



TO ALL HEADS OF INSTITUTIONS

VACANCIES IN THE DEPARTMENT OF HEALTH

The contents of this Circular Minutes must be brought to the notice of all eligible Employees on your establishment without delay, including those in the district offices. Institutions must notify all employees who qualify even if they are absent from their normal workplaces.

DIRECTION TO CANDIDATES

1. The following documents must be submitted:
 - a) Application for Employment Form (Z83 **Newly Updated Version**), which is obtainable at any Government Department or from the website - www.kznhealth.gov.za;
 - b) Certified copies of highest education qualification and professional registration certificates - not copies of certified copies.
 - c) Curriculum Vitae.
 - d) A certified copy of Identity Document - not a copy of a certified copy.
 - e) Verified proof of current and previous experience.
2. The reference number must be indicated in the column provided on form Z83, e.g. Reference Number (KDC 01/2021)

NB: FAILURE TO COMPLY WITH THE ABOVE INSTRUCTIONS WILL DISQUALIFY APPLICANTS.

3. Due to large number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short-listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful.
4. Applications in possession of a foreign qualification must attach an evaluation certificate from the South African Qualification Authority (SAQA) to their applications. Holders of non-RSA Citizenship/Permanent Residents/Work permits must submit documentary proof together with their applications.
5. The appointment is subject to the positive outcomes obtained from the following checks: security Clearance, Qualifications (SAQA), Citizenship and Previous Experience Verification.
6. No S and T claims will be paid to candidates that are invited for interview due to financial constraints in the Department.

This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all occupational categories.

We welcome applications from persons with disAbilities



The closing date for all applications is 31 December 2024

Original signed by CEO

CHIEF EXECUTIVE OFFICER

KWADABEKA COMMUNITY HEALTH CENTRE

JOB TITLE	: Professional Nurse (Speciality – Advanced Midwifery)
NUMBER OF POST(S)	: 1
INSTITUTION/FACILITY	: KwaDabeka CHC (Halley Stott Clinic)
REFERENCE	: KDC 05/2024
SALARY NOTCH	: R 451 533.00 per annum (inclusive of benefits) 13 th Cheque, Medical Aid (optional), Home Owners Allowance, etc, (employee must meet the prescribed requirements) and 8% in-hospital allowance of basic salary.

MINIMUM REQUIREMENTS FOR THE POST:

- Grade 12 (Senior Certificate);
- Degree/Diploma in General Nursing and Midwifery Plus (1) year post basic qualification in Advanced Midwifery and Neonatal Nursing Science accredited by SANC;
- Proof of current registration with SANC as General Nurse and Advanced Midwifery (2024 receipt);
- Proof of current and previous work experience endorsed by Human Resource must be attached.

WORK EXPERIENCE:

GRADE 1

- A minimum of 4 years appropriate/recognizable nursing experience after registration as a Professional Nurse with the SANC in General Nursing.

GRADE 2

- A minimum of 14 years appropriate/recognizable nursing experience in nursing after registration as Professional Nurse with SANC in General Nursing of which 10 years must be experience after obtaining the 1 year post basic qualification in Advanced Midwifery and Neonatal Nursing Science.

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES:

- Relevant legal framework such as Nursing Acts, Mental Act, OH&S Act, Batho Pele and Patients' Rights; Charter, Labour Relations Act, grievance procedure etc;
- Demonstrate understanding of nursing legislation and ethical nursing practices;
- Demonstrate a basic understanding of HR and financial policies and practices;
- Good communication skills;
- Good interpersonal skills;
- Team building and supervisory skills;
- Demonstrate knowledge of health related Acts and legal prescripts;
- Knowledge of COVID 19 protocols.

KEY PERFORMANCE AREAS:

- Provide comprehensive quality maternal and child health care in a cost-effective and efficient manner;
- Provision of optimal holistic specialized nursing care self- standards within professional framework;
- Participating in data collection and comply with the flow thereof;

- Assist in planning organizing and monitoring of objectives of the specialized unit;
- Manage all resources within the unit effectively and efficiently to ensure optimum service delivery;
- Able to plan and organize own work and that of support personnel to ensure proper nursing care;
- Display a concern to patients promoting and advocating proper treatment and care including awareness and willingness to responds to patient's needs requirements and expectations of (Batho Pele);
- Participate in UTT implementation
- Demonstrate effective communication with patients, supervisors and other clinicians including report writing when required;
- Render antenatal, labour post natal care and IMCI services;
- Ensure compliance with all National, Provincial and Professional prescripts/legislation;
- Participate in teaching of staff and mothers/relatives and mentorship of junior staff and trainees;
- Implement PPIP and CHIPP programmes;
- Adhere to the correct use of partogram;
- Ensure that the unit complies with NCS and Ideal Clinic;
- Implement plan of action in emergency situations according to protocols and guidelines;
- To attend monthly nursing and multidisciplinary meetings and implement action of plans;
- Ensure that MNCWH and MBFHI programmes and properly implemented;
- Conducts audit and implement quality improvement programmes;
- Effective utilization of resources.

ENQUIRIES: MRS TM CEBEKHULU (031) 201 2464
MRS ZT MAZEKA (031) 201 2464

ALL APPLICATIONS MUST BE FORWARDED TO:

Human Resource Office

KwaDabeka Community Health Centre

PO Box 371

Clernaville

3602

ALTERNATIVELY CAN BE EMAIL TO: kwadabekaCHC.HRJobsApplication@kznhealth.gov.za

FOR ATTENTION

: Assistant Director Human Resource Services