



KWAZULU-NATAL PROVINCE  
HEALTH  
REPUBLIC OF SOUTH AFRICA

## Quotation Advert

Opening Date: 05/09/2024

Closing Date: 10/09/2024

Closing Time: 11:00

### INSTITUTION DETAILS

Institution Name: Mosvold Hospital

Province: KwaZulu-Natal

Department of entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods/  
service is required: Mosvold Hospital

Date Submitted: 04/09/2024

### ITEM CATEGORY AND DETAILS

Quotation number: ZNQ: MVH327 / 2024 / 2025

Item Category: Services

Item Description: major service of air conditioners at all clinics under mosvold clinic

Quantity (if supplies): 048

### COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Not applicable

Date: Click here to enter a date.

Time: Click here to enter text.

Venue: Click here to enter text.

QUOTES CAN BE COLLECTED FROM: Website

QUOTES SHOULD BE DELIVERED TO: Mosvold Tender Box at Main gate or by email

### ENQUIRIES REGARDING ADVERT MAY BE DIRECTED TO:

Name: Mr. T.G. Khanyile

Email: Thulani.khanyile@kznhealth.gov.za  
Ext.1077

Contact number: 035 ) 5910145

Finance Manager Name: Mrs N.P.Myeni Finance Manager Signature

DEPARTMENT OF HEALTH  
MOSVOLD HOSPITAL  
SCM - PROCUREMENT

2024-09-05

PRIVATE BAG X2211  
INGWAVUMA, 3968  
UMNYANCO WEZEMPILO



PARTICULARS OF QUOTATION

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: MOSVOLD HOSPITAL

FACSIMILE NUMBER: NONE E-MAIL ADDRESS: mosvold.quotations@kznhealth.gov.za

PHYSICAL ADDRESS: MAIN ROAD, INGWAVUMA 3968

QUOTE NUMBER: ZNQ /MVH  , 2024 - 2025  VALIDITY PERIOD: 90 DAYS

DATE ADVERTISED: 05 SEPTEMBER 2024 CLOSING DATE: 10 SEPTEMBER 2024 CLOSING TIME: 11:00

DESCRIPTION: MAJOR SERVICE OF AIRCONDITIONERS AT ALL CLINICS UNDER MOSVOLD HOSPITAL

CONTRACT PERIOD (IF APPLICABLE): ONCE OFF

DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS):  
MOSVOLD HOSPITAL MAIN GATE OR SEND BY USING EMAIL

ENQUIRIES REGARDING THE QUOTE MAY BE DIRECTED TO:

CONTACT PERSON: MR. T.G KHANYILE TELEPHONE NUMBER: 035 5910 145  
E-MAIL ADDRESS: thulani.khanyile@kznhealth.gov.za

ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:

CONTACT PERSON: MR. C DLAMINI TELEPHONE NUMBER: 035 5910 122  
E-MAIL ADDRESS: mosvold.quotations@kznhealth.gov.za

Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.

The quote box is open from 08:00 to 15:30.

QUOTATIONS MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RETYPED)

THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

THE FOLLOWING PARTICULARS OF BIDDER MUST BE FURNISHED  
(FAILURE TO DO SO MAY RESULT IN YOUR QUOTE BEING DISQUALIFIED)

NAME OF BIDDER: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

POSTAL ADDRESS: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ FACSIMILE NUMBER: \_\_\_\_\_

CELLPHONE NUMBER: \_\_\_\_\_ SARS PIN: \_\_\_\_\_

VAT REGISTRATION NUMBER (IF VAT vendor): \_\_\_\_\_

CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.

M A A A

UNIQUE REGISTRATION REFERENCE:

- - - - -



DESCRIPTION: MAJOR SERVICE OF AIRCONDITIONERS AT ALL CLINICS UNDER MOSVOLD HOSPITAL

THE BELOW PREFERENCE POINTS WILL BE ALLOCATED IN COMPLIANCE WITH THE DEPARTMENTAL PREFERENCE PROCUREMENT POLICY (KNOWN AS SCM PPP):	POINTS ALLOCATED
RDP Goal: Full points allocated to promote South African owned enterprises	20

ICN NUMBER	QUANTITY	UNIT OF MEASURE	DESCRIPTION	BRAND & MODEL	COUNTRY OF MANUFACTURE	PRICE	
						R	C
01	048	EACH	MAJOR SERVICE OF AIRCONDITIONERS				
			AND EXTRACTOR FANS AT CLINICS				
			UNDER MOSVOLD HOSPITAL				
			LIST OF CLINICS ARE ATTACHED				
			NB:PLEASE ATTEND ON ATTACHED				
			SPECIFICATION AND EVALUATION				
			CRITERIA FOR PRICING PURPOSES				
VALUE ADDED TAX @ 15% (Only if VAT Vendor)							
TOTAL QUOTATION PRICE (VALIDITY PERIOD 90 Days)							

