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**AdvertQuote** 

	HEALTH REPUBLIC OF SOUTH AFRICA	Quotation Advert	_
Opening Date	<b>e</b> :	2022-11-01	
Closing Date	:	2022-11-04	
Closing Time	<b>9:</b>	11:00	
NSTITUTION	ON DETAILS		
nstitution Na	ame:	Dr Pixley ka Isaka Seme Memorial Hospital	~ ~
Province:		KwaZulu-Natal	
Department (	or Entity:	Department of Health	
Division or s	ection:	Central Supply Chain Management	
Place where	goods / services is required	DR PIXLEY KA ISAKA SEME MEMORIAL HOSPITAL	
Date Submit	ted	2022-11-01	
ITEM CATE	EGORY AND DETAILS		
Quotation N	umber:	ZNQ:  DPM631/22-23	
tem Catego	ry:	Goods	V
·		OPERATIVE RECORD	
Quantity (if s	supplies)	VARIOUS	
COMPULS	ORY BRIEFING SESSION	/ SITE VISIT	
Select Type:		Not Applicable	٠
Date :			
Time:			
Venue:			
		KZN HEALTH WEBSITE	
QUOTES CA	N BE COLLECTED FROM:		
	N BE COLLECTED FROM: OULD BE DELIVERED TO:	310 BHEJANE STREET, KWAMASHU 4360 GATE 3, DR PIXLEY KA ISAKA S	EM
QUOTES SH	OULD BE DELIVERED TO:	310 BHEJANE STREET, KWAMASHU 4360 GATE 3, DR PIXLEY KA ISAKA S MEMORIAL HOSPITAL	EM
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QUOTES SH ENQUIRIE Name: Email: Contact Num	OULD BE DELIVERED TO: S REGARDING THE ADVE	310 BHEJANE STREET, KWAMASHU 4360 GATE 3, DR PIXLEY KA ISAKA S MEMORIAL HOSPITAL  RT MAY BE DIRECTED TO:  ZAMAMPEMBE DLADLA	EM

### STANDARD QUOTE DOCUMENTATION OVER R30 000.00

STANDARD QUOTE DOCUMENTATION OVER R30 000.00							
YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: Dr Pixley Ka Isaka Seme Memorial Hospital							
DATE ADVERTISED: 01/11/2022 CLOSING DATE: 04/11/2022 CLOSING TIME: 11:00							
FACSIMILE NUMBER: N/A E-MAIL ADDRESS Pixley.quotations@kznhealth.gov.za							
PHYSICAL ADDRESS: 310 Bhejane Road, Kwamashu, 4360, Dr Pixley Ka Isaka Seme Memorial Hospital, Gate No.3							
QUOTE NUMBER: ZNQ / DPM / 631 /22 -23							
DESCRIPTION: CONS. SP & OS. STATIONERY							
CONTRACT PERIOD VALIDITY PERIOD 60 Days  (if applicable)  VALIDITY PERIOD 60 Days							
CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.							
UNIQUE REGISTRATION REFERENCE							
DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)							
310 Bhejane Road, Kwamashu, 4360, Dr Pixley Ka Isaka Seme Memorial Hospital							
EMAIL: pixley.quotations@kznhealth:gov:za							
Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.							
The quote box is open from 08:00 to 15:30.							
QUOTATIONS MUST BE SUBMITTED ON THE OFFICIAL FORMS - (NOT TO BE RETYPED)							
THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHE SPECIAL CONDITIONS OF CONTRACT.							
THE FOLLOWING PARTICULARS MUST BE FURNISHED  (FAILURE TO DO SO MAY RESULT IN YOUR QUOTE BEING DISQUALIFIED)							
NAME OF BIDDER							
POSTAL ADDRESS							
STREET ADDRESS							
TELEPHONE NUMBER CODENUMBER FACSIMILE NUMBER CODENUMBER							
CELLPHONE NUMBER							
E-MAIL ADDRESS							
VAT REGISTRATION NUMBER (If VAT vendor)							
HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1)  YES NO							
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMES& QSEs) MUST BE SUBMITTED TO QUALIF							

