~~ <i>(~ 1</i> 1.6	N DE CONFECTED COAS.	Apprinted District Office 30 Vacaturelles Carrie November
ZOOTES CAL	N BE COLLECTED FROM:	Amajuba District Office, 38 Voortrekker Street, Newcastle
QUOTES SHO	DULD BE DELIVERED TO:	Amajuba District Office, 38 Voortrekker Street, Newcastle 2940
	S REGARDING THE ADVE	ERT MAY BE DIRECTED TO:
ENQUIRIES		KHAYA OR NELLY
		NHATA OR NELLI
Name:		khaya.mthethwa@kznhealth.gov.za/nelisiwe.msomi@kznheaith.gov.za
ENQUIRIES Name: Email: Contact Num	ber:	
Name: Email:		khaya.mthethwa@kznhealth.gov.za/nelisiwe.msomi@kznhealth.gov.za

# STANDARD QUOTE DOCUMENTATION OVER R30 000.00

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: AMAJUBA DISTRICT OFFICE
DATE ADVERTISED: 15//02/2022 CLOSING DATE: 23/02/2022 CLOSING TIME: 11:00
FACSIMILE NUMBER: 034 312 3122 E-MAIL ADDRESS: khaya.mthethwa@kznhealth.gov.za
PHYSICAL ADDRESS: 38 VOORTREKKER STREET, NEWCASTLE, 2940
QUOTE NUMBER: AMA 150/21/22
DESCRIPTION: SANITIZERS
CONTRACT PERIOD ONCE OFF VALIDITY PERIOD 60 Days SARS PIN
CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.
UNIQUE REGISTRATION REFERENCE
DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)
AMAJUBA DISTRICT OFFICE, 38 VOORTREKKER STREET, NEWCASTLE
Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.
The quote box is open from 08:00 to 15:30.
QUOTATIONS MUST BE SUBMITTED ON THE OFFICIAL FORMS - (NOT TO BE RETYPED)
THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
THE FOLLOWING PARTICULARS MUST BE FURNISHED  (FAILURE TO DO SO MAY RESULT IN YOUR QUOTE BEING DISQUALIFIED)
NAME OF BIDDER
POSTAL ADDRESS
STREET ADDRESS
TELEPHONE NUMBER CODENUMBER FACSIMILE NUMBER CODENUMBER
CELLPHONE NUMBER
E-MAIL ADDRESS
VAT REGISTRATION NUMBER (If VAT vendor)
HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1)  [A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMES& QSEs) MUST BE SUBMITTED TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

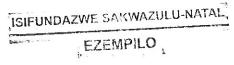


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		FOR QUOTATIONS IITIZERS		<sub>BER:</sub> AMA 150/2	21/22	
SIGNATUR	RE OF BIDDE	R			***************************************	
[By signing	this documer	nt, I hereby agree to all terms and conditions]				
CAPACITY	UNDER WH	ICH THIS QUOTE IS SIGNED	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			
Item No	Quantity	Description	Brand &	Country of	Price	
	1		model	manufacture	R	С
	394	500ML HAND SANITIZER - 70% ALCOHOL				
		(SPECIFICATIONS ATTACHED)				-
		(PLEASE complete : SBD 6.2, Annex C,E attached.)		2 3		-
				e		
			2 0 ==			
	ļ					
	-					
	-					
	-					
	1				田	-
	-					_
	2					
		(Faxes, e-mailed or hand delivered quotations are accepted)				-
(SS)		SUBMIT the execution plan letter as indicated (no.5) on		_		-
	<del> </del>	Evaluation Criteria.				
		Submit original/certified copy of BEEE certificate for			+	
		application of preferential points.				_
		NB: As per SPECIAL CONTRACT CONDITIONS OF  QUOTATIONS below.			+	-
	-	Please sign the Evaluation Criteria form attached.	-		<del></del>	
			- 00			
VALUE AD	DED TAX @	15% (Only if VAT Vendor)		1		
TOTAL OU	OTATION PR	RICE (VALIDITY PERIOD 60 Days)				

	Doe:	The	Article	Conform	To	The	S.A.N.S.	1	S.A.B.S.	
Does This Offer Comply With The Specification?	7.	Spec	ification?	•						
Is The Price Firm?	State	Delive	ry Period,	e.g., 1day	, 1we	ek				

