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AdvertQuote



KWAZULU-NATAL PROVINCE
HEALTH
REPUBLIC OF SOUTH AFRICA

Quotation Advert

Opening Date: 2022-02-28

Closing Date: 2022-03-07

Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Emmaus hospital

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required EMMAUS HOSPITAL

Date Submitted 2022-02-24

ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ:
EMM 579/02/2022

Item Category: Services

Item Description: SERVICE OF FIRE EXTINGUISHERS,FIRE HOSE REEL AND HYDRANTS FOR HOSPITAL AND CLINICS AS PER SIZES AND SPECIFICATION ATTACHED

Quantity (if supplies) 247

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Not Applicable

Date :

Time:

Venue:

QUOTES CAN BE COLLECTED FROM: EMMAUS HOSPITAL

QUOTES SHOULD BE DELIVERED TO: EMMAUS HOSPITAL

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: KC NTSHALINTSHALI

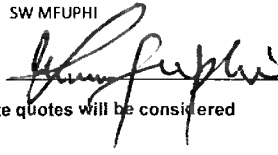
Email: siphile.hlongwane@kznhealth.gov.za

Contact Number: 036 488 8211

Finance Manager Name:

SW MFUPHI

Finance Manager Signature:



No late quotes will be considered

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
- (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotation submitted must be complete in all respects.
- 4.5. Any alteration made by the bidder must be initialled.
- 4.6. Use of correcting fluid is prohibited
- 4.7. Quotation will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
 - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
 - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting take place
- (ii) Date Time Place

| | |
|--------------------|--|
| Institution Stamp: | Institution Site Inspection / briefing session Official Full Name: Signature: Date: |
|--------------------|--|

8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
 - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
- (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

| | POINTS |
|--|------------|
| PRICE | 80 |
| B-BBEE STATUS LEVEL OF CONTRIBUTOR | 20 |
| Total points for Price and B-BBEE must not exceed | 100 |

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.
- 2. DEFINITIONS**
- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
 - (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
 - (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
 - (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
 - (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
 - (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
 - (g) **"prices"** includes all applicable taxes less all unconditional discounts;
 - (h) **"proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
 - (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
 - (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P \text{ min}}{P \text{ min}} \right) \text{ Where}$$

- Ps = Points scored for price of bid under consideration
- Pt = Price of bid under consideration
- Pmin = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

| B-BBEE Status Level of Contributor | Number of points (80/20 system) |
|------------------------------------|---------------------------------|
| 1 | 20 |
| 2 | 18 |
| 3 | 14 |
| 4 | 12 |
| 5 | 8 |
| 6 | 6 |
| 7 | 4 |
| 8 | 2 |
| Non-compliant contributor | 0 |

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

(Tick applicable box)

7.1 Will any portion of the contract be sub-contracted?

| | | | |
|-----|--------------------------|----|--------------------------|
| YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

(Tick applicable box)

8. Whether the sub-contractor is an EME or QSE

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

| | | | |
|-----|--------------------------|----|--------------------------|
| YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

| Designated Group: An EME or QSE which is at least 51% owned by: | EME √ | QSE √ |
|---|----------|----------|
| Black people | | |
| Black people who are youth | | |
| Black people who are women | | |
| Black people with disabilities | | |
| Black people living in rural or underdeveloped areas or townships | | |
| Cooperative owned by black people | | |
| Black people who are military veterans | | |
| OR | | |
| Any EME | | |
| Any QSE | | |

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 **TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]**

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 **DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....
.....