DESCRIPTION: CONS: SP & OS: STATIONERY	
SIGNATURE OF BIDDER	DATE
CAPACITY UNDER WHICH THIS QUOTE IS SIGNED	

Item No	Quantity	ity Description	Brand &	Country of	Price		
			model	manufacture	R	C	
		SUPPLY & DELIVER					
1	90 Units	BOOKS OPERATING THEATRE RECORD					
2	90 PKTS	CARDS MORTUARY LABEL					
3	145 Units	BOOKS ADMISSION & DISCHARGE TRANSFER					
		WARD					
		*NB:SPECIFICATION ATTACHED					
		15% (Only if VAT Vendor) RICE (VALIDITY PERIOD 60 Days)					

	Doe	s The	Article	Conform	То	The	S.A.N.S.	1	S.A.B.S.	
Does This Offer Comply With The Specification?		Spe	cification	?						
Is The Price Firm?	Stat	e Delive	ry Period	l, e.g., 1day	, 1we	ek				

Enquiries regarding the <u>quote</u> may be directed to:	Enquiries regarding technical information may be directed to:
Contact Person: Zama Dladia Tel: 031 530 1457  E-Mail Address: pixley quotations@kznhealth.gov.za	Contact Person: SENZO NGCAMU Tel:

#### BIDDER'S DISCLOSURE

#### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

#### 2. BIDDER'S DECLARATION

2.1. Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise, employed by the state?

YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State Institution

2.2.	Do you, or any person	connected with	the bidder,	have a	relationship	with any	person	who is	employed	by the	procuring
	institution?									Y	ES/NO

- 2.2.1. If so, furnish particulars:
- 2.3. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO
- 2.3.1. If so, furnish particulars: .....

#### 3. DECLARATION

I, the undersigned,(name)...... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1. I have read and I understand the contents of this disclosure;
- 3.2. I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the Intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6. There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Name of Bidder	Signature	Position	Date

I the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person's having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

#### 1. AMENDMENT OF CONTRACT

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

#### 2. CHANGE OF ADDRESS

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

### 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

3.1. The Department is under no obligation to accept the lowest or any quote.

- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS QUOTATION.

The price quoted must include VAT (if VAT vendor).

3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.

3.6. The bidder must ensure the correctness & validity of the quotation:

(i) that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk

(ii) it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.

- 3.7. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.8. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria.

  All required documentation must be completed in full and submitted.

3.9. Offers must comply strictly with the specification.

3.10. Only offers that meet or are greater than the specification will be considered.

3.11. Late offers will not be considered.

3.12. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.

3.13. Used/ second-hand products will not be accepted.

3.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.

3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.

- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.

3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.

3.20. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

## 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.

4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.

- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the preference points or price, is incomplete in any respect, the said supplier meets all specification requirements and scores the highest points in terms of preference points and price, the Department reserves the right to request the bidder to complete/submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.

4.6. Use of correcting fluid is prohibited and may render the response invalid.

4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.

4.8. Where practical, prices are made public at the time of opening quotations.

4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

## 5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

#### 6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. Samples must be made available when requested in writing or if stipulated on the document.
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

#### COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1.	Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.				
(i) (ii)	The institution has determined that a compulsory site meeting Date	take place			
Institut	ion Stamp:	Institution Site Inspection / briefing session Official			
		Full Name:			
		Signature:			
		Date:			

### 8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

#### 9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

#### 10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

#### 11. TAX INVOICE

- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued:
- (iv) a description and quantity or volume of the goods or services supplied:
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

#### 12. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

#### 13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

#### 14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
- (ii) if the supplier fails to perform any other obligation(s) under the contract; or
- (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 15. THE DEPARTMENT RESERVES THE RIGHT TO PASS OVER ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

#### 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
  - (a) Price; and
  - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

#### 2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
  - B-BBEE Status level certificate issued by an authorized body or person;
  - A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

#### 3. POINTS AWARDED FOR PRICE

#### 3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80\left(1 - \frac{Pt - P\min}{P\min}\right)$$
 Where

Ps

Points scored for price of bid under consideration

Pt

Price of bid under consideration

Pmin

price of lowest acceptable bid

#### 4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

		TION

Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following: 5.1

6	R-RREF STATUS LEV	FLOE CONTRIBUTOR	R CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4	1.1
u.	D-DDEE O IA IUO LEI	EL OF CONTINIDUION	VOLAHILD IN TEKNIO OF TAIVAOIVALIO STAIND T	n I

6.1 B-BBEE Status Level of Contributor: = ......(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

	applicable box)
7.1	Will any portion of the contract be sub-contracted?