DOES THIS OFFER COMPLY WITH THE SPECIFICATION?	YES / NO
IS THE PRICE FIRM?	YES / NO
DOES THE ARTICLE CONFORM TO THE S.A.N.S. / S.A.B.S. SPECIFICATION?	YES / NO
STATE DELIVERY PERIOD (E.G. 3 DAYS, 1 WEEK)	

NAME OF BIDDER: \_\_\_\_\_ SIGNATURE OF BIDDER: \_\_\_\_\_  
 (By signing this document, I hereby agree to all terms and conditions)

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_



**health**

Department:  
Health  
PROVINCE OF KWAZULU-NATAL

Physical Address: Ingwavuma Main Road  
Postal Address: P/Bag X221 Ingwavuma 3960  
Tel: (035) 591 0122 Fax: (035) 591 0148  
Email: Christopher.Dlamini@kzhealth.gov.za

Mosvold Hospital  
MAINTENANCE

## **SPECIFICATION OF SERVICING OF MAJOR EQUIPMENT**

**EQUIPMENT: SPIT UNIT**

**TYPE OF SERVICE: MAJOR SERVICE**

**SCHEDULE DATE: AUGUST 2024**

### **1. Minimum requirements:**

- Proof of company registered as Refrigeration
- Proof of valid B-BBEE certificate
- Proof of valid Tax Certificate
- Proof of certificate for re-gas
- Proof of qualified Refrigerator Artisan

### **2. Documents required after service is done:**

The contractor shall submit the invoice with the following documents for the payment approval, if this document is not submitted we will take as incomplete.

- Report of the service per facility
- Signed and stamp scheduler per facility
- Signed job cards per facility by maintenance officer
- Repair after service quotation if available

### scope of work:

- Service the attached list of air con as per scope given.
  - The contractor shall service the equipment as per schedule. Fill- in the schedule and submitted to artisan Foreman with the invoice & signed job cards, Service inside and out door unite as per schedule.
  - Replace all damage arm flax on each air con and damage trucking if available on each unit you working on.
  - Check and top -up gas as per unit type of gas and run the air con for testing. The contractor to ensure that the testing and running the each unit is done in the presents of the maintenance officer.
  - Test all remotes controls and replace battery if needed
  - Inspect all air con isolators on each units
  - Steam cleaner must use to clean unit and treat the rust on each units
  - The contractor must not do anything without approval if the item is out of the service schedule.
  - The contractor is not expected to do any item which is out of the schedule but they will be advice to do quotation for repairs after service.
  - The contractor will be advice to report immediately to the maintenance supervisor if the equipment is not working before they perform service.
-



Physical Address: Ingwavuma Main Road  
Postal Address: Private Bag X2211, Ingwavuma, 3968  
Tel: (035) 591 0122, Fax: (035) 591 0148  
Email Address: Christopher.Dlamini@kzn.gov.za

MOSVOLD HOSPITAL  
MAINTENANCE

LIST OF AIR CONDITIONERS AT GATE WAY CLINIC

No.	Location	Make	Quantity	Size	Activity/Scope
01	Pharmacy	Carrier	01	12 000 btu	Service
02	Woman's Health	Carrier ceiling Cassette	01	12 000 btu	Service
03	Filling office	York	01	12 000 btu	Service
04	School Health	York	01	12 000 btu	Service
05	TB room	Carrier ceiling Cassette	01	12 000 btu	Service
06	Filling room	Carrier	01	12 000 btu	Service
07	O.M office	Carrier	01	12 000 btu	Service
08	Consulting room no.1	York	01	12 000 btu	Service
09	Consulting room no.2	York	01	12 000 btu	Service
10	Consulting room no.3	York	01	12 000 btu	Service
11	Treatment room	Carrier ceiling Cassette	01	12 000 btu	Service
Total			11		

List of Extractor fan need to be serviced=09

Physical Address: Ingwavuma Main Road  
Postal Address: Private Bag X2211, Ingwavuma, 2960  
Tel: (035) 591 0122, Fax: (035) 591 0148  
Email Address: Christopher.Dlamini@kzn.gov.za