9.6 **COMPANY CLASSIFICATION [TICK APPLICABLE BOX]**

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

| |
|------------------|
| WITNESSES |
| 1. |
| 2. |

| |
|--|
| SIGNATURE(S) OF BIDDERS(S) |
| DATE: |
| ADDRESS..... |



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

**POSITIONS AND NUMBER OF FIRE HYDRANT AT
EMMAUS HOSPITAL**

| POSITION | TYPE | NUMBER | LAST DATE OF SERVICE |
|------------------|---------------|--------|----------------------|
| NEW BUILDING | FIRE HYDRANT | 02 | 2021 |
| NURSES HOME | FIRE HYDREANT | 03 | 2021 |
| MATRONS COMPLEX | FIRE HYDRANT | 01 | 2021 |
| MAINTENANCE | FIRE HYDRANT | 01 | 2021 |
| MANAGEMENT BLOCK | FIRE HYDRANT | 01 | 2021 |
| WELLNESS CENTRE | FIRE HYDRANT | 01 | 2021 |
| | TOTAL | 09 + 3 | |

**FIRE EXTIGUISHERS NUMBERS AND POSITIONS AT EMMAUS
HOSPITAL FOR 2022 .**

| <u>POSITION/WARD</u> | <u>TYPE</u> | <u>SIZE</u> | <u>Last Service date and year</u> | <u>Number per section</u> |
|----------------------|-------------|-------------|---------------------------------------|-------------------------------|
| MORTUARY | CO2 | 6.8kg | 03/2021 | 02 |
| | STP | 4,5kg | | 01 |
| MEDICAL WASTE | STP | 4.5 | 03/2021 | 01 |
| NURSES HOME | STP | 4,5KG | 03/2021 | 12 |
| NURSES HOME | STP | 9KG | 03/2021 | 08 |
| | Co2 | 5.0KG | | 01 |
| SEWER PLANT | DCP | 01 | 03/2021 | 01 |
| GENERATOR ROOM | CO2 | 9KG | 03/2021 | 01 |
| MANAGEMENT | STP | 4.5KG | 03/2021 | 02 |
| PHC | STP | 9KG | 03/2021 | 02 |
| | STP | 4,5KG | | 01 |
| MAIN REGISTRY | Co2 | 5,0 kg | 03/2021 | 02 |
| THERAPY | STP | 4.5KG | 03/2021 | 01 |
| | CO2 | 4,5 | | 01 |
| BOARDROOM | STP | 4.5KG | 03/2021 | 01 |
| SWITCHBOARD | CO2 | 4.5KG | 03/2021 | 01 |

| | | | | |
|-----------------------|-----|--------|---------|----|
| OLD MALE WARD | STP | 4.5KG | 03/2021 | 01 |
| | | 4,5 KG | | |
| PAY PHONE | CO2 | 4.5KG | 03/2021 | 01 |
| MPILOYETHU CLINIC | STP | 4.5KG | 03/2021 | 04 |
| | CO2 | 4,5 KG | | |
| MPILOYETHU PASSAGE | STP | 4.5KG | 03/2021 | 01 |
| OLD X- RAY | CO2 | 5KG | 03/2021 | 01 |
| HR BLOCK | CO2 | 2.5KG | 03/2021 | 01 |
| LABOLATORY | CO2 | 4,5KG | 03/2021 | 01 |
| CRISIS CENTRE | STP | 9KG | 03/2021 | 01 |
| DIETICIAN | STP | 9 KG | 03/2021 | 01 |
| MALE WARD | CO2 | 4.5KG | 03/2021 | 01 |
| | STP | 4,5 KG | | 02 |
| FEMALE WARD | STP | 9KG | 03/2021 | 01 |
| | | 4,5KG | | 03 |
| CSSD | STP | 4.5KG | 03/2021 | 01 |
| OT | CO2 | 9KG | 03/2021 | 01 |
| | STP | 4,5KG | | 01 |
| PEADS | CO2 | 9KG | 03/2021 | 01 |
| | STP | 4,5KG | | 01 |