(Tick

YES	NO	

NO

7.1.1

7,

8.

- If yes, indicate:
- What percentage of the contract will be subcontracted.....%

SUB-CONTRACTING

The name of the sub-contractor..... ii) The B-BBEE status level of the sub-contractor.....

Whether the sub-contractor is an EME or QSE

(Tick applicable box)

Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of

Designated Group: An EME or QSE which is at last 51% owned by:	EME	QSE
	1	1
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		:
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans	<u> </u>	
OR		
Any EME		
Any QSE		

9.	DECLARATIO	ON WITH REGARD TO COMPANY/FIRM	
9.1	Name of co	mpany/firm:	
9.2	VAT registra	ation number:	
9.3	Company re	egistration number:	
9.4	TYPE OF C	OMPANY/ FIRM [TICK APPLICABLE BOX]	
	☐ One ☐ Clos	nership/Joint Venture / Consortium person business/sole propriety e corporation npany ) Limited	
9.5		PRINCIPAL BUSINESS ACTIVITIES	
,			
9.6	COMPANY	CLASSIFICATION (TICK APPLICABLE BO)	KJ
	□ Sup	nufacturer plier fessional service provider er service providers, e.g. transporter, etc.	
9.7	Total numb	er of years the company/firm has been in bus	siness:
9.8	the B-BBE	ndersigned, who is / are duly authorised to do status level of contributor indicated in paragr nce(s) shown and I / we acknowledge that:	o so on behalf of the company/firm, certify that the points claimed, based on raphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for
	i) The in	formation furnished is true and correct;	
	ii) The p	reference points claimed are in accordance v	vith the General Conditions as indicated in paragraph 1 of this form;
	iii) In the be red	event of a contract being awarded as a resu juired to furnish documentary proof to the sat	It of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may lisfaction of the purchaser that the claims are correct;
			en claimed or obtained on a fraudulent basis or any of the conditions of r, in addition to any other remedy it may have –
	(a) di	squalify the person from the bidding process;	
	(b) re	cover costs, losses or damages it has incurre	ed or suffered as a result of that person's conduct;
		nncel the contract and claim any damages w rangements due to such cancellation;	hich it has suffered as a result of having to make less favourable
	w of	ho acted on a fraudulent basis, be restricted	hareholders and directors, or only the shareholders and directors by the National Treasury from obtaining business from any organ after the audi alteram partem (hear the other side) rule has been
	(e) fo	rward the matter for criminal prosecution.	
	WITNES	SES	SIGNATURE(S) OF BIDDERS(S)
	1		DATE:
	2		ADDRESS

