



**KWAZULU-NATAL PROVINCE**

HEALTH  
REPUBLIC OF SOUTH AFRICA

Physical Address : 100 Phoenix Highway, Phoenix, 4068

**DIRECTORATE: RECRUITMENT & SELECTION**

**MAHATMA GANDHI MEMORIAL HOSPITAL**

Reference No. : MGMH 08/2024

Date : 18 December 2