



**KWAZULU-NATAL PROVINCE**  
HEALTH  
REPUBLIC OF SOUTH AFRICA

### Quotation Advert

Opening Date: 06/06/2025  
Closing Date: 17/06/2025  
Closing Time: 11:00

#### INSTITUTION DETAILS

Institution Name: Prince Mshiyeni Memorial Hospital  
Province: KwaZulu-Natal  
Department of entity: Department of Health  
Division or section: Supply Chain Management  
Place where goods/Service is required: PMMH (Cleaning Services)  
Date Submitted: 06/06/2025

#### ITEM CATEGORY AND DETAILS

Quotation number: ZNQ/PMM/169/25/26  
Item Category: Services  
Item Description: 03 Months contract, Outsourcing cleaning of gardens and grounds for hospital

NB: SEE ATTACHED PRE-QUALIFICATION CRITERIA

#### COMPULSORY BRIEFING SESSION / SITE VISIT

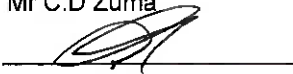
Select Type: Compulsory Briefing  
Date : 11/06/2025  
Time : 09:30  
Venue : PMMH (Gym Room Basement area next to nurse's home hall)

Quotes can be collected: Prince Mshiyeni Memorial Hospital, Supply Chain Management Office Date: 09/06/2025 till 10/06/2025, Time: 09:30 am to 15:30 pm. No quotation document will be available on site meeting. Failing to collect quotation document the companies will be not allowed to attend site meeting.

QUOTES CAN BE DELIVERED TO: PMMH on tender box ONLY.

Telephonic, Telex, Facsimile, Emailed and late quotation will not be accepted.

ENQUIRIES REGARDING ADVERT MAY BE DIRECTED TO:

Name: Hloniphani Ngcobo  
Email: Hloniphani.Ngcobo@kznhealth.gov.za  
Contact number: 031 907 8214  
Finance Manager Name: Mr C.D Zuma  
Finance Manager Signature: 



<b>Quotation No.</b>	<b>ZNQ/PMM/169/25/26</b>
<b>Quotation Description</b>	<b>03 Months contract outsourcing of cleaning of gardens and grounds for hospital.</b>

**EVALUATION CRITERIA**

This institution intends to evaluate valid quotations using **four (4) evaluation stages**. These are peremptory requirements, should the bidder/tenderer fail to comply with any of the stages as stated below, the quotation will be regarded as non-responsive, and will not progress to the final stage of evaluation:

**Stage 1: Administrative Compliance, Compulsory and Mandatory Requirements**

- A tenderer to sign collection register and site meeting attendance register failing to comply with this instruction quotation will be disqualification.
- A tenderer to compile schedule for contract breakdown down of cost (miscalculations and hand written forms will be rejected)

**Stage 2: Capacity to Deliver**

- A tenderer to attach letter of good standing from the bank to demonstrate to pay material, labour, uniform and all other cost failing to comply with this instruction quotation will be disqualification.

**Stage 3: Compliance with Specification**

**Stage 4: Price and Preference Points System (Specific Goals)**



**STAGE 1: ADMINISTRATIVE, COMPULSORY COMPLIANCE AND MANDATORY REQUIREMENTS**

NO.	REQUIREMENTS	INCLUDED IN THE PUBLISHED DOCUMENT?	TO BE RETURNED BY BIDDER/ TENDERER?
<b>Administrative Compliance</b>			
1.	PARTICULARS OF QUOTATION	Yes	Yes
2.	OFFICIAL PRICE PAGE FOR QUOTATIONS OVER R2 000.01	Yes	Yes
3.	BIDDER'S DISCLOSURE (SBD4)	Yes	Yes
4.	GENERAL CONDITIONS OF CONTRACT (GCC)	Yes	Yes
5.	SPECIAL CONDITIONS OF CONTRACT (SCC)	Yes	Yes
6.	PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 (SBD 6.1)	Yes	Yes
<b>Compulsory Compliance</b>			
7.	SUPPLIER UPDATED CIPC REGISTRATION DOCUMENTS	NO	Yes
8.	A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (For EMEs& QSEs)	NO	Yes
9.	CENTRAL SUPPLIER DATABASE COMPLIANCE REPORT (CSD)	NO	Yes
10.	A tenderer (bidder) must submit Original proof of address from Ward Counsellor or Utility Bill of tenderer (bidder) not less than three months old.	NO	Yes
<b>Mandatory Requirements</b>			
11.	A tenderer to attach letter of good standing from the bank to demonstrate to pay labour, material and all other cost failing to comply with this instruction quotation will be disqualification	NO	Yes
12.	A tenderer to compile schedule for contract breakdown down of cost (miscalculations and hand written forms will be rejected)	NO	Yes

Note: This relates to administrative, compulsory and mandatory returnable documents which must be fully completed, and submitted, should you fail to submit any of the above returnable documents, your offer will be treated as non-responsive and will not proceed to the next stage of evaluation. The department reserve a right to verify validity of the documents submitted, should it be discovered that the information submitted is misrepresented the quotation will be disqualified.

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**STAGE 2: CAPACITY TO DELIVER**

1.	A tenderer to attach proof of previous order and invoice for the same service failing to comply will result disqualification <b>(NB: ONLY PUBLIC SECTOR INSTITUTION)</b>
2.	A tenderer to attach letter of good standing from the bank to demonstrate to pay, labour, material and all other cost failing to comply with this instruction quotation will be disqualification

**STAGE 3: COMPLIANCE WITH SPECIFICATION**

Requirement	Complies With Specification Yes /No
The bidder / Tenderer to confirm that the product supplied complies with attached specification document, should you fail to indicate compliance your quotation will not progress to the next stage of evaluation	

**STAGE 4: PRICE AND PREFERENCE POINTS**

The value of this quotation is estimated not to exceed R 50 000 000 (inclusive of all applicable taxes), therefore the 80/20 preference point system shall be applicable. Points for this quotation will be awarded for:

CATEGORY	POINTS
PRICE	80
SPECIFIC GOALS	20
<b>Total points for Price and must not exceed</b>	<b>100</b>

The Department has identified the following specific goal:

Specific Goal	Number of Points allocated	Proof To Claim Specific Goal (Returnable Documents)
<b>RDP GOAL: Full points allocated to promote enterprises owned by military veterans, as determined by department of military veterans. (A tenderer to attach DMV certificate.)</b>	20	<ol style="list-style-type: none"> <li>1. Ownership Certificate issued by the Companies and Intellectual Property Commission (CIPC).</li> <li>2. The Department will download CSD to verify this information.</li> </ol>
<b>NOTE:</b> Should a responsive bidder fail to submit proof to claim points, as stated above this will not result in disqualification, however the bidder will not be awarded points for specific goals.		

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## EVALUATION CRITERIA

EVALUATION CRITERIA AND SPECIFICATION APPROVED BY					
Official	Title (Ms/ Miss/ Mrs/ Mr/Dr)	Surname	Initials	Date	Signature
End User Representative	Mr	Ndumvane	Jr	06/06/2025	
SCM Official	Mr	Ngcobo	H.E	2025/06/06	H.E

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