# health Department: Health PROVINCE OF KWAZULU-NATAL

## END-USER SPECIFICATION FORM

Quote Number:			
Item Description:	erative record		
Department/Section:	Main stores /SCM	Purpose of Iten	n: Stock item in the main warehouse
1. Pre-qualification crit	eria if any:		
	red to have a regulatory body co		NS, SANAS, ISO, CIDB, etc.)? Yes / No.:
1.2. Is a compulsory if Yes, specify: Date	site inspection / briefing session	on required? Yes / No	
1.3. Is local producti	on and content part of the quote	e? Yes / Nø	
	ction 4(1)(a) of the PPPFA Regu		? Yes / No
1.5. Liability Cover in if Yes, specify:	nsurance? Yes / Nø		
2. What is the specifica	ation of the required item?		
List specifications to be ad	dvertised		Comment
Operative record		( 0 = 0 = 0 )	
PRINTED BOTH SIDES     SIZE 297MMX420MM(A	IN BLACK INK AS PER PHOTOCOPY 3)	OF SPECIMEN	
	SIZE A4 (PAPER :YELLOW (RGB-2	55,255,102)60 GSM (MILL TIN	TED)
-	OF 250(ALL ITEMS TO BE BOXED)		
<ul> <li>3.1. Deadline for subror</li> <li>3.2. Specify that samp</li> <li>4. Penalties to be noted</li> <li>4.1. If the supplier fails</li> </ul>	oles must be made available when by the suppliers: s to deliver any or all of the goods	requested in writing. Yes	or No x  within the period(s) specified in the contract ct, deduct from the contract price, as a
	alculated on the delivered price o ulated for each day of the delay un		erformed services using the current prime ance.
	n criteria / special terms and co ecial terms and conditions to be a		
1. Pre-qualification crite	ria Does the offer meet the pre-q		
2. Administrative	Does the offer comply to stipu	•	
Conformance:     Performance:	Was the product made or ser		ons? ion, in a manner that releases the
4. I enomance.	supplier from all liabilities und		ion, in a mainter that releases the
5. Features:	What characteristics does the		
6. Reliability:			d for maintenance? (guarantee)
7. Durability:  8. Serviceability:	How easy is it to repair, maint		ct hold up under extended use?
9. Ability & Capacity	The ability and capacity of the		
10. Preference points	Preferential Procurement Sys		
Name of End-user (in full)	A Ngcamu	Name of SCM Rep (in	1 full) S Mzolo
Designation / Rank (in full		Designation/ Rank (in	full) SCMP
Signature	(amu)	Signature	CALL. 1 1
Date	28/09/2022	Date	28/09/2012
Standard End-User Specific	cation Form /		Page 1 of 1



Quo	te Number:				
ltem	m Description: FILE COVERS, LEAVE PERSONNEL				
Depa	Department/Section: Purpose of Item: RECORDING				
·	1. Pre-qualification criteria if any:				
	1.1. Is the item require	ed to have a regulatory body certification required if Yes:			
	1.2. Is a compulsory s if Yes, specify: Date	ite inspection / briefing session red	quired? Yes / No ace		
		n and content part of the quote? Ye			
i	1.4. Provisions of sec f Yes, specify:	tion 4(1)(a) of the PPPFA Regulatio	ns,2017 if applicable? Yes / No	3	
	1.5. Liability Cover ins f Yes, specify:	surance? Yes / No			
2.	What is the specificat	ion of the required Item?			
List	specifications to be adv	ertised	Commer	nt	
		ink,Size:362mmx700mm.Board:Green tol			
		etaining board size:362mmx210mm.Board			
		left hand coner stapled three 12mm from			
4.	reinforced with 2x50mm ye	ellow book cloth.Not folded.Front cover:lab	elled/printed to show contents and it	em number. All printing on the file	
5.	must be in the English lang	guage only.			
or :	<ol> <li>Deadline for submined.</li> <li>Specify that sample penalties to be noted be supplier fails.</li> </ol>	o be submitted? Yes / No(select opt ssion if Yes: Date/	TimePlace or the services within the p	No operiod(s) specified in the contract,	
		culated on the delivered price of the			
		ated for each day of the delay until ac			
		,,			
5.	What is the evaluation	criteria / special terms and condition	ons to be advertised?		
List	evaluation criteria / spe	cial terms and conditions to be adver	ised (if applicable)		
1.	Pre-qualification criteria				
2.	Administrative	Does the offer comply to stipulated			
3.	Conformance:	Was the product made or service p			
4.	Performance:	Will/does the product/service fulfil supplier from all llabilities under the		nanner that releases the	
5.	Features:	What characteristics does the proc			
6.	Reliability:	How long can a product go between			
7.	Durability:	What is the useful life for the produ			
8.	Serviceability: How easy is it to repair, maintain or support the product or service? (customer support)				
9.	Ability & Capacity	The ability and capacity of the ven			
10.	Preference points	Preferential Procurement System	(80/20) if applicable		
Nar	ne of End-user (in full)	A Ngcamu	Name of SCM Rep (in full)	S Mzolo	
	described to be a feet to the feetile		Designation / Deals /in full)	100110	