**MOSVOLD HOSPITAL  
MAINTENANCE**

**LIST OF AIR CONDITIONERS AT MANYISENI CLINIC**

No.	Location	Make	Quantity	Size	Activity/Scope
01	Emergency room	Panasonic	01	12 000 btu	Service
02	Delivery room	Panasonic	01	12 000 btu	Service
03	Flue clinic	Panasonic	01	12 000 btu	Service
04	Filling room	Carrier	01	12 000 btu	Service
05	Pharmacy	Pharmacy	01	12 000 btu	Service
06	Treatment	Carrier	01	12 000 btu	Service
<b>Total</b>			<b>06</b>		

**health**

Department of  
Health  
PROVINCE OF KWAZULU-NATAL

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Email Address: Christopher.Dlamini@kzn.gov.za

MOSVOLD HOSPITAL  
MAINTENANCE

### LIST OF AIR CONDITIONERS AT NKUNGWINI CLINIC

No.	Location	Make	Quantity	Size	Activity/Scope
01	Labour ward	Aux	01	12 000 btu	Service
02	Consulting room no.1	Aux	01	12 000 btu	Service
03	Consulting room no.2	Aux	01	12 000 btu	Service
04	Consulting room no.3	Aux	01	12 000 btu	Service
05	Consulting room no.4	Aux	01	12 000 btu	Service
06	Duty room	Aux	01	12 000 btu	Service
07	Pharmacy	Midea	01	12 000 btu	Service
08	Park home	LG window wall	01	9 000 btu	Service
Total			08		



Physical Address: Ingwavuma Main Road  
Postal Address: Private Bag X2241, Ingwavuma, 3968  
Tel: (035) 591 0122, Fax: (035) 591 0148  
Email Address: Christopher.Dlamini@kzn.gov.za

**LIST OF AIR CONDITIONERS AT NDUMO CLINIC**

No.	Location	Make	Quantity	Size	Activity/Scope
<b>Block-A</b>					
01	Waiting area	Ave'on	01	18 000 btu	Service
02	Post natal ward	Star way	01	12 000 btu	Service
03		Star way	01	12 000 btu	Service
04	Record room	Gree	01	12 000 btu	Service
05	Pharmacy	Samsung	01	12 000 btu	Service
<b>Block-B</b>					
06	Pharmacy	Gree	01	12 000 btu	Service
07	Bulk store room	Alaska	03	12 000 btu	Service
	Old Clinic	Star way	10		
<b>Total</b>					

Fighting Disease, Fighting Poverty, Giving Hope



**health**

Department:  
Health  
PROVINCE OF KWAZULU-NATAL

Physical Address: Ingwavuma Main Road  
Postal Address: Private Bag X2211, Ingwavuma, 3908  
Tel: (035) 591 0122, Fax: (035) 591 0148  
Email Address: Christopher.Dlamini@kzn.gov.za

MOSVOLD HOSPITAL  
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**LIST OF AIR CONDITIONERS AT SHEMULA CLINIC**

No.	Location	Make	Quantity	Size	Activity/Scope
01	Pharmacy	Alaska	01	12 000 btu	Service



**health**

Department:  
Health  
PROVINCE OF KWAZULU-NATAL

Physical Address: Ingwavuma Main Road  
Postal Address: Private Bag X2211, Ingwavuma, 3966  
Tel: (035) 591 0122 Fax: (035) 591 0148  
Email Address: Christopher.Dlamini@kzn.gov.za

MOSVOLD HOSPITAL  
MAINTENANCE

**LIST OF AIR CONDITIONERS AT EKHLEHLINI CLINIC**

No.	Location	Make	Quantity	Size	Activity/Scope
01	Pharmacy	Gree	01	12 000 btu	Service

**health**

Department:  
Health  
PROVINCE OF KWAZULU-NATAL

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Email Address: Christopher.Dlamini@kzn.gov.za

MOSVOLD HOSPITAL  
MAINTENANCE

**LIST OF AIR CONDITIONERS AT MBADLENI CLINIC**

No.	Location	Make	Quantity	Size	Activity/Scope
01	Pharmacy	Alliance	01	12 000 btu	Service

**health**

Department:  
Health  
PROVINCE OF KWAZULU-NATAL

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Tel: (035) 591 0122, Fax: (035) 591 0148  
Email Address: Christopher.Dlamini@kzn.gov.za

MOSVOLD HOSPITAL  
MAINTENANCE

**LIST OF AIR CONDITIONERS AT KWAMBUZI CLINIC**

No.	Location	Make	Quantity	Size	Activity/Scope
01	Pharmacy	Jet Air	01	12 000 btu	Service



## EVALUATION CRITERIA

Quotation No.	MVH 327 / 2024 / 2025
Quotation Description	MAJOR SERVICE OF AIRCONDITIONERS AT CLINICS UNDER MOSVOLD HOSPITAL