| | | | | |
|------------------|-----|-------|---------|----|
| | | | | |
| TB WARD | STP | 4.5KG | 03/2021 | 01 |
| TB WARD | CO2 | 4.5KG | 03/2021 | 01 |
| MATRONS COMP | STP | 4.5KG | 03/2021 | 03 |
| KITCHEN | STP | 4.5KG | 03/2021 | 02 |
| | STP | 9KG | | 01 |
| | CO2 | 9KG | | 02 |
| | CO2 | 2kg | | 01 |
| STORES | STP | 9KG | 03/2021 | 02 |
| | | 4,5KG | | 02 |
| | Co2 | 5,0kg | | 01 |
| WELLNESS CENTRE | STP | 4.5KG | 03/2021 | 01 |
| PHARMACIST HOUSE | STP | 4.5KG | 03/2021 | 01 |
| W/SHOP | STP | 4.5KG | 03/2021 | 02 |
| REGISTRY | STP | 4.5KG | 03/2021 | 01 |
| LAUNDRY | CO2 | 4.5KG | 03/2021 | 01 |
| | STP | 4,5KG | | 01 |
| O2 BANKS | STP | 4.5KG | 03/2021 | 01 |
| PREFAB 1 | STP | 4.5 | 03/2021 | 01 |
| PREFAB 2 | STP | 4.5 | 03/2021 | 01 |

| | | | | |
|-----------------|-----|-------|---------|----|
| NURSES HOME | STP | 9KG | 03/2021 | 07 |
| | Co2 | 4,5KG | | 01 |
| LAB | STP | 4.5KG | 03/2021 | 01 |
| NURSES HOME P | CO2 | 9KG | 03/2021 | 01 |
| NURSES HOME | STP | 4.5KG | 03/2021 | 01 |
| MEDICAL GAS | STP | 4.5KG | 03/2021 | 01 |
| X-RAY | STP | 4.5KG | 03/2021 | 01 |
| RECEPTION | STP | 4.5KG | 03/2021 | 01 |
| FLAT NO1 | STP | 4.5KG | 03/2021 | 01 |
| FLAT NO 2 | STP | 4.5KG | 03/2021 | 01 |
| FLAT NO 3 | STP | 4.5KG | 03/2021 | 01 |
| HOUSE B44 | STP | 4.5KG | 03/2021 | 01 |
| HOUSE B30 | STP | 4.5KG | 03/2021 | 01 |
| HOUSE B31 | NIL | NIL | 03/2019 | 01 |
| HOUSE B29 | NIL | NIL | 03/2021 | 01 |
| HOUSE B32 | STP | 4.5KG | 03/2021 | 01 |
| HOUSE B37 | STP | 6.8KG | 03/2021 | 01 |
| HOUSE B40 | CO2 | 4.5KG | 03/2021 | 01 |
| HOUSE B41 | STP | 4.5KG | 03/2021 | 01 |
| CRISIS CENTRE | STP | 9KG | 03/2021 | 01 |
| WELLNESS CENTRE | STP | STP | 03/2021 | 01 |
| HR ARCHIVE | CO2 | 5,0KG | 03/2021 | 01 |

| | | | | |
|----------------------|-----|-------|---------|---------------------|
| RECEPTION ARCHIVE | CO2 | 5,0KG | 03/2021 | 01 |
| TRANSPORT | STP | 4,5KG | 03/2021 | 02 |
| SENIOR SYSTEM | STP | 9,0KG | 03/2021 | 01 |
| SECURITY WENDY HOUSE | STP | 9,0KG | 03/2021 | 01 |
| NEW BUILDING | STP | 9,0KG | 03/2021 | 12 |
| | CO2 | 5,0kg | | 01 |
| | Co2 | 2kg | | 01 |
| SAFETY COMPONENT | STP | 9,0KG | 03/2021 | 02 |
| | STP | 4,5KG | | 04 |
| | Co2 | 4,5KG | | 03 |
| PLANT ROOM | STP | 4,5KG | 03/2021 | 01 |
| OXYGEN PLANT | STP | 4,5KG | 03/2021 | 01 |
| EMRS | STP | 4,5KG | 03/2021 | 01 |
| | | | | |
| | | | | |
| | | | | Total number 147 |
| | | | | |