Name of End-user (in full)	A Ngcamu	Name of SCM Rep (in full)	S Mzolo
Designation / Rank (in full)	SCMP	Designation/ Rank (in full)	SCMP
Signature	Jum.	Signature	(PW-, 1
Date	20/9 nore	Date	128/09/2052
Standard End-User Specifical	ion Form		Page 1 of 1



Quote Number:			
Item Description:	FILE COVERS, PERSONNEL GEN	IERAL	
Department/Section:	Gen	Purpose of Iter	n: RECORDING
1. Pre-qualification crite	eria if any:		
	red to have a regulatory body fication required if Yes:		NS, SANAS, ISO, CIDB, etc.)? Yes / No:
1.2. Is a compulsory if Yes, specify: Date	site inspection / briefing sess	sion required? Yes / No Place	
1.3. Is local production if Yes, specify:	on and content part of the qu	ote? Yes / No	
1.4. Provisions of se if Yes, specify:	ction 4(1)(a) of the PPPFA Re	gulations,2017 if applicable?	? Yes / No
1.5. Liability Cover in if Yes, specify:	nsurance? Yes / No		
	tion of the required item?		
List specifications to be ac			Comment
			ge on one side(front).Made up as follows:
			cloth stips cover spines with 22,5mm on each
			olft hand coner.Stapler three on the side of each
	core.Front cover:labelled/printed to	show contents and item number.	All printing on the file must be in the English
5. language only.			
<ul> <li>3.2. Specify that samp</li> <li>4. Penalties to be noted</li> <li>4.1. If the supplier fails the purchaser sh penalty, a sum ca</li> </ul>	bles must be made available wh by the suppliers: s to deliver any or all of the good all, without prejudice to its othe	den requested in writing. Yes can be serviced when the services were remedies under the contract of the delayed goods or unp	rithin the period(s) specified in the contract ct, deduct from the contract price, as a erformed services using the current prime
5. What is the evaluation	n criteria / special terms and o	conditions to be advertised?	,
List evaluation criteria / sp	ecial terms and conditions to be	advertised (if applicable)	
Pre-qualification criter			
2. Administrative		ipulated administrative require	
3. Conformance:		ervice performed to specificati	
4. Performance:			ion, in a manner that releases the
F Footstoo	supplier from all liabilities u	nder the contract? the product or service have?	
5. Features: 6. Reliability:			for maintenance? (guarantee)
			ct hold up under extended use?
7. Durability: 8. Serviceability:		intain or support the product o	
		the vendor to execute the cont	
Ability & Capacity     Preference points	Preferential Procurement S		i aut
10. Freierence points	( Freierential Floculement C	ystem (60/20) ii applicable	
Name of End-user (in full)	A Ngcamu	Name of SCM Rep (in	full) S Mzolo
Designation / Rank (in full		Designation/ Rank (in	1000 0
Signature	aun ,	Signature	Cash . ,
Date	28/9/2012	Date	7//
Standard End-User Specific			



Quo	te Number:		•	
item	Description:	CARDS,MORTUARY LABEL		
Dep	artment/Section:	SCM	Purpose of Item	n: LABELLING
1,	Pre-qualification	criteria if any:		
		equired to have a regulatory body certification required if Yes:		NS, SANAS, ISO, CIDB, etc.)? Yes / No
	1,2. Is a compuls if Yes, specify: Dat	tory site inspection / briefing ses teTime;	sion required? Yes / No	
	1.3. <b>is local prod</b> if Yes, specify:	uction and content part of the qu	note? Yes / No	
		of section 4(1)(a) of the PPPFA Re		Yes / No
	if Yes, specify:	er insurance? Yes / No		
2.		ification of the required item?		Commont
	t specifications to b Printed one side only			Comment
<u></u>				
2.	Size :75mm x 105mi			
3.		60GSM (Mill tinted).Punch one in botto		20 1
-		/printed to show contents and item nur	nber. All printing on file must be in	he english language only
5.	Packaging :500 per	packet		
^	Bass a secondary			
3.	Does a sample n	eed to be submitted? Yes / No(se	elect option 3.1 or 3.2)	
	3.1. Deadline for s	submission if Yes: Date	/Place	B LINKS THE PROPERTY OF THE PR
or	3.2. Specify that s	amples must be made available wi	nen requested in writing. Yes	or No x
4.	Penalties to be no	oted by the suppliers:		
			ds or to perform the services w	ithin the period(s) specified in the contrac
				t, deduct from the contract price, as
				erformed services using the current prim
				ance.
		·	• •	
5.	What is the evalua	ation criteria / special terms and	conditions to be advertised?	
Lis	t evaluation criteria	/ special terms and conditions to b	e advertised (if applicable)	
1.	Pre-qualification of	criteria Does the offer meet the pr	e-qualification criteria?	
2.	Administrative	Does the offer comply to s	tipulated administrative requirer	nents?
3.	Conformance:	Was the product made or	service performed to specification	ons?
4.	Performance:	supplier from all liabilities u	inder the contract?	on, in a manner that releases the
5.	Features:	What characteristics does	the product or service have?	
6.	Reliability:		between failures and the need	
7.	Durability:	What is the useful life for t	ne product? How will the produc	ct hold up under extended use?
8.	Serviceability:	How easy is it to repair, ma	aintain or support the product o	r service? (customer support)
9.	Ability & Capacity		the vendor to execute the contr	
10.	Preference points		System (80/20) if applicable	
L	· · · · · · · · · · · · · · · · · · ·			