### EVALUATION CRITERIA

This institution intends to evaluate valid quotations using **five (5) evaluation stages**. These are peremptory requirements, should the bidder/tenderer fail to comply with any of the stages as stated below, the quotation will be regarded as non-responsive, and will not progress to the final stage of evaluation:

Stage 1: Administrative Compliance, Compulsory and Mandatory Requirements

Stage 2: Capacity to Deliver

Stage 3: Compliance with Specification

Stage 4: Price and Preference Points System (Specific Goals)

Stage 5: Objective Criteria (Submission of Sample)

Bidder Initial here: \_\_\_\_\_



**STAGE 1: ADMINISTRATIVE, COMPULSORY COMPLIANCE AND MANDATORY REQUIREMENTS**

NO.	REQUIREMENTS	INCLUDED IN THE PUBLISHED DOCUMENT?	TO BE RETURNED BY BIDDER/ TENDERER?
<b>Administrative Compliance</b>			
1.	PARTICULARS OF QUOTATION	YES	YES
2.	OFFICIAL PRICE PAGE FOR QUOTATIONS OVER R2 000.01	YES	YES
3.	BIDDER'S DISCLOSURE (SBD4)	YES	YES
4.	GENERAL CONDITIONS OF CONTRACT (GCC)	YES	YES
5.	SPECIAL CONDITIONS OF CONTRACT (SCC)	YES	YES
6.	PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 (SBD 6.1)	YES	YES
<b>Compulsory Compliance</b>			
7.	SUPPLIER UPDATED CIPC REGISTRATION DOCUMENTS	NO	YES
8.	A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (For EMEs& QSEs)	NO	YES
9.	PROOF OF VALID TAX CERTIFICATE	NO	YES
<b>Mandatory Requirements</b>			
09.	PROOF OF QUALIFIED FOR REFRIGERATOR ARTISAN	NO	YES
10.	PROOF OF QUALIFIED CERTIFICATE FOR RE-GAS	NO	YES

Note: This relates to administrative, compulsory and mandatory returnable documents which must be fully completed, and submitted, should you fail to submit any of the above returnable documents, your offer will be treated as non-responsive and will not proceed to the next stage of evaluation. The department reserve a right to verify validity of the documents submitted, should it be discovered that the information submitted is misrepresented or falsified the quotation will be disqualified or contract maybe be terminated.

Bidder Initial here: \_\_\_\_\_



**STAGE 2: CAPACITY TO DELIVER**

1.	Valid copies of at least 3 copies of completion certificate for the servicing of Airconditioners and the delivery notes which will serve as a proof that you have serviced the airconditioners either in private or public health facility.  Note: Should you fail to submit any of the above returnable documents, your offer will be treated as non-responsive and will not proceed to the next stage of evaluation
2.	As part of risk management, if there is valid proof that the bidder was previously issued with an order and thereafter failed to deliver without acceptable reasons, the bidder will be treated as a defaulter and will not progress to the next stage of evaluation.

**STAGE 3: COMPLIANCE WITH SPECIFICATION**

Requirement	Complies with Specification Yes /No
The bidder / Tenderer to confirm that the product supplied complies with attached specification document, should you fail to indicate compliance your quotation will not progress to the next stage of evaluation.	

**STAGE 4: PRICE AND PREFERENCE POINTS**

The value of this quotation is estimated not to exceed R150 000 00 (inclusive of all applicable taxes), therefore the 80/20 preference point system shall be applicable. Points for this quotation will be awarded for:

CATEGORY	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and must not exceed	100

The Department has identified the following specific goal:

Specific Goal	Number of Points allocated	Proof To Claim Specific Goal (Returnable Documents)
RDP Goal :Full points allocated to promote South African owned enterprises	20	1. CIPC Certificate 2. BBBEE Certificate/Sworn Affidavit 3. ID Copies
<b>NOTE:</b> Should a responsive bidder fail to submit proof to claim points, as stated above this will not result in disqualification; however, the bidder will not be awarded points for specific goals.		

**STAGE 5: OBJECTIVE CRITERIA (SUBMISSION OF SAMPLE)**

- At least three bidders who scored the highest points will be required to submit samples, the institution will only accept and award compliant sample.