Enquiries regarding the quote may be directed to:	Enquiries regarding <u>technical information</u> may be directed to:
Contact Person: KHAYA OR NELLY Tel: 0343287030/54  E-Mail Address: khaya.mthethwa@kznhealth.gov.za	Contact Person: NONHLE Tel: 0343287022



14 FEB 2022

DEPARTMENT OF HEALTH PROVINCE OF KWAZULU-NATAL

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### **DECLARATION OF INTEREST**

- 1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
- the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2.	In order to gi	ive effect to th	e above, the f	ollowing quest	ionnaire mus	st be complete	ed and subm	itted with the qu	uote.			
2.1.	Full Name of	of bidder/repre	esentative				,			, . , , ,		
2.2.	Identity Nur	nber:				2.4. Compa		ion Number:				
2.3.	Position (	occupied in	the Com	pany (directo	or, trustee	,2.5. Tax Re	eference Nun	nber:				
	shareholder	r <sup>2</sup> ):				2.6. VAT R	egistration N	umber:				
2.7.				hareholders / licated in para			identity num	bers, tax refere		oers and APPLI		
2.8.	Are you or a	any person co	nnected with t	he bidder pres	entiy employ	yed by the sta	ite?			YE		NO
2.8.		n the following								-		
	Name of per											
		f state		at which	,	or the	person	connected	to	the	bidde	r is
				the	state	institution:				An	у	other
0.07					- [-1		d			الدائمة والمالية	1	
Z.8.		presently em lic sector?	ployed by the	state, did you	obtain the ap	ppropriate au	monty to uno	ertake remunei	ative wor	_		
281			nroof of such	authority to the	nuote docu	mont?				YE	S	NO
/Moter :	ailure to sub	mit proof of si	uch authority	where applicat	i quote oocu de may rest	ult in the disa	ualification of	the quote )				
2.8.2												
								ers or their spo				
		previous twel								YE		NO
	l. If so, furni	ish particulars										
2.10							ily, friend, ot	her) with a per-	son emplo	oyed by	the sta	ate and
				n and or adjud						YE	S	NO
2.11								nd, other) betw	een any			
0.44				be involved w						YE	S	NO
				oo / sharshal				any interest i				
2.12			idding for this		uers / memu	bers or the co	лпрану пач	any meresi i	n any on	YE		NO NO
2 12	1 if so furni	ish nadiculars	,							16	.5	140
						******						
				mbers / share					005			
NB:	ine Depart	ment Of Hea	aith will valida	ate details of	directors	/ trustees /	members /	shareholders	on CSL	). It is	the su	poliers
	responsibility	y to ensure tr	idored and no	s are up-to-da	e and verille	ed on USD. II	the Departh	nent cannot val easury Instructi	idate trie	intorma	<b>ation</b> of	ท บอม,
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		SIGNED (N N PARAGR			• • • • • • • • • • • • • • • • • • • •			CERTIFY T	нат тн	E INFO	ORMA	ATION
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PRO	OVE TO BE	FALSE.										
******	••••••				********	**********			• • • • • • • • • • • • • • • • • • • •			
Nam	e of bidder		Signatu	re		Position		l	Date			
dies.	и											
"Stat	e" means – any pational c	nr provincial den	artment national	or provincial pu	hlic entity or	c) provincia	l legislature;					
u)				e Public Finance				national Council of	f provinces;	or		
	Act, 1999 (Act				v	e) Parliame			,			

### SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

### 1. AMENDMENT OF CONTRACT

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

### 2. CHANGE OF ADDRESS

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

### 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OF THIS QUOTATION.
- 3.4. The price quoted must include VAT (if VAT vendor). However, it must be noted that the Department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.5. The bidder must ensure the correctness & validity of the quotation:
  - (i) that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk
  - (ii) it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.
- 3.6. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria.
   All required documentation must be completed in full and submitted.
- 3.8. Offers must comply strictly with the specification.
- 3.9. Only offers that meet or are greater than the specification will be considered.
- 3.10. Late offers will not be considered.
- 3.11. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.12. Used/ second-hand products will not be accepted.
- 3.13. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.14. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.15. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.16. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.17. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.18. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.19. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