Name of End-user (in full)	A. Ngcamu	Name of SCM Rep (in full)	SIYABONGA MZOLO
Designation / Rank (in full)	SCMP	Designation/ Rank (in full)	SCMP
Signature	(March )	Signature	(AW). 1 1
Date	28/4/2012	Date	1 28/09/2022

Standard End-User Specification Form

Page 1 of 1



P PROVINCE OF ATTACONATAL				
Quote Number:				
Item Description: BOOKS, ADMISSION, TRANSFER AND DISCHARGE REGISTER				
Department/Section:		Purpose of Item:	RECORDING	
Pre-qualification criter	ia if any:			
1.1. Is the item require	d to have a regulatory body certification required if Yes:			
	te inspection / briefing session re			
	n and content part of the quote? Yo			
1.4. Provisions of sect if Yes, specify:	ion 4(1)(a) of the PPPFA Regulatio	ons,2017 if applicable? Yes	/ No	
1.5. Liability Cover ins if Yes, specify:	urance? Yes / No			
	on of the required item?			
List specifications to be adve			ment	
1. 200l leave printed on both s	sides in black ink 400 pages per book. Siz	ze:297mmx210mm. Paper:sky 80	DGSM(mill tinted). Covers:1825 microns	
2. chipboard,full bound with re	ed miradur.Thread sewn in sectios, Bound	with front and back end papers	Front cover:labelled/printed to show	
3. contents and item number.	All printing on file must be in English lagu	age only. Packaging: 50 tooks p	er box	
4.				
5.				
2 - Dava a samula waad ta	ha aubuittad2 Van / Na/aalaat an	ion 2 1 or 2 2)		
3. Does a sample need to	o <b>be submitted? Yes / No</b> (select optossion if Yes: Date	Time		
	sion if Yes: Date	limePlace		
Or		unstad in writing Voc	or No	
3.2. Specify that sample	es must be made available when requ	uested in whang. Tes	01 140	
4. Penalties to be noted b	y the eunnliere:			
	o deliver any or all of the goods or to	norform the services within t	he period(s) specified in the contract	
	I, without prejudice to its other reme			
	culated on the delivered price of the			
	ited for each day of the delay until ac			
interest rate carcula	ted for each day of the delay until ac	tual delivery of performance.		
5. What is the evaluation	criteria / special terms and conditi	ons to be advertised?		
	cial terms and conditions to be adver		Down Market Mark	
	Does the offer meet the pre-qualifi			
2. Administrative	Does the offer comply to stipulated		.?	
3. Conformance:	Was the product made or service			
4. Performance:	Will/does the product/service fulfil		a manner that releases the	
	supplier from all liabilities under th	e contract?		
5. Features:	What characteristics does the pro-			
6. Reliability:	How long can a product go between			
7. Durability:	What is the useful life for the produ			
8. Serviceability:	How easy is it to repair, maintain of	or support the product or serv	ice? (customer support)	
9. Ability & Capacity	The ability and capacity of the ven	dor to execute the contract		
10. Preference points	Preferential Procurement System			
		1000		
Name of End-user (in full)	A Ngcamu	Name of SCM Rep (in full)	S Mzolo	
Designation / Rank (in full)	SCMP	Designation/ Rank (in full)	SCMP-X	
Signature	ONLY ,	Signature	(24)	
	28/9/2022		1/28/09/2022	
Date	1 28/1 /WOO	Date	1/28/09/2022	