DUKUZA CLINIC

LIST OF FIRE EQUIPMENT THAT NEED TO BE SERVICED

| POSITION | TYPE | SIZE | LAST SERVICE DATE | TOTAL |
|---------------|-------------------|-------|-------------------|-------|
| DUKUZA CLINIC | Fire Extinguisher | 4,5KG | 2021 | 08 |
| | Fire Extinguisher | 9kg | 2021 | 02 |
| | CO2 | 4.5kg | 2021 | 01 |
| | | | TOTAL | 11 |

SPECIFICATION REQUIREMENT FROM SERVICE PROVIDER

- Company must be certified by SANS - 1475 in order to be able conduct fire equipment service.
- The person who will be conducting service of fire equipment should be a competent person who is a fire technician.
- The company must comply with SANS Regulation.



SPECIFICATION FOR SERVICING OF FIRE FIGHTING EQUIPMENT

Company must be registered:

- SANAS Approved
- Fire Fighters Equipment Traders Association (FFETA)
- Fire Protection Association of Southern Africa
- SAMSA Approved
- SABS ISO 9001 Approved
- South African Fire Service Institute

Company is expected to do the following:

On servicing fire extinguishers:

- Check that the safety pin/clip is in position before working on the extinguisher.
- Depressurize/discharge as appropriate, prior to opening extinguisher if stored.
- Check whether the pull-tite seal has been broken, thereby indicating possible activation.
- Check reading on pressure indicator.
- Check valve assembly for damage or corrosion.
- Check extinguisher cylinder for damage or corrosion.
- Remove hose and/or nozzle and check for damage.
- Check that hose and/or nozzle are unobstructed.
- Refit hose and/or nozzle.
- Check legibility and correctness of instruction label
- Weigh extinguisher and check against full weight on instruction label.
- If extinguisher is over/underweight, take necessary steps to ensure compliance.
- Fit pull-tite plastic seal.
- Fit yellow maintenance tag
- Wipe extinguisher with clean cloth.
- Fill in a service label and affix to extinguisher.

On Servicing a Fire Hose Reel

- Check that the hose reel frame is securely mounted.
- Check the hose reel frame for signs of damage or corrosion.
- Check that the hose reel rotates freely, and unwind hose fully.
- Check the hose reel drum and discs for signs of damage or corrosion.
- Check the component parts for damage or corrosion.
- Check that the hose is the correct length and has no joints.
- Check the hose for signs of damage or deterioration.
- Check that the hose clamps are securely fastened
- With the hose still fully unwound, open the inlet stop valve after ensuring that shut-off nozzle is closed.
- If no water flow, mark front disc of hose reel accordingly and remove service labels.
- If there is water flow, examine hose reel and hose for signs of leaks.

- Open shut-off nozzle and discharge water into bucket to check for constant water flow or possible blockage.
- Close shut-off nozzle and if hose reel passes inspection, fill in a service label and affix to inside centre area of front disc as required.
- Close the inlet stop valve and check for leaks, while adjusting gland nut if necessary.
- Open the shut-off nozzle and rewind hose evenly onto reel.
- Rotate hose reel back and forth, thereby “milking” hose and allowing excess water to discharge into bucket.
- Close shut-off nozzle and after checking run-out guide, ensure that hose is correctly passed through the guide.
- Check legibility and correctness of instruction label
- Fit new acceptable seal to inlet stop valve.
- Fill in a second service label and affix to outside of front disc.