Bidder Initial here: \_\_\_\_\_





**KWAZULU-NATAL PROVINCE**

HEALTH  
REPUBLIC OF SOUTH AFRICA

**EVALUATION CRITERIA**

2. Should all three bidders fail to submit sample, the next three highest scoring bidders will be requested to submit samples.
3. Should all samples be rejected, the quotation process will start afresh.
4. The Department reserves the right to negotiate prices, if prices quoted are considered to be non-market related.
5. **Note, the samples will be requested via email.**

Bidder Initial here: \_\_\_\_\_

**BIDDER'S DISCLOSURE**

**1 PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**2 BIDDER'S DECLARATION**

2.1. Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES / NO**

2.1.1. If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

FULL NAME	IDENTITY NUMBER	NAME OF STATE INSTITUTION

2.2. Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution<sup>2</sup>? **YES / NO**

2.2.1. If so, furnish particulars: \_\_\_\_\_

2.3. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES / NO**

2.3.1. If so, furnish particulars: \_\_\_\_\_

**3 DECLARATION**

I, the undersigned, (name) \_\_\_\_\_ in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1. I have read and I understand the contents of this disclosure;
- 3.2. I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.
- 3.4. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6. There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

NAME OF BIDDER

SIGNATURE

POSITION

DATE

<sup>1</sup> The power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

<sup>2</sup> "Procuring Institution" refers to all institutions under the Accounting Officer of the Department of Health.

<sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

**6. SAMPLES**

6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.

(i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.

(ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.

6.2. **Samples must be made available when requested in writing or if stipulated on the document.**

If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All

(i) testing will be for the account of the bidder.

**7. COMPULSORY SITE INSPECTION / BRIEFING SESSION**

7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

(i) The institution has determined that a compulsory site meeting will not take place.

(ii) **Date:**        /        /        **Time:**        :        **Place:**

Institution Stamp:	Institution Site Inspection / briefing session Official:
	Full Name: _____
	Signature: _____
	Date: _____

**8. STATEMENT OF SUPPLIES AND SERVICES**

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

**9. SUBMISSION AND COMPLETION OF SBD 6.1**

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

**10. TAX COMPLIANCE REQUIREMENTS**

10.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.

10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

**11. TAX INVOICE**

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

**12. PATENT RIGHTS**

12.1. The supplier shall indemnify the KZN Department of Health (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

**13. PENALTIES**

13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.

13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.

13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.

13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

**1. GENERAL CONDITIONS**

- 1.1. The following preference point systems are applicable to invitations to tender:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
  - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

- 1.2. The applicable preference point system for this tender is the 80/20 preference point system.

- 1.3. Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

- 1.4. The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and Specific Goals	100

- 1.5. Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6. The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

**2. DEFINITIONS**

- (a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

**3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES**

**3.1. POINTS AWARDED FOR PRICE**

**3.1.1. THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS**

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \text{80/20} & & \text{90/10} \\
 \text{Ps} = 80 \left( 1 - \frac{\text{Pt} - \text{Pmin}}{\text{Pmin}} \right) & \text{OR} & \text{Ps} = 90 \left( 1 - \frac{\text{Pt} - \text{Pmin}}{\text{Pmin}} \right)
 \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

**3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT**

**3.2.1. POINTS AWARDED FOR PRICE**

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \text{80/20} & & \text{90/10} \\
 \text{Ps} = 80 \left( 1 + \frac{\text{Pt} - \text{Pmax}}{\text{Pmax}} \right) & \text{OR} & \text{Ps} = 90 \left( 1 + \frac{\text{Pt} - \text{Pmax}}{\text{Pmax}} \right)
 \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmax = Price of highest acceptable tender

**4. POINTS AWARDED FOR SPECIFIC GOALS**

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

**Note to tenderers: The tenderer must indicate how they claim points for each preference point system.**

The specific goal/s allocated points in terms of this tender		Number of points allocated (80/20 system)	Number of points claimed (80/20 system)
RDP Goal: Full points allocated to promote South African owned enterprises		20	

**DECLARATION WITH REGARD TO COMPANY/FIRM**

- 4.3. Name of company/firm: \_\_\_\_\_
- 4.4. Company registration number: \_\_\_\_\_
- 4.5. TYPE OF COMPANY/ FIRM [tick applicable box]
- ☐ Partnership/Joint Venture / Consortium
  - ☐ One-person business/sole propriety
  - ☐ Close corporation
  - ☐ Public Company
  - ☐ Personal Liability Company
  - ☐ (Pty) Limited
  - ☐ Non-Profit Company
  - ☐ State Owned Company
- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
- i) The information furnished is true and correct;
  - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
  - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
  - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
    - (a) disqualify the person from the tendering process;
    - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
    - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
    - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
    - (e) forward the matter for criminal prosecution, if deemed necessary.

_____ <b>SIGNATURE(S) OF TENDERER(S)</b>	
<b>SURNAME AND NAME:</b>	_____
<b>DATE:</b>	_____
<b>ADDRESS:</b>	_____
	_____
	_____