Standard End-User Specification Form

Page 1 of 1

	ITEM NO.	DESCRIPTION	
55	21-03704	FILE COVERS, LEAVE PERSONNEL	
		Printed both sides in black ink.	
		Size: 362mm x 700mm	
		Board: Green Tokai 240 GSM (mill tinted)	
		MADE UP AS FOLLOWS:	
		Scored 237mm and 473mm from left hand side.	
		Inner Retaining Board Size: 362mm x 210mm,	
		Board: Green Tokai 240 GSM (mill tinted) or Kraft Liner 225 GSM or Eltoro Litho 240	
		GSM. Punch one in the top left hand corner stapled three 12mm from each score.	
		Staples must close on the inside of the file cover. Spines reinforced with 2 x 50mm yellow	
		book cloth. Not folded.	
		Front cover: labelled/printed to show contents and item number.  All Printing on file must be in the English language only.	
	{	All Filling of the must be at the citylist language only.	
		Packaging: packets of 25	
	ITEM NO.	DESCRIPTION	
56	04.00705	EL COMEDO DEDCOMAL	
	21-03705	FILE COVERS, PERSONAL	
		Printed both sides only in black ink.	
		Board: Pink Tokai 240 GSM (mill tinted) Size; 362mm x 810mm (including flap)	
	1	Scored 3 times - not folded	
		Reinforced with 2 x 50mm strips of purple book cloth along the spines.	
		Inner Retaining Sheet: 1 sheet of the abovementioned board Size: 362mm x 205mm punched 1 in the top left hand comer.	
		Stapled 3 to the inside of each cover (staples to close on the inside)	
		Front cover: labelled/printed to show contents and item number.  All Printing on file must be in the English language only.	
	·	An I finding on the most be in the English language only.	
		Packaging: packets of 25	
	ITEM NO.	DESCRIPTION	
57	21.03710	FILE COVERS, PERSONNEL GENERAL	
		Printed one side in black ink.	
•		Size: 362mm x 570mm	
		Board: White Eltoro 240 GSM. tinted orange on one side (front)	

-		
		MADE UP AS FOLLOWS:
		Scored: 234mm and 472mm- not folded
, ,		Dainformed with O v Afform obtains of dayle blue hook at the plane the only a
(	ł	Reinforced with 2 x 45mm strips of dark blue book cloth along the spines.  It is imperative that the book cloth strips cover the spines with 22.5mm on each side, inner
		retaining sheet: 1 sheet Kraft 225 GSM
		tetaitilig sheet. I sheet Mait 223 Gow
		Board size: 350mm x 210mm, punch 1 in the top left hand corner.
		Stapled three on the inside of each cover 15mm from each score.
		Staples must close on the inside of the file.
	ľ	Front cover: labelled/printed to show contents and Item number.
		All Printing on file must be in the English language only.
		<b>D</b> 1 1 2 2 1 4 6 0 5
		Packaging: packets of 25
	ITEM NO.	DESCRIPTION
<del></del> _		DECOME FICH
,	21.03790	FILE, WORKMEN'S COMPENSATION
		Printed both sides only in black ink.
		Board: Blue Tokai 240 GSM (mill tinted)
		Size: 362mm x 575mm Scored 2 times- not folded
		Reinforced with 2 x 50mm strips of blue book cloth down spines. 1 sheet Kraft 230 GSM
		board,
	1	Size: 360mm x 205mm.
		Punch 1 in the top left hand corner and stapled 3 to the inside of each file cover (staples to
		close on the inside of the file cover)  Front cover: labelled/printed to show contents and item number.
		Profit cover, tapelied/printed to show contents and item number.
		All Printing on file must be in the English language only.
:		Packaging: packets of 25
	ITEM NO.	DESCRIPTION
	21-15001	PADS, TRIP AUTHORIZATION FOR THE USE OF GOVERNMENT
		OWNED MOTOR VEHICLES
		150 leaves printed on both sides in black ink.
		Size: 297mm x 210mm
		Paper: White 60 GSM Padded along the top with Kraft 225 GSM backing board
		radoc diong the top min state 220 com backing board
		Pack and Label: (Item number on all labels and boxes)
		Front cover: labelled/printed to show contents and ítem number.
	·	All Printing on file must be in the English language only.
		Packaging: 30 pads per box
		21·03790

