# **Quotation Advert**

**Opening Date:** 

08/02/2024

Closing Date:

14/02/2024

**Closing Time:** 

11:00

**INSTITUTION DETAILS** 

Institution Name:

Richmond Hospital

Province:

KwaZulu-Natal

Department of entity:

Department of Health

Division or section:

Supply Chain Management

Place where goods/

Richmond Hospital

service is required:

Date Submitted:

08/02/2024

ITEM CATEGORY AND DETAILS

Quotation number:

ZNQ RMH380/2023/24

Item Category:

Goods

Item Description:

WASHING MACHINES, FLOOR POLISHERS

Quantity (if supplies):

02 WASHING MACHINE & 04 FLOOR POLISHERS

**COMPULSORY BRIEFING SESSION / SITE VISIT** 

Select Type:

Not applicable

Date:

Time:

Venue:

QUOTES CAN BE COLLECTED FROM:

Downloadable from KZN HEALTH WEBSITE and

specification will be available on site

QUOTES SHOULD BE DELIVERED TO:

due to network problem suppliers are requested to drop

quotation at Richmond Hospital tender box allocated next to Pharmacy building in the hospital

**ENQUIRIES REGARDING ADVERT MAY BE DIRECTED TO:** 

Name: Mr MSS MSOMI

Email:

n/a -

Contact number: 033 212 2170

Finance Manager Name:

Mr. M.Mhlungu Finance Manager Signature



		<u> </u>	PARTICULARS/OF C	······································	
YOU ARE HEREBY IN	VITED TO QUOTE FO	R REQUIREMENT	S AT: RICHMON	D HOSPITAL	and the first term of the firs
FACSIMILE NUMBER:	N/A		E-MAIL ADDRESS	richmond.scm1@	kznhealth.gov.za
PHYSICAL ADDRESS:	Richmond Hos	pital.Durban ro	oad Richmond 37	780	
QUOTE NUMBER:	ZNQ / RMH	, 380	, 2023 . 24		VALIDITY PERIOD: 90 DAYS
DATE ADVERTISED:	08/02/2024	<del></del>	CLOSING DATE:	14/02/2024	CLOSING TIME: 11:00
DESCRIPTION:	DOMESTIC EQU	PMENT			
CONTRACT PERIOD (	IF APPLICABLE): _	ONCE OFF			
DEPOSITED IN THE O	UOTE BOX SITUATEI PITAL TENDER I	O AT (STREET AD BOX NEXT TO	DRESS): PHARMACY BL	JILDING	
E-MAIL ADDRESS:		BE DIRECTED TO		TELEPHONE NUMBER:	033 212 2170 (265)
	INC TECUMICAL INC		IE DIRECTED TO:		
ENQUIRIES REGARD CONTACT PERSON:		DRIVIATION MATE		TELEPHONE NUMBER:	033 212 2170 (221)
	N/A				
Bidders should ensu	e that quotes are del	vered timeously t	o the correct addres	s. If the quote is late, it w	ill not be accepted for consideration.
		-			
The quote box is open	from 08:00 to 15:30.				
QUOTATIONS MUST	BE SUBMITTED ON T	HE OFFICIAL FOR	RMS - (NOT TO BE F	RETYPED)	
THIS QUOTE IS SUBJ REGULATIONS, 2022	ECT TO THE PREFER THE GENERAL CON	RENTIAL PROCUR DITIONS OF CON	EMENT POLICY FRA TRACT (GCC) AND, I	MEWORK ACT AND THE F APPLICABLE, ANY OTH	PREFERENTIAL PROCUREMENT ER SPECIAL CONDITIONS OF CONTRACT.
				SIDDER MUST BE FURNIS UR QUOTE BEING DISQU	
NAME OF BIDDER:					
E-MAIL ADDRESS:					
POSTAL ADDRESS:					
STREET ADDRESS:				***************************************	
TELEPHONE NUMBE	R:			FACSIMILE NUMBER:	
CELLPHONE NUMBE	R:			SARS PIN:	
VAT REGISTRATION	NUMBER (If VAT vend	lor):			
CENTRAL SUPPLIER	DATABASE REGISTF	RATION (CSD) NO	•	MAAA	
UNIQUE REGISTRAT	ION REFERENCE:				
	-			-	



CAPACITY UNDER WHICH THIS QUOTE IS SIGNED:

QUOTE NUMBE	R: ZNQ	, RMH	, 380	QEPAGE FOR QUOTATIONS OVER	11/2 000.01			
DESCRIPTION:	DOME	ESTIC EQU	JIPMENT					
PREFERENCE PO	INTS WILL BE	ALLOCATED	ACCORDING TO TH	E IMPLEMENTATION OF SPECIFIC GOAL	S IN TERMS OF	PPR 2022:	POINTS ALLO	CATED
Promotion of Ente	erprises located	l in a specific N	/lunicipality for work	to be done or services to be rendered in t	hat Municipality		20	
				1	COUNTRY OF	PRICE		
CN NUMBER	QUANTITY	UNIT OF MEASURE	DESCRIPTION		BRAND & MODEL	MANUFACTUR E		С
	02	UNIT	WASHING M	ACHINE-HEAVY DUTY TYPE				
			TOP LAODE	R 13 KG				
			HEIGHT: 963	5CM				
			WIDTH:59.06	6CM				
***************************************			LENGTH:58.0	OCM				
			3 YEAR WAF	RRANTY				
•			MAGIC FILTE	ER SYSTEM	,			
	04	UNIT	FLOOR POL	ISHERS & SCRUBBING				
			TYPE VOLT	AGE 220-240V				
			FREQUENC	Y 52-60HZ				
			POWER 120	0W/1500HP :				
			BRUSH SPE	ED154RPM				
			MOTOR SPE	ED 1400 RPM, ABSOLUTE				
			махімим с	APACITY -16L				
			CABLE LENG	GTH 12 METER,BASE				
			DIAMETER 4	I30MM	***************************************			
~~~								
			NB// PICTUR	ES ATTACHED				
	<del> </del>			4444		***		
,								
	-							
	-							
VALUE ADDED	TAY @ 15%	(Only if VAT	Vendor)					
			ERIOD 90 Days)		<del></del>			
TOTAL QUOTA	TION I HOLL	(VALIBITITE					1	1
		WITH THE S	SPECIFICATION?					/ N
IS THE PRICE F DOES THE ART		RM TO THE	S.A.N.S. / S.A.B.S.	SPECIFICATION?				/ N
STATE DELIVE								
				SIGNATURE OF BII  (By signing this docu	DOER:			

DATE:



## BIDDER'S DISCLOSURE

#### PURPOSE OF THE FORM 1

KWAZULU-HATAL PROVINCE

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

## **BIDDER'S DECLARATION**

is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the 2.1. YES / NO enterprise, employed by the state?

If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / 2.1.1. shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

FULL NAME	IDENTITY NUMBER	NAME OF STATE INSTITUTION

2.2.	Do you, or any person connected with the bidder, have a relationship with any person wh	no is employed by the procuring institution <sup>2</sup> ?	YES / NO
2.2:1.	If so, furnish particulars:		
2.3.	Does the bidder or any of its directors / trustees / shareholders / members / partners or a enterprise have any interest in any other related enterprise whether or not they are biddirectors.	ny person having a controlling interest in the ng for this contract?	YES / NO
2.3.1.	If so, furnish particulars:		
3	DECLARATION		
	I, the undersigned,(name)	in submitting the accompanying bid,	do hereby make
	the following statements that I certify to be true and complete in every respect:		

- I have read and I understand the contents of this disclosure; 3.1.
- I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect; 3.2.
- The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any 3.3. competitor. However, communication between partners in a joint venture or consortium3 will not be construed as collusive bidding.
- In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, 3.4. specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and 3.5. time of the official bid opening or of the awarding of the contract.
- There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in 3.6 relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that 3.7. are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

NAME OF BIDDER	SIGNATURE	POSITION	DATE
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<sup>1</sup> The power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and

<sup>2 &</sup>quot;Procuring Institution" refers to all institutions under the Accounting Officer of the Department of Health.

<sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



## GENERAL CONDITIONS OF CONTRACT

GCC

### NOTES

The purpose of this document is to:

- Draw special attention to certain general conditions applicable to government bids, contracts and orders; and (i)
- To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government. (ii)

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter,

- The General Conditions of Contract will form part of all bid/quotation documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

#### Definitions 1

The following terms shall be interpreted as indicated:

- "Closing time" means the date and hour specified in the bidding documents for the receipt of bids. 1.1.
- "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, 1.2. including all attachments and appendices thereto and all documents incorporated by reference therein.
- "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations. 1.3.
- "Corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement 1.4. process or in contract execution.
- "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products 1,5, internationally.
- "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced 1.6. when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components,
- 1.7.
- "Delivery" means delivery in compliance of the conditions of the contract or order. 1.8.
- "Delivery ex stock" means immediate delivery directly from stock actually on hand. 1.9.
- "Delivery into consignees store or to his site" means delivered and untoaded in the specified store or depot or on the specified site in compliance with the 1.10. conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
- "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and 1.11. which have the potential to harm the local industries in the RSA
- "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events 1.12. may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of 1,13. any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- "GCC" means the General Conditions of Contract. 1.14.
- "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract. 1.15.
- "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be 1,16. imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place. 1.17.
- "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding 1.18.
- "Order" means an official written order issued for the supply of goods or works or the rendering of a service, 1.19.
- "Project site," where applicable, means the place indicated in bidding documents. 1.20.
- "Purchaser" means the organization purchasing the goods. 1.21.
- 1.22. "Republic" means the Republic of South Africa.
- "SCC" means the Special Conditions of Contract, 1.23.