### 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response is incomplete in any respect, the said supplier meets all specification requirements and is lowest to quote, the Department reserves the right to request the bidder to complete/submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- 4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

### 5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

### 6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. Samples must be made available when requested in writing or if stipulated on the document.
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

## 7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1.	Bidders who fail to attend the compulsory meeting will be disqu	ualified from the evaluation process.
(i) (ii)	The institution has determined that a compulsory site meeting Date/ Time: Place	take place
Institut	ion Stamp:	Institution Site Inspection / briefing session Official
		Full Name:
		Signature:
		Date:

### 8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

### 9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

### 10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

### 11. TAX INVOICE

- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

### 12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hear after known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

### 13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

## 14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
- (ii) if the supplier fails to perform any other obligation(s) under the contract; or
- (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

### 15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

### 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
  - (a) Price; and
  - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

Autority (12 Cartinate Cartinate Cartinate Cartinate Cartinate Cartinate Cartinate Cartinate Cartinate Cartina	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

### DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act:
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003):
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

### 3. POINTS AWARDED FOR PRICE

### 3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80\left(1 - \frac{Pt - P\min}{P\min}\right)$$
 Where

Ps

Points scored for price of bid under consideration

Pt

Price of bid under consideration

Pmin

price of lowest acceptable bid

### 4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for 4.1 attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5	RID	DECL	ARATION

SUB-CONTRACTING

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

### B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1 6.

B-BBEE Status Level of Contributor: = ......(maximum of 20 points) 6.1

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

	ob-odd dome	Trion
	applicable box)	YES NO
7.1	Will any portion of the contract be sub-contracted?	
7.1.1	If yes, indicate:	
	i) What percentage of the contract will be subcontracted% ii) The name of the sub-contractor	
8.	Whether the sub-contractor is an EME or QSE	(Tick applicable box)

Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of YES NO Preferential Procurement Regulations, 2017:

(Tick

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people	·	
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		

DECLARA	TION WITH REGARD TO COMPANY/FIRM	
Name o	f company/firm:	
VAT reg	istration number:	
Compar	y registration number:	
TYPE C	F COMPANY/ FIRM [TICK APPLICABLE BOX]	
	Partnership/Joint Venture / Consortium One person business/sole propriety Close corporation Company Pty) Limited	
DESCR	IBE PRINCIPAL BUSINESS ACTIVITIES	
COMPA	NY CLASSIFICATION [TICK APPLICABLE BC	DX]
	Manufacturer	
	Supplier Professional sociale provider	
	Professional service provider Other service providers, e.g. transporter, etc.	
Total nu	mber of years the company/firm has been in bu	isinges.
⅓/we, the the B-B	e undersigned, who is / are duly authorised to d	lo so on behalf of the company/firm, certify that the points claimed, bas graphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ file
i) Th	e information furnished is true and correct;	
ii) Th	e preference points claimed are in accordance	with the General Conditions as indicated in paragraph 1 of this form;
iii) In be	the event of a contract being awarded as a rest required to furnish documentary proof to the sa	ult of points claimed as shown in paragraphs 1.4 and 6.1, the contracto atisfaction of the purchaser that the claims are correct;
iv) If t	he B-BBEE status level of contributor has be ntract have not been fulfilled, the purchaser ma	een claimed or obtained on a fraudulent basis or any of the condition, in addition to any other remedy it may have $-$
(a)	disqualify the person from the bidding process	;;
(b)	recover costs, losses or damages it has incurr	red or suffered as a result of that person's conduct;
(c)	cancel the contract and claim any damages warrangements due to such cancellation;	which it has suffered as a result of having to make less favourable
(d)	who acted on a fraudulent basis, be restricted	shareholders and directors, or only the shareholders and directors by the National Treasury from obtaining business from any organ after the audi alteram partem (hear the other side) rule has been
(e)	forward the matter for criminal prosecution.	
WITNE	ESSES	SIGNATURE(S) OF BIDDERS(S)
1		DATE
		ADDRESS

