



KWAZULU-NATAL PROVINCE
HEALTH
REPUBLIC OF SOUTH AFRICA

Quotation Advert

Opening Date: 19/03/2025
Closing Date: 27/03/2025
Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Prince Mshiyeni Memorial Hospital
Province: KwaZulu-Natal
Department of entity: Department of Health
Division or section: Supply Chain Management
Place where goods/
Service is required: PMMH (stores)
Date Submitted: 19/03/2025

ITEM CATEGORY AND DETAILS

Quotation number: ZNQ/PMM/731/24/25
Item Category: Services
Item Description: 06 Months contract outsourced collection, packing and dispatch of hospital supplies and assets (Re-Advertise)

NB: See Attached Evaluation Criteria Failing to Comply Will Result Disqualification

COMPULSORY BRIEFING SESSION / SITE VISIT


Select Type: Compulsory Briefing
Date : 24/03/2025
Time : 09:30am
Venue : PMMH (Gym Room Basement area next to nurse's home hall)

Quotation document will be available on compulsory briefing session Date: 24/03/2025, Time: 9:30am. Late companies will be not allowed to attend briefing session, not allowed to sign register and collect quotation documents.

QUOTES CAN BE DELIVERED TO: PMMH on tender box ONLY.

Telephonic, Telex, Facsimile, Emailed and late quotation will not be accepted.

ENQUIRIES REGARDING ADVERT MAY BE DIRECTED TO:

Name: Hloniphani Ngcobo
Email: Hloniphani.Ngcobo@kznhealth.gov.za
Contact number: 031 907 8214
Finance Manager Name: Mr C.D Zuma
Finance Manager Signature: 



Quotation No.	ZNQ/PMM/731/24/25
Quotation Description	06 Months contract, Outsourcing collection and dispatch of hospital supplies and assets. (Re-Advertise)

EVALUATION CRITERIA

This institution intends to evaluate valid quotations using **four (4) evaluation stages**. These are peremptory requirements, should the bidder/tenderer fail to comply with any of the stages as stated below, the quotation will be regarded as non-responsive, and will not progress to the final stage of evaluation:

Stage 1: Administrative Compliance, Compulsory and Mandatory Requirements

- The tenderer/bidder to sign site meeting register failing to comply will result disqualification.
- See attached schedule for contract breakdown workers breakdown cost failing to comply will result disqualification.

Stage 2: Capacity to Deliver

- The tenderer/bidder to attach letter of good standing from the bank to demonstrate to pay labour and all other cost failing to comply with this instruction quotation will be disqualification

Stage 3: Compliance with Specification

Stage 4: Price and Preference Points System (Specific Goals)

Initial here_____



STAGE 1: ADMINISTRATIVE, COMPULSORY COMPLIANCE AND MANDATORY REQUIREMENTS

NO.	REQUIREMENTS	INCLUDED IN THE PUBLISHED DOCUMENT?	TO BE RETURNED BY BIDDER/ TENDERER?
Administrative Compliance			
1.	PARTICULARS OF QUOTATION	YES	YES
2.	OFFICIAL PRICE PAGE FOR QUOTATIONS OVER R2 000.01	YES	YES
3.	BIDDER'S DISCLOSURE (SBD4)	YES	YES
4.	GENERAL CONDITIONS OF CONTRACT (GCC)	YES	YES
5.	SPECIAL CONDITIONS OF CONTRACT (SCC)	YES	YES
6.	PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 (SBD 6.1)	YES	YES
Compulsory Compliance			
7.	SUPPLIER UPDATED CIPC REGISTRATION DOCUMENTS	NO	YES
8.	A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (For EMEs & QSEs)	NO	YES
9.	CENTRAL SUPPLIER DATABASE COMPLIANCE REPORT (CSD)	NO	YES
10.	A tenderer (bidder) must submit Original proof of address from Ward Counsellor or Utility Bill of tenderer (bidder) not less than three months old.	NO	YES
Mandatory Requirements			
11.	The tenderer to attach at three trade references, to serve as proof of general work was rendered successfully and paid for, the information include order number/ type of service/ name of client/ amount paid/ contact person and contact detail. (NB ONLY PUBLIC SECTOR) Should the tenderer fail to provide this, the quotation will be regarded as non-responsive and will be disqualified.	NO	YES
12.	The tenderer to attach letter of good standing from the bank to demonstrate to pay labour and all other cost failing to comply with this instruction quotation will be disqualification	NO	YES
13.	See attached schedule for contract breakdown workers breakdown cost failing to comply and miscalculations will result disqualification	NO	YES

Note: This relates to administrative, compulsory and mandatory returnable documents which must be fully completed, and submitted, should you fail to submit any of the above returnable documents, your offer will be treated as non-responsive and will not proceed to the next stage of evaluation. The department reserve a right to verify validity of the documents submitted, should it be discovered that the information submitted is misrepresented the quotation will be disqualified.

Initial here _____



STAGE 2: CAPACITY TO DELIVER

1.	Valid copy of at least one order and delivery note which will serve as proof that you have delivered this item either in private or public health facility. Note: Should you fail to submit any of the above returnable documents, your offer will be treated as non-responsive and will not proceed to the next stage of evaluation
2.	If there is valid proof that the bidder was previously issued with an order and failed to deliver without acceptable reasons, the bidder will be treated as a defaulter and will not progress to the next stage of evaluation.
3.	The tenderer/bidder to attach letter of good standing from the bank to demonstrate to pay labour and all other cost failing to comply with this instruction quotation will be disqualification

STAGE 3: COMPLIANCE WITH SPECIFICATION

Requirement	Complies With Specification Yes /No
The bidder / Tenderer comply with specification.	

STAGE 4: PRICE AND PREFERENCE POINTS

The value of this quotation is estimated not to exceed R 50 000 000 (inclusive of all applicable taxes), therefore the 80/20 preference point system shall be applicable. Points for this quotation will be awarded for:

CATEGORY	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and must not exceed	100

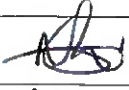

The Department has identified the following specific goal:

Specific Goal	Number of Points allocated	Proof To Claim Specific Goal (Returnable Documents)
Race: Full points allocated to Companies who at least 51% are owned by black people who are Women.	20	1. Ownership Certificate issued by the Companies and Intellectual Property Commission (CIPC). 2. The Department will download CSD to verify this information.
NOTE: Should a responsive bidder fail to submit proof to claim points, as stated above this will not result in disqualification, however the bidder will not be awarded points for specific goals.		

Initial here _____



EVALUATION CRITERIA

EVALUATION CRITERIA AND SPECIFICATION APPROVED BY					
Official	Title (Ms/ Miss/ Mrs/ Mr/Dr)	Surname	Initials	Date	Signature
End User Representative	Ms	Mbhele	NP	2025-03-19	
SCM Official	Mr	Ngcobo	H.E	2025/03/19	 H.E

Initial here _____