- "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as 1.24. installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing. 1,25.

#### Application 2

- These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and 2,1. the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works. 2.2.
- Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply. 2.3.

- Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a 3,1. bid. Where applicable a non-refundable fee for documents may be charged.
- With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained 3.2. directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za



## STANDARD QUOTATION DOCUMENT FOR QUOTATIONS ABOVE R2 000.01

4	Standai	rd:

- The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.
- Use of contract documents and information: inspection.
- 5.1. The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, pl pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person empirical pattern. supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so necessary for purposes of such performance.
- 5.2. The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause purposes of performing the contract.
- Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned the purchaser on completion of the supplier's performance under the contract if so required by the purchaser,
- The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audi appointed by the purchaser, if so required by the purchaser.

#### 6 Patent rights

#### Performance security

- Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance amount specified in SCC.
- The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's fail his obligations under the contract.
- The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purch be in one of the following forms:
  - (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser, or
- (b) a cashier's or certified cheque The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

## Inspections, tests and analyses

- 8.1. All pre-bidding testing will be for the account of the bidder.
- 8.2. If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on con subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of or an organization acting on behalf of the Department.
- 8.3. If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangemen
- the inspections, tests and analyses shall be defrayed by the purchaser.
- Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether su services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejective. 8.6.
- 8.7. Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requir contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected suppl returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without givi further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.
- The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the contract or to act in terms of Clause 23 of GCC.

## Packing

- The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final des indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extr temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shalf take into consideration, where remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the

## Delivery and documents

- Delivery of the goods shall be made by the supptier in accordance with the terms specified in the contract. The details of shipping and/or 10.1. documents to be furnished by the supplier are specified in SCC.
- 10.2. Documents to be submitted by the supplier are specified in SCC.

Page 5 of 13

Senderick The coptes septed that conterms to the standards mensioned in the bidding documents and specifications.  The coptes septed set of our willout the proteinant price restricts of copy of the content of complete the content of copy proteins from the copy of the content of copy of the content of copy of the content	MAARING OF THE PROPERTY OF THE	
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- 21.5. Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.
- 21.6. Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without canceling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

## 22 Penalties

22.1. Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

## 23 Termination for default

- 23.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
  - (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
  - (b) if the Supplier fails to perform any other obligation(s) under the contract; or
  - (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 23.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.
- 23.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 23.4. If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.
- 23.5. Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.
- 23.6. If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:
  - (i) the name and address of the supplier and / or person restricted by the purchaser;
  - (ii) the date of commencement of the restriction
  - (iii) the period of restriction; and
  - (iv) the reasons for the restriction.
- These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

  23.7. If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

# 24 Anti-dumping and countervalling duties and rights

24.1. When, after the date of bid, provisional payments are required, or antidumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other amount whichmay be due to him.

## 25 Force Majeure

- 25.1. Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2. If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

## 26 Termination for insolvency

26.1. The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

## 27 Settlement of Disputes

27.1. If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

## STANDARD QUOTATION DOCUMENT FOR QUOTATIONS ABOVE R2 000.01



- 27.2. If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3. Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4. Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5. Notwithstanding any reference to mediation and/or court proceedings herein,
  - (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
  - (b) the purchaser shall pay the supplier any monies due the supplier.

## 28 Limitation of liability

- 28.1. Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;
  - (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and