# 4. Alcohol-based hand rub

	Product name	Sizes	NSN Number/ Description	Description	International Standards	South African standards
Minimum standard: WHO I (Ethanol 85%, Glycerol 1.45%, Hydrogen peroxided 0.125%) or WHO II formulation https://www.fda.gov/news-(isopropyl 75%, Glycerol 1.45%, Hydrogen peroxided 0.125%)).24 EN testing passed for Hyglenic Hand Rub events/ress announcements/coronavirus-govid-19-update-ida-grovides-guidance-production-alcohol-based-hand-sanitizer-help-boost	Alcohol-based hand rub (hand sanitiser)	500ml and 50ml	and resolution and the second	Alcohol Based hand rubs (Propyl, Isopropyl or Ethanol alcohol or a combination of these) with added emollient, in 50ml or 500ml bottle with plunger/mist spray top/filp top.	https://apps.who.int/inis/bitstream /handle/10665/44102/97892415 97906_eng.pdf?sequence=1	SANS 490 - Alcohol-based hand rub SANS 1330 - Waterless hand cleane
(EN1500).25 announcen  gandender  based-ham		Only consider 5l		Minimum standard: WHO I (Ethanol 85%, Glycerol 1.45%, Hydrogen peroxided 0.125%) or WHO II formulation (Isopropyl 75%, %, Glycerol 1.45%, Hydrogen peroxided 0.155%). If the testing passed for Hydrienic Hand Rub	Chinese PAHO standards https://www.fda.gov/news-events/bress-	SAHPRA: Requi
g quidance:p based-han		out of	emonitude de la companya de la comp	(EN1500),25	announcements/coronavitus-	
based-han		decanting		- Samuran de la companya de la compa	quidance-production-alcohol-	
recommen		is not			based-hand-sanitizer-help-boost	
		recommen	***************************************			

<sup>&</sup>lt;sup>24</sup> WHO Recommended handrub formulations, WHO, 2009. Available at: <a href="https://www.who.int/gpsc/information\_centre/handrub-formulations/en/2">https://www.who.int/gpsc/information\_centre/handrub-formulations/en/2">https://www.who.int/gpsc/information\_centre/handrub-formulations/en/2">https://www.who.int/gpsc/information\_centre/handrub-formulations/en/2">https://www.who.int/gpsc/information\_centre/handrub-formulations/en/2">https://www.who.int/gpsc/information\_centre/handrub-formulations/en/2">https://www.who.int/gpsc/information\_centre/handrub-formulations/en/2">https://www.who.int/gpsc/information\_centre/handrub-formulations/en/2">https://www.who.int/gpsc/information\_centre/handrub-formulations/en/2">https://www.who.int/gpsc/information\_centre/handrub-formulations/en/2">https://www.who.int/gpsc/information\_centre/handrub-formulations/en/2">https://www.who.int/gpsc/information\_centre/handrub-formulations/en/2">https://www.who.int/gpsc/information\_centre/handrub-formulations/en/2">https://www.who.int/gpsc/information\_centre/handrub-formulations/en/2">https://www.who.int/gpsc/information\_centre/handrub-formulations/en/2">https://www.who.int/gpsc/information\_centre/handrub-formulations/en/2">https://www.who.int/gpsc/information\_centre/handrub-formulations/en/2">https://www.who.int/gpsc/information\_centre/handrub-formulations/en/2">https://www.who.int/gpsc/information\_centre/handrub-formulations/en/2">https://www.who.int/gpsc/information\_centre/handrub-formulations/en/2">https://www.who.int/gpsc/information\_centre/handrub-formulations/en/2">https://www.who.int/gpsc/information\_centre/handrub-formulation\_centre/handrub-formulation\_centre/handrub-formulation\_centre/handrub-formulation\_centre/handrub-formulation\_centre/handrub-formulation\_centre/handrub-formulation\_centre/handrub-formulation\_centre/handrub-formulation\_centre/handrub-formulation\_centre/handrub-formulation\_centre/handrub-formulation\_centre/handrub-formulation\_centre/handrub-formulation\_centre/handrub-formulation\_centre/handrub-formulation\_centre/ha

# **EVALUATION CRITERIA over R30 000.**

Proposals received shall be evaluated on the following.

# 1. Specification

Only offers that meet the specification in all aspects as stipulated in the bid document shall be considered. Offers better than specification are considered to be compliant with the specification.

