



**KWAZULU-NATAL PROVINCE**

HEALTH  
REPUBLIC OF SOUTH AFRICA

## Quotation Advert

Opening Date: 20/12/2024  
Closing Date: 03/01/2025  
Closing Time: 11:00

### INSTITUTION DETAILS

Institution Name: Estcourt Hospital  
Province: KwaZulu-Natal  
Department of entity: Department of Health  
Division or section: Central Supply Chain Management  
Place where goods/ Estcourt Hospital  
Date Submitted: 20/12/2024

### ITEM CATEGORY AND DETAILS

Quotation number: **EST/406/2024-2025**  
Item Category: Services  
Item Description: Repair leaking of Walkway next to GOPD and Main Kitchen  
Quantity (if supplies):

### COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Compulsory Site Meeting  
Date: **27/12/2024**  
Time: **10:00 to 11:00**  
Venue: **ESTCOURT HOSPITAL (At Workshop)**

**QUOTES CAN BE COLLECTED FROM:** Tender Documents will be handed at the site meeting

**QUOTES SHOULD BE DELIVERED TO:** TENDER BOX NEXT TO TYPIST OFFICE

### ENQUIRIES REGARDING ADVERT MAY BE DIRECTED TO:

Name: **VS MCHUNU**  
Email: **Sizwe.Mchunu3@kznhealth.gov.za**  
Contact number: 036 342 7075

Acting Finance Manager: **MR BT NGOBESE**

Acting Finance Manager Signature



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## ANNEXURE A: SPECIFICATION FORM

NAME OF PROCURING FACILITY	ESTCOURT HOSPITAL		
ITEM DESCRIPTION	REPAIR ROOF FOR WALK WAY NEXT TO GOPD AND MAIN KITCHEN		
ITEM PURPOSE	1. TO PREVENT INJURY TO PATIENTS, STAFF AND MAINTAIN BUILDING 2.		
ITEM DETAILED SPECIFICATION (INCLUDE SIZE, COLOUR, MATERIAL, ETC.)			COMPLIES (YES/NO)
1.	REPAIR WALK WAYS NEXT TO GOPD AND MAIN KITCHEN FOR SOUTH WING		
2.	CIDB GB, LETTER OF GOOD STANDING, CSD REGISTERED, CERTIFICATE AS BUILDER.		
3.	PUBLIC LIABILITY INSURANCE		
4.	ATTACHED PREVIOUS ORDER AND CERTIFICATION OF SIMILAR JOB		
5.	ATTACHED CERTIFICATE FOR NHBR		
QUALITY STANDARD	NEAT AND QUALITY		
UNIT OF MEASURE OR PACKAGING I.E. (UNIT/BOX/ROLL/PACK/BAIL ETC)	SPECIFICATION		
SAMPLE REQUIRED (YES/NO) IF YES WHEN AND HOW?	NO		
ADDENDUM TO SPECIFICATION ATTACHED (YES OR NO)	YES		

Note:

1. SPECIFICATION ATTACHED
- 2.
- 3.

### SPECIFICATION APPROVED BY

Name of End-user (in full)	SR Shabalala	Name of SCM Rep (in full)	U.S mekunu
Designation / Rank (in full)	CA	Designation/ Rank (in full)	SCC
Signature		Signature	
Date	18-12-2024	Date	20/12/2024

Bidder Initial here: \_\_\_\_\_

GROWING KWAZULU-NATAL TOGETHER



**KWAZULU-NATAL PROVINCE**  
**HEALTH**  
REPUBLIC OF SOUTH AFRICA

SECTION: SCM

Physical Address: No.1 Old Main Road , Estcourt 3310  
Postal Address : Private Bag X7058, Estcourt 3310  
Tel: 036 3427130 Fax: 036 3427115

**GROWING KWAZULU-NATAL TOGETHER**

<b>Quotation No.</b>	<b>EST 406-2024/2025</b>
<b>Quotation Description</b>	Repair Leaking walkway next to GOPD and Main kitchen

**EVALUATION CRITERIA**

This institution intends to evaluate valid quotations using **four (4) evaluation stages**. These are peremptory requirements, should the bidder/tenderer fail to comply with any of the stages as stated below, the quotation will be regarded as non-responsive, and will not progress to the final stage of evaluation:

Stage 1: Administrative Compliance, Compulsory and Mandatory Requirements

Stage 2: Capacity to Deliver

Stage 3: Compliance with Specification

Stage 4: Price and Preference Points System (Specific Goals)