	ITEM NO.	DESCRIPTION
55 .	21-03704	FILE COVERS, LEAVE PERSONNEL
		Printed both sides in black ink.
		Size: 362mm x 700mm  Board: Green Tokai 240 GSM (mill tinted)
		MADE UP AS FOLLOWS: Scored 237mm and 473mm from left hand side.
		Inner Retaining Board Size: 362mm x 210mm, Board: Green Tokai 240 GSM (mill tinted) or Kraft Liner 225 GSM or Eltoro Litho 240 GSM.
	·	Punch one in the top left hand corner stapled three 12mm from each score.  Staples must close on the inside of the file cover. Spines reinforced with 2 x 50mm yellow book cloth. Not folded.
		Front cover: labelled/printed to show contents and item number.  All Printing on file must be in the English language only.
		Packaging: packets of 25
	ITEM NO.	DESCRIPTION
56	21-03705	FILE COVERS, PERSONAL
		Printed both sides only in black ink. Board: Pink Tokai 240 GSM (mill tinted) Size: 362mm x 810mm (including flap) Scored 3 times - not folded
		Reinforced with 2 x 50mm strips of purple book cloth along the spines.  Inner Retaining Sheet: 1 sheet of the abovementioned board  Size: 362mm x 205mm punched 1 in the top left hand comer.
		Stapled 3 to the inside of each cover (staples to close on the inside)  Front cover: labelled/printed to show contents and item number.  All Printing on file must be in the English language only.
		Packaging: packets of 25
	ITEM NO.	DESCRIPTION
57	21-03710	FILE COVERS, PERSONNEL GENERAL  Printed one side in black ink.
		Size: 362mm x 570mm Board: White Eltoro 240 GSM. tinted orange on one side (front)

	ITEM NO.	DESCRIPTION	
69	23-11001	BOOKS, ADMISSION, TRANSFER AND DISCHARGE REGISTER	
		200 leaves printed on both sides in black ink 400 pages per book	
Table California	The state of the s	Size; 297mm x 210mm Paper: 'Sky' 80 GSM (mill tinted)	
		Covers: 1825 microns chipboard, full bound with red miradur Thread sewn in sections. bound with front and back end papers	
		Front cover: labelled/printed to show contents and item number.	
		All Printing on file must be in the English language only.	
		Packaging: 50 books per box	
	ITEM NO.	DESCRIPTION	
70	23-12201	BOOKS, DEATH NOTIFICATION	
		100 sets of 4 leaves printed on one side only in black ink. Each book must have 400 pages.	
		Size: 210mm x 148mm	
Western Communication of the C		Original: White NCR CB perforated Duplicate: White NCR CFB perforated Triplicate: White NCR CFB perforated Quadruplicate: White NCR WF - firm Numbered In Quadruplicate from B 000001 to 8150 000.	
		Covers: Kraft Liner 225 GSM stapled 3 in the 27mm binding margin. Back Cover Size 210MM X 286MM, scored 2 to form a writing shield Front Cover Size: 210mm X 148mm Instructions Printed On Inside Front Cover. Front cover: labelled/printed to show contents and item number and serial number on each Book.	
		All Printing on file must be in the English language only.	
		Packaging: 50 books per box	
	ITEM NO.	DESCRIPTION	
71	23-14801	MATERNITY CASE RECORD BOOK  14801  Front cover: labelled/printed to show contents and item number.	
		All Printing on file must be in the English language only.	
		Packaging: 20 books per box	