### 2. Correctness of information

All information required in the bid document must be accurate and dully completion including all the appropriate signatures. This include the completion of documentation where required and the submission of required / requested documentation e.g. Valid Tax Certificate, etc. Able to adhere to time frame (delivery/service period must be clearly indicated). Please ensure samples of products submitted is of good quality and free from infestations (moth & food insects) and in sealed tins. The institution reserves the right to verify all information submitted.

## 3. Preferential Points System

3.1 The 80/20 preferential point system shall be used in the evaluation process

B-BBEE Status Level of contributor	Number of points (80/20 system company to ring their level)
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

## 4. Specific Goals

- 4.1 Over and above the following activities will be considered in the evaluation/adjudication process.
- 4.2
- (i) The promotion of South African owned enterprises.
- (ii) Whether the quotation offers value for money
- (iii) Representivity in the composition of the vendor and the possibility of fronting
- (iv) Tax Clearance Certificate issued by the South African Revenue Services
- (v) Compulsory registration of the Provincial Suppliers Database
- (vi) SABS approved products
- (vii) As per specification/description
- (viii) Complete SBD 6.2, Annex C, E attached
- (ix) Verification the recommended bidder is not on the Register for tender defaulters
- (x) Verification of the identity numbers of the directors/trustees/shareholders of the preferred bidder(s) against the institution's staff establishment in order to determine whether or not any of the directors/trustees/shareholders are in the service of the State or officials employed by specific institution

# 5. Execution Plan

If the bidder is a supplier not a manufacturer of the output tendered for, he/she must submit with the bid document on closing date and time of a bid, a guarantee from a manufacturer that support required to execute the contract will be successfully. Please attach a guarantee from a manufacturer as part of the bid document.

OR

If the bidder is a supplier (middle man) not keeping the product (item) directly on/in their shelves/shop, he or she must submit with the bid document on closing date and time of a bid, a guarantee letter from the supplier that support required to execute the contract will be successfully, a letter from the suppliers, a letter can include the product name and mention that item is fully compliant with specification. Please attach a letter from a supplier as part of the document.

This evaluation criteria is designed in such a way that responses would be required from the bidders, **NB**: Failure to submit the required documents(s) may invalidate the entire bid.

This evaluation criteria is designed in such a way that responses would be required from the bidders, NB: Failure to submit the required documents(s) may invalidate the entire bid.

PLEASE SIGN AND RETURN THE EVALUATION CRITERIA WITH THE QUOTATION FORM AND RELEVANT DOCUMENTS

NAME & SURNAME	SIGNATURE

### SECTION G

# DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011 and the South African Bureau of Standards (SABS) approved technical specification number SATS 1286;201x.

### 1. General Conditions

- 1.1. Preferential Procurement Regulations, 2011 (Regulation 9, (1) and 9, (3) make provision for the promotion of local production and content.
- 1.2. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Regulation 9.(3) prescribes that where there is no designated sector, a specific bidding condition may be included, that only locally produced services, works or goods or locally manufactured goods with a stipulated minimum threshold for local production and content, will be considered.
- 1.4. Where necessary, for bids referred to in paragraphs 1.2 and 1.3 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.5. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.6. The local content (LC) as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 201x as follows:

Where

x imported content

y bid price excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date, one week (7 calendar days) prior to the closing date of the bid as indicated in paragraph 4.1 below.

### 1.7. A bid will be disqualified if:

- the bidder fails to achieve the stipulated minimum threshold for local production and content indicated in paragraph 3 below; and.
- this declaration certificate is not submitted as part of the bid documentation.

## 2. Definitions

- 2.1. "bid" includes advertised competitive bids, written price quotations or proposals;
- 2.2. "bid price" price offered by the bidder, excluding value added tax (VAT);
- 2.3. "contract" means the agreement that results from the acceptance of a bid by an organ of state;
- 2.4. "designated sector" means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
- 2.5. "duly sign" means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility(close corporation, partnership or individual).
- 2.6. "imported content" means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
- 2.7. "local content" means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
- 2.8. "stipulated minimum threshold" means that portion of local production and content as determined by the Department of Trade and Industry; and
- 2.9. "sub-contract" means the primary contractor's assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.
- 3. The stipulated minimum threshold(s) for local production and content for this bid is/are as follows:

	Description of services, works or goods	Stipulated minimum threshold
	SANITIZER	<u> </u>
		<b>%</b>
	The state of the s	<b>%</b>
4.	Does any portion of the services, works or have any imported content?	goods offered YES / NO

4.1 if yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.6 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date, one week (7 calendar days) prior to the closing date of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za.

