



## KWAZULU-NATAL PROVINCE

HEALTH  
REPUBLIC OF SOUTH AFRICA

DIRECTORATE:

ESTCOURT HOSPITAL, 01 Old Main Road, Estcourt 3310  
Private Bag X 7058, Estcourt 3310  
Tel: 036 342 7098 Fax: 036 342 7116 Email: [www.kznhealth.gov.za](http://www.kznhealth.gov.za)  
[www.kznhealth.gov.za](http://www.kznhealth.gov.za)

Human Resource Management

Enquiries: Ms N.O Ntintili  
Date: 05/12/2024

**TO: ALL HEADS OF INSTITUTIONS**

**VACANCIES AT ESTCOURT DISTRICT HOSPITAL**

**CIRCULAR MINUTE NUMBER: EST/03/2024**

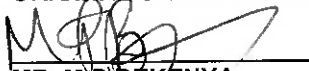
The content of this circular Minute must be brought to the attention of all eligible personnel and employees in your establishment without delay. Institutions must notify all candidates who qualify for the post in this circular minute even if they are absent from their normal places of work

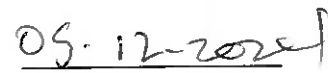
### DIRECTIONS TO CANDIDATES

1. Applications should be submitted on the new Z83 form obtainable from any Public Service Department Or at [www.kznhealth.gov.za](http://www.kznhealth.gov.za) website and should be accompanied by a CV (previous experience must be comprehensively detailed). The Z83 must be fully completed (all sections), failure to complete or disclose all information will automatically disqualify the applicant. Applicants are **not** required to submit copies of qualifications and other relevant documents on application. Certified copies of qualifications and other relevant documents will be requested only to shortlisted candidates before or on the day of the interview. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility who has foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the posts. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Institution will not be liable where applicants use incorrect/no reference number(s) on their applications, use **REF: EST/03/2024**
2. **This Department is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Department. People with disabilities are encouraged to apply.** All documents to be posted to: The Chief Executive Officer, Estcourt District Hospital, Private Bag X 7058, Estcourt, 3310 for the attention of Human Resource Section Or be hand delivered to Human Resource Office, (Estcourt Hospital) No. 01 Old Main Road Estcourt.
- 3 Please note that due to financial constraints **no S&T** claims will be considered for payment to candidates that are invited for interviews

**CLOSING DATE FOR APPLICATIONS IS: 27 December 2024**

**ORIGINAL SIGNED BY CEO**

  
**MR. M.P. BEKENYA**  
Chief executive Officer  
Estcourt District Hospital

  
Date:



**KWAZULU-NATAL PROVINCE**

HEALTH  
REPUBLIC OF SOUTH AFRICA

AMENDED

<b>POST</b>	<b>: HAST SOCIAL WORKER</b>
<b>CENTER</b>	<b>: ESTCOURT PROVINCIAL HOSPITAL</b>
<b>REFERENCE</b>	<b>: EST/03/2024</b>
<b>PACKAGE</b>	<b>: R308 247 per annum</b>
<b>BENEFITS</b>	<b>: 13<sup>TH</sup> cheque, medical aid (optional) Housing allowance, (employee must meet prescribed Requirement)</b>

**MINIMUM REQUIREMENTS**

- Grade 12
- An appropriate Bachelor's Degree in Social Work.
- Current registration with the South African council of social services profession.
- Proof of current registration (2024/2025) with SACSSP as Social Worker.
- A valid Driver's license.

**KNOWLEDGE, SKILLS AND COMPETENCIES REQUIRED**

- Excellent verbal, written and interpersonal communication skills.
- Ability to provide social work services to people who are vulnerable, at risk and unable to protect themselves.
- Basic Computer literacy.
- Knowledge and skills of human behaviour, cultural and social systems in order to have insight into their response of HIV/AIDS & TB.
- Ability to work in a multidisciplinary team.
- Knowledge of relevant policies and legislation to social work practices.
- Knowledge of all social work methods.

**KEY PERFORMANCE AREAS**

- Render a Social worker Service with regard to the care, support protection and development of vulnerable individuals groups, families and communities through the relevant programmes. Conduct psychosocial assessment aimed at identifying conditions in individuals, groups, families and communities that justify relevant interventions. Assessment of files for children with Unsuppressed Viral Load, psychosocial and prepare caregivers for Disclosure.
- Tracing children back to care, those with interrupted treatment.
- Ongoing Support to ensure Suppression of Viral Load.
- Adherence counselling for children to come for their appointments in order to monitoring progress and taking of bloods and close monitoring.
- Attend the Nerve Centre meeting which addresses all HAST service delivery matters.
- Refer appropriately to Resources and stakeholders.

- Support, Mentor and Coach Student Social Workers, Student Social Auxiliary Workers as well as HAST Counsellors.
- Keep up to date with new date developments in the Social Work and Social Welfare fields.
- Determine, develop and plan programmes to render the recommended interventions efficiently, effectively and economically.
- Perform all the administrative functions required of the job.
- Attend and fats track lost follow patients from treatment in more than and conduct home circumstance investigation.

**Enquiries: Ms. N.O. Ntintili**

**Tel: 036-342 7155**

**All applications should be forwarded to: The Human Resource Department  
Estcourt Provincial Hospital  
P/Bag X7058  
Estcourt  
3310**

  
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CHECKED BY MANAGER OF THE POST

05/12/2024  
\_\_\_\_\_  
DATE

  
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CHECKED BY ASSISTANT DIRECTOR (HRM)

2024/12/05  
\_\_\_\_\_  
DATE