  - (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

#### 29 Governing language

29.1. The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

#### 30 Applicable law

30.1. The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.

#### 31 Notices

- 31.1. Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
- 31.2. The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

#### 32 Taxes and duties

- 32.1. A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2. A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3. No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.

## 33 National Industrial Participation (NIP) Programme

33.1. The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.

## 34 Prohibition of Restrictive practices

- 34.1. In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).
- 34.2. If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.
- 34.3. If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

#### SPECIAL CONDITIONS OF CONTRACT

SCC

### 1. AMENDMENT OF CONTRACT

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

#### 2. CHANGE OF ADDRESS

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

## 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3 ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS QUOTATION.
- 3.4. The price quoted must include VAT (if VAT vendor).
- 3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.
- 3.6. The bidder must ensure the correctness & validity of the quotation:
  - (i) that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk;
  - (ii) it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.
- 3.7. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.8. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.
- 3.9. Offers must comply strictly with the specification.
- 3.10. Only offers that meet or are greater than the specification will be considered.
- 3.11. Late offers will not be considered.
- 3.12. Expired product/s will not be accepted, All products supplied must be valid for a minimum period of six months.
- 3.13. Used/ second-hand products will not be accepted.
- 3.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.20. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

# 4 SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the preference points or price, is incomplete in any respect, the said supplier meets all specification requirements and scores the highest points in terms of preference points and price, the Department reserves the right to request the bidder to complete/ submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- 4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

## 5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.



PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

SBD 6.1.

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROGUREMENT REGULATIONS, 2022

## 1. GENERAL CONDITIONS

- 1.1. The following preference point systems are applicable to invitations to tender:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
  - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
- 1,2. The applicable preference point system for this tender is the 80/20 preference point system.
- 1.3. Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
  - (a) Price: and
  - (b) Specific Goals.
- 1.4. The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and Specific Goals	100

- Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6. The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## DEFINITIONS

- (a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

OR

(e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

# 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

## 3.1. POINTS AWARDED FOR PRICE

# 3.1.1. THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 90 \left( 1 - \frac{Pt - Pmin}{Pmin} \right)$$

90/10

$$Ps = 80 \left( 1 - \frac{Pt - Pmin}{Pmin} \right)$$

Pt = Price of tender under consideration
Pmin = Price of lowest acceptable tender

## 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

## 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\frac{80/20}{Ps = 80\left(1 + \frac{Pt - Pmax}{Pmax}\right)}$$
OR
$$Ps = 90\left(1 + \frac{Pt - Pmax}{Pmax}\right)$$

Where

Where

Ps

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender



#### POINTS AWARDED FOR SPECIFIC GOALS

- In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference 4.2. point system applies, an organ of state must, in the tender documents, stipulate in the case of-
  - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

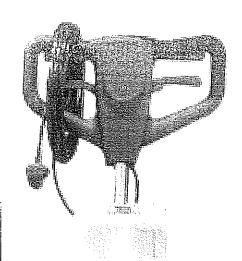
Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.

	The specific goal/s allocated points in terms of this tender	Number of points allocated (80/20 system)	Number of points claimed (80/20 system)
Promo	tion of Enterprises located in a specific Municipality for work to be done or services to be rendered in that Municipality	20	
	DECLARATION WITH REGARD TO COMPANY/FIRM		
1.3.	Name of company/firm:		
1.4.	Company registration number:		
4.5.	TYPE OF COMPANY/ FIRM (tick applicable box)		

- - ☐ Partnership/Joint Venture / Consortium
  - ☐ One-person business/sole propriety
  - □ Close corporation
  - Public Company
  - □ Personal Liability Company
  - □ (Pty) Limited
  - ☐ Non-Profit Company
  - ☐ State Owned Company
- I, the undersigned, who is duty authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
  - The information furnished is true and correct;
  - The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
  - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
  - If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have -
    - (a) disqualify the person from the tendering process;
    - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
    - (C) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such
    - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
    - (e) forward the matter for criminal prosecution, if deemed necessary.

	SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:		
DATE:	transfer of the second	
ADDRESS:		
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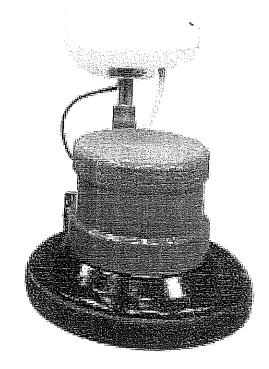


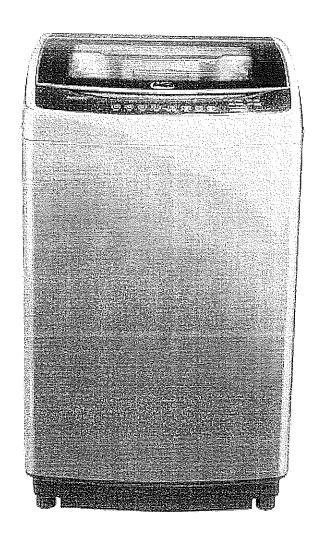
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2023 -02- 08

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