Indicate the rate(s) of exchange against the appropriate currency in the table below:

Curren	tera · Farmon · management · ma	Rates of exchange	00000000000000000000000000000000000000	
US Doll			***************************************	
Pound	Sterling			
Euro	TANK ATTEMPTY PROPERTY AND ADMINISTRATION AND ADMIN			
Yen	4			The second secon
Other				
ND: BIO	lders must submit proof of the SARB rate	(s) of exchange used.		***************************************
MEME IN RESE	LOCAL CONTENT DECLARATION BY CH RESPONSIBLE PERSON NOMINATED IN V BER/PERSON WITH MANAGEMENT RESP OR IN PECT OF BID No. BY: (Procurement Authority / Name of Instit	VRITING BY THE CHIEF EXE ONSIBILITY (CLOSE CORPO IDIVIDUAL)	CHITME OD CO	THIOD
***************************************		***************************************		
dunonzo	e obligation to complete, duly sign and sul ed representative, auditor or any other third of	parry acting on behalf of the b	idder.	an external
I, the und	dersigned,		names).	
OO HEFED	y deciare, in my capacity as		•	
Of		(name of	oidder entity), the	e following:
	facts contained herein are within my own pa			•
(-/	Table demonited fielding are within the OWII bi	ersonai knowledge.		
(c) The	vith the minimum local content requirement 86.  local content has been calculated using the indicated in paragraph 4.1 above and the fo	IR formula given in elause 2		
	Bid price, excluding VAT (y)	to the second se	R	
	Imported content (x)	the state of the s	R	
	Stipulated minimum threshold for Local co	atant /nara	<u> </u>	-
	local content % an eclevists distance to	ntent (paragraph 3 above)		
	Local content %, as calculated in terms of	SATS 1286		
(d) ⊥acc	s for more than one product, a schedule of the ept that the Procurement Authority / Institutems of the requirements of SATS 1286.			
(e) I undo application described remedies a under the F	erstand that the awarding of the bid is deper I also understand that the submission of in in SATS 1286, may result in the Procure as provided for in Regulation 13 of the Proclicy Framework Act (PPPFA), 2000 (Act NIATURE:	correct data, or data that ment Authority / Institution in eferential Programment Descrip-	nt are not ver reposing any or lations, 2011 pr	rifiable as
WITM	NESS No. 1	DATE:		460000MW-man-Advantagement
WITN	JESS No. 2	DATE:		

					Änne	ex C					SATS 1286.2
			loc	al Content (	Declaratio	n - Summa	ary Schedul	e			
Tender No. Tender descr Designated p Terder Author	roduct(s)			Secondary and the second	The state of the s					Note: VAT to be ex	cluded from all
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Tender Hen ho's	List of Hens	Tender price • each {exc!VAT}	Exempled imported value	net of exempted imported content	imported value	local value	Content % (per item)	Tender Oty	Total tender value	Total exempted imported content	Total Imported content
(3)	(3	<u>ra</u>	(Q1)	((12)	<u> C3</u>	(04)	<u>(CL5)</u>	jt.161	(07)	<u> C#</u>	(19
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Signature of ten	dener from Annex &		***************************************	and a later of the		-		lotal Exempl	ti <b>mported</b> (easters)		
Date:		TOTAL STATE OF THE				(C22) Total	Tender value n			Imported content	

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1.

	Annex E		SATS 1286.2011
Local Co	ontent Declaration - Supportin	g Schedule to Алпех С	
Tender No. Tender No. Tender description: Designated products: Tender Authority: Tendering Entity name:		Note: VAT to be excluded for	rom all calculations
Local Products (Goods, Services and Works)	Description of ftems purchased	Local suppliers	Value
	(E6)	(E7)	(E8)
(E10) Mangower costs (Yand		cts (Goods, Services and Works)	
(E11) Factory overheads (Renta	erer's manpower cost) I, depreciation & amortisation, utility costs, d mark-up (Marketing, insurance, finan		
	,	(F13) Total local content This total must correspond wi	th Annex C - C24
Signature of tenderer from Annex B			
Date:	*****		