



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

DIRECTORATE:

ESTCOURT HOSPITAL, 01 Old Main Road, Estcourt 3310
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www.kznhealth.gov.za

Human Resource Management

Enquiries: Mrs. Z.E Mhlanga
Date: 10 December 2024

TO: ALL HEADS OF INSTITUTIONS

VACANCIES AT ESTCOURT DISTRICT HOSPITAL

CIRCULAR MINUTE NUMBER: EST/04/2024

The content of this circular Minute must be brought to the attention of all eligible personnel and employees in your establishment without delay. Institutions must notify all candidates who qualify for the post in this circular minute even if they are absent from their normal places of work

DIRECTIONS TO CANDIDATES

1. Applications should be submitted on the new Z83 form obtainable from any Public Service Department Or at www.kznhealth.gov.za website and should be accompanied by a CV (previous experience must be comprehensively detailed). The Z83 must be fully completed (all sections), failure to complete or disclose all information will automatically disqualify the applicant. Applicants are **not** required to submit copies of qualifications and other relevant documents on application. Certified copies of qualifications and other relevant documents will be requested only to shortlisted candidates before or on the day of the interview. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility who has foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the posts. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Institution will not be liable where applicants use incorrect/no reference number(s) on their applications, use
REF: EST/04/2024
2. **This Department is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Department. People with disabilities are encouraged to apply.** All documents to be posted to: The Chief Executive Officer, Estcourt District Hospital, Private Bag X 7058, Estcourt, 3310 for the attention of Human Resource Section Or be hand delivered to Human Resource Office, (Estcourt Hospital) No. 01 Old Main Road Estcourt.
3. Please note that due to financial constraints **no S&T** claims will be considered for payment to candidates that are invited for interviews

CLOSING DATE FOR APPLICATION 27 December 2024


MR. M.P. BEKENYA
Chief executive Officer
Estcourt District Hospital

10-12-2024
Date:



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ADVERTISEMENT

POST : Clinical Nurse Practitioner: Primary Health Care
NO OF Posts : X 1
CENTRE : Estcourt District Hospital: (A.E HAVILAND MEMORIAL SERVICE)
REFERENCE : EST/04/2024

MINIMUM REQUIREMENTS

- Senior Certificate – Grade 12
- Degree/Diploma in General Nursing and Midwifery plus 1 year post basic Qualification in primary Health Care
- Registration with SANC as General Nurse, Midwife and Primary Health Care Nurse

CLINICAL NURSE PRACTITIONER GRADE 1

Salary-R451 533.00 – R 520 560.00 per annum

EXPERIENCE: A minimum of 4 years appropriate/ recognized experience in nursing after registration as Professional with SANC in general nursing

CLINICAL NURSE PRACTITIONER GRADE 2.

Salary- R 528 696.00 – R 645 720.00 per annum

EXPERIENCE: A minimum of 14 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing, of which at least 10 years must be appropriate/ recognizable experience after obtaining the one year post basic qualification in primary Health Care.

OTHE BENEFITS:

- 13TH CHEQUE
- Home Owner Allowance(Employee must meet prescribed requirements)
- Medical Aid Optional (optional)
- 8% Rural Allowance

KNOWLEDGE, SKILLS AND COMPETENCIES

- Knowledge of all applicable legislation and guidelines, including scientific nursing and nursing principles
- Good interpersonal relationship skills and good listening skills
- Good communication and problem solving skills
- Co-ordination and planning skills
- Ability to relieve in the services areas
- Team building and supervisory skills
- Ability to formulate patient care related care related policies

KEY RESPONSIBILITIES

- Demonstrate effective communication with patients, supervisors and other clinicians, including report writing.
- Assist the unit manager with overall management and necessary support for effective functioning in the clinic.
- Work as part of a multidisciplinary team to ensure good Nursing Care in the clinic.
- Promote preventive and promote health for clients and the community in the clinic
- Ensure proper utilization of human, material and financial resources and maintain updated records of resources in the clinic.
- Must be able to handle obstetric and emergencies and high risk conditions
- Ability to plan and organise own work and that of support personnel to ensure proper nursing care in the clinic.



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- To provide nursing care that leads to improve service delivery by upholding Batho Pele principles.
- Maintain clinical competencies by ensuring that scientific principles of nursing are implemented in the clinic
- Supervision of patients and provision of basis patient needs e.g. oxygen, nutrition, elimination fluids and electrolyte balance, safe and therapeutically environment in the clinic using EDL guidelines.
- Ensure clinical intervention to clients including administering of prescribed medication and ongoing observation of patient in the clinic
- Motivate staff regarding development in order to increase level of expertise and assist patient to develop a sense of self care.
- Ensure proper utilization and safe keeping of basic medical, surgical pharmaceutical and stock.

ENQUIRES : Z.E.MHLANGA
Telephone No : (036) 342 7232

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CHECKED BY MANAGER OF THE POST

2024/12/10
DATE

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CHECKED BY HR MANAGER

2024/12/10
DATE