**STAGE 1: ADMINISTRATIVE, COMPULSORY COMPLIANCE AND MANDATORY REQUIREMENTS**

NO.	REQUIREMENTS	INCLUDED IN THE PUBLISHED DOCUMENT?	TO BE RETURNED BY BIDDER/ TENDERER?
<b>Administrative Compliance</b>			
1.	PARTICULARS OF QUOTATION	YES	YES
2.	OFFICIAL PRICE PAGE FOR QUOTATIONS OVER R2 000.01	YES	YES
3.	BIDDER'S DISCLOSURE (SBD4)	YES	YES
4.	GENERAL CONDITIONS OF CONTRACT (GCC)	YES	YES
5.	SPECIAL CONDITIONS OF CONTRACT (SCC)	YES	YES
6.	PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 (SBD 6.1)	YES	YES
<b>Compulsory Compliance</b>			
7.	SUPPLIER UPDATED CIPC REGISTRATION DOCUMENTS	NO	YES
8.	A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (For EMEs & QSEs)	NO	YES
9.	CENTRAL SUPPLIER DATABASE COMPLIANCE REPORT (CSD)	NO	YES
<b>Mandatory Requirements</b>			
09.	THE BIDDER MUST PROVIDE PROOF THAT THE ITEMS TO BE SUPPLIED ARE SABS OR SANS APPROVED	NO	YES
10.	VALID COPY OF LICENCE ISSUED BY SOUTH AFRICAN HEALTH PRODUCTS REGULATORY AUTHORITY (SAHPRA), AUTHORIZING YOUR COMPANY TO MANUFACTURE/WHOLESALE/DISTRIBUTE MEDICAL DEVICES	NO	YES

Note: This relates to administrative, compulsory and mandatory returnable documents which must be fully completed, and submitted, should you fail to submit any of the above returnable documents, your offer will be treated as non-responsive and will not proceed to the next stage of evaluation. The department reserve a right to verify validity of the documents submitted, should it be discovered that the information submitted is misrepresented or falsified the quotation will be disqualified or contract may be terminated.

Bidder Initial here: \_\_\_\_\_





## STAGE 2: CAPACITY TO DELIVER

1.	Valid copy of at least one order and delivery note which will serve as proof that you have delivered the order either in private or public health facility. Note: Should you fail to submit any of the above returnable documents, your offer will be treated as non-responsive and will not proceed to the next stage of evaluation
2.	As part of risk management, if there is valid proof that the bidder was previously issued with an order and thereafter failed to deliver without acceptable reasons, the bidder will be treated as a defaulter and will not progress to the next stage of evaluation.

## STAGE 3: COMPLIANCE WITH SPECIFICATION

Requirement	Complies with Specification Yes /No
The bidder / Tenderer to confirm that the product supplied complies with attached specification document, should you fail to indicate compliance your quotation will not progress to the next stage of evaluation.	

## STAGE 4: PRICE AND PREFERENCE POINTS

The value of this quotation is estimated not to exceed R 50 000 000 (inclusive of all applicable taxes), therefore the 80/20 preference point system shall be applicable. Points for this quotation will be awarded for:

CATEGORY	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and must not exceed	100

The Department has identified the following specific goal:

Specific Goal	Number of Points allocated	Proof To Claim Specific Goal (Returnable Documents)
HDP: Full points allocated to promote enterprises located in a specific district for work to be done or services to be rendered in the District-(uThukela District)	20	<ul style="list-style-type: none"> <li>Valid tax certificates</li> <li>BBEEE certificate or sworn affidavit</li> <li>CIPC Certificates</li> <li>CIDB GB Level 1</li> <li>Letter of Good standing(COIDA)</li> <li>Public Liability Insurance</li> <li>Trade Test certificate</li> <li>I.D Copy of Artisan/Technician</li> <li>Two previous orders/certification of similar work in public or private entity.</li> </ul>

Bidder Initial here: \_\_\_\_\_



		<ul style="list-style-type: none"><li>• Original proof of residency/municipality utility bill or letter from the ward council</li></ul> <p><b>NB:</b> <b>All Returnable Documents will be verify during the Evaluation process.</b></p>
<p><b>NOTE:</b> Should a responsive bidder fail to submit proof to claim points, as stated above this will not result in disqualification; however, the bidder will not be awarded points for specific goals.</p>		

#### STAGE 5: OBJECTIVE CRITERIA (SUBMISSION OF SAMPLE)

1. At least three bidders who scored the highest points will be required to submit samples, the institution will only accept and award compliant sample.
2. Should all three bidders fail to submit sample, the next three highest scoring bidders will be requested to submit samples.
3. Should all samples be rejected, the quotation process will start afresh.
4. The Department reserves the right to negotiate prices, if prices quoted are considered to be non-market related.
5. **Note, the samples will be requested via email.**

Bidder Initial here: \_\_\_\_\_