Servicing an Above-ground Fire Hydrant

- Check the hydrant standpipe for signs of damage, corrosion or leaks.
- Check the hydrant component parts for signs of damage or corrosion.
- Check pawl assembly for correct operation or signs of damage.
- Check lip seal washer for signs of damage or deterioration.
- Insert “blank cap assembly” to check the static water pressure.
- Open the valve after ensuring that “blank cap assembly” is closed.
- If no water flow, mark supply pipe/standpipe or wall next to hydrant valve accordingly, and remove service label.
- If there is water flow, note static water pressure and examine hydrant for signs of leaks.
- Examine spindle assembly for signs of damage or leaks and adjust gland nut if necessary.
- Close the valve, and discharge excess water from “blank cap assembly” into bucket.
- Remove “blank cap assembly” and check inside of hydrant valve for any signs of leaks from clack washer.
- Fit new acceptable seal to hydrant hand wheel.
- Fill in a service label and affix to standpipe or wall close to hydrant.



Miss S.P Dlame
Occupational Health & Safety
Emmaus Hospital
25/01/2022

BERGVILLE CLINIC
LIST OF FIRE EQUIPMENTS THAT NEEDS TO BE SERVICED

| POSITION | TYPE | SIZE | LAST SERVICE DATE | TOTAL |
|------------------|-------------------|-------|-------------------|-----------|
| BERGVILLE CLINIC | Fire Extinguisher | 4,5KG | 2021 | 03 |
| | Fire Extinguisher | 9kg | 2021 | 02 |
| | CO2 | 5,0kg | 2021 | 01 |
| | | | TOTAL | 06 |

BUSINGATHA CLINIC

LIST OF FIRE EQUIPMENTS THAT NEED TO BE SERVICED

| POSITION | TYPE | SIZE | LAST SERVICE DATE | TOTAL |
|----------------------|-----------------------------|-------|-------------------|-------|
| BUSINGATHA CLINIC | Fire Extinguisher DCP | 9KG | 2021 | 02 |
| | Fire Extinguisher CO2 | 4,5kg | 2021 | 07 |
| | CO2 | 5,0kg | 2021 | 01 |
| | | | TOTAL | 10 |

AMAZIZI CLINIC

LIST OF FIRE EQUIPMENT THAT NEED TO BE SERVICED

| POSITION | TYPE | SIZE | LAST SERVICE DATE | TOTAL |
|----------------|-------------------|-------|-------------------|-----------|
| AMAZIZI CLINIC | Fire Extinguisher | 4,5KG | 2021 | 07 |
| | Fire Extinguisher | 9kg | 2021 | 02 |
| | CO2 | 5,0kg | 2021 | 01 |
| | | | TOTAL | 11 |



| POSITION | TYPE | SIZE | LAST SERVICE DATE | TOTAL |
|---------------------------|-----------------------------|-------|-------------------|-------|
| BERGVILE MOBILE CLINIC | Fire Extinguisher DCP | 9KG | 2021 | 01 |
| | Fire Extinguisher CO2 | 4,5kg | 2021 | 01 |
| | CO2 | 2,5kg | 2021 | 07 |
| | | | TOTAL | 09 |

OLIVIERSIEK CLINIC

LIST OF FIRE EQUIPMENTS THAT NEEDS TO BE SERVICED

| POSITION | TYPE | SIZE | LAST SERVICE DATE | TOTAL |
|--------------------|-------------------|-------|-------------------|-----------|
| OLIVIERSOEK CLINIC | Fire Extinguisher | 4,5KG | 2021 | 03 |
| | Fire Extinguisher | 9kg | 2021 | 12 |
| | CO2 | 5,0kg | 2021 | 02 |
| | | | TOTAL | 17 |



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

**POSITIONS AND NUMBER OF HOSE REELS AT
EMMAUS HOSPITAL**

| Position | Type | Number | Last Service Date |
|---------------------|------------------|---------------|--------------------------|
| New Building | Hose reel | 12 | 2021 |
| Nurses Home | Hose Reel | 09 | 2021 |
| Male Ward | Hose Reel | 01 | 2021 |
| Main Kitchen | Hose Reel | 01 | 2021 |
| Maintenance | Hose Reel | 01 | 2021 |
| | | | 2021 |
| | Total | 24 | |