



**KWAZULU-NATAL PROVINCE**

HEALTH  
REPUBLIC OF SOUTH AFRICA

**DIRECTORATE:**

Private Bag X 10609, Stanger , 4450

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HUMAN RESOURCE MANAGEMENT

General Justice Gizenga Mpanza Regional Hospital

Enquiries: Mr T Latha

## **VACANCIES IN THE DEPARTMENT OF HEALTH**

### **CIRCULAR MINUTE NUMBER GJGM 10/2024**

The contents of this Circular Minute must be brought to the notice of all eligible employees on the establishment of all Institutions. It must be ensured that all employees who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work.

### **DIRECTIONS TO CANDIDATES**

1. The following documents must be submitted:-
  - a) The most recent Z83 Application form for employment, which is obtainable at any Government Department or from the website – [www.kznhealth.gov.za](http://www.kznhealth.gov.za). The Z83 must be completed in full and a detailed Curriculum Vitae (CV) – information such as Educational Qualification, date/s of registration with relevant Councils, relevant work experience and periods in service should be clearly indicated on the CV.
  - b) Applications are not required to submit copies of qualification and other relevant documents with the application. Only shortlisted candidates will be required to submit certified documents and proof of current and previous work experience (certificate of Service) endorsed and stamped by the Human Resource department on or before the day of the interview.
  - c) Applications must be submitted on or before the closing date, late/incomplete applications will be eliminated. Faxed applications will not be considered.
2. The reference number must be indicated in the column provided in the Z83 e.g. GJGM 01/2023.
3. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (Security Clearance (Vetting), Criminal clearance, credit records, and citizenship), verification of educational Qualifications by SAQA, verification of previous experience from Employers and verification from Company Intellectual Property Commission (CIPC)
4. Further, respective successful candidate will be required to enter into a permanent employment contract with the Department of Health and a Performance Agreement with his/her immediate supervisor.
5. Applicants are respectfully informed that, if no notification of appointment is received within Three (3) months after the closing date, they must accept that their applications were unsuccessful.
6. The Department reserves the right to or not to make appointment(s) to the advertised post(s).
7. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications.
8. GJGM Hospital is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. People with disabilities should feel free to apply for the advertised post.

***(N.B) KINDLY BE INFORMED THAT DUE TO THE SEVERE BUDGET CONSTRAINTS, THE DEPARTMENT IS EXPERIENCING, S&T CLAIMS & RESETTLEMENT (INCLUDING REMOVAL OF BELONGINGS) WILL NOT BE PAID TO ANY CANDIDATE THAT IS ATTENDING THE INTERVIEW PROCESS AND THOSE FOUND SUITABLE FOR APPOINTMENT.***

**Closing date: 03 January 2025**

Applications to be forwarded as follows: - Attention: Deputy Director: HRM, Private Bag X10609, Stanger, 4450

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**ACTING - CHIEF EXECUTIVE OFFICER**



## KWAZULU-NATAL PROVINCE

HEALTH  
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- POST :** **PROFESSIONAL NURSE SPECIALITY – INTENSIVE CARE UNIT**  
**REF GJGM 24/2024** (X 1 Post)  
Component: Nursing Management Service
- SALARY :** **Grade 1: R451 533.00 per annum**  
**Grade 2: R553 545.00 per annum**  
**OTHER BENEFITS:** 8% Inhospitable Allowance, 13th cheque, medical Aid (Optional) and housing allowance (employee must meet prescribed requirements).
- CENTRE :** General Justice Gizenga Mpanza Regional Hospital
- REQUIREMENTS:** **Grade 1:** Degree/Diploma in General Nursing and Midwifery or equivalent qualification that allows registration with SANC as a Professional Nurse plus post basic diploma in Nursing Qualification in the relevant speciality (Trauma or Intensive Care Nursing) with its duration on one (1) year accredited with SANC. Current Registration with SANC (2024 receipt). A minimum of four (4) years appropriate/recognizable experience in Nursing after registration as a Professional Nurse.
- Grade 2:** Degree/Diploma in General Nursing and Midwifery or equivalent qualification that allows registration with SANC as a Professional Nurse plus post basic diploma in Nursing Qualification in the relevant speciality (Trauma or Intensive Care Nursing) with its duration on one (1) year accredited with SANC. Current Registration with SANC (2024 receipt). A minimum of fourteen (14) years appropriate/recognizable experience in Nursing after registration as a Professional Nurse with SANC in General Nursing. At least ten (10) years of the period referred to the above must be appropriate/recognizable experience in the specific speciality after obtaining the one (1) year post-basic qualification in Maternity.
- Knowledge, Skills and Competencies:** Knowledge of Nursing Care, Processes and Procedures, Nursing Statues and other relevant legal frameworks such as Nursing Acts, Health Act, Patient Rights Charter, Batho Pele Principles, Public Service Regulations, Disciplinary Codes and Procedures in the Public Service. Leadership, Organizational, Decision Making, Problem Solving and Interpersonal Skills within the limits of the Public Sector. Personal Attitudes, Responsiveness, Professionalism, Supportive, Assertive and must be a team player.
- DUTIES:** Demonstrate an in depth understanding of legislation and related ethical nursing practices and how this impact on service delivery. Ensuring clinical nursing practice by the nursing team in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Plan management according to identified problems. Ensure accurate record keeping for statistic purposes. Ensure adherence to the principles of IPC practices in the unit. Manage the unit in the absence of the supervisor. Manage the utilization of all the resources efficiently and effectively. Promote quality nursing care of the patients and ensuring that a healthy and safe environment is maintained. Assist in the co-ordination and implementation of the National Care Standards, Ideal Hospital Programmes in ICU and the Institution for better quality patient care. Maintain competence in the execution of his/her duties, while managing a high standard of performance including for others. Provision of optimal, holistic specialised critical nursing care with set standards within professional/legal framework. Be able to manage ventilated patients when necessary. Participate in formulation, analysis, implementation and monitoring of the unit objectives, policies and procedures.
- ENQUIRIES :** Matron TH Mthembu (Assistant Nurse Manager) Tel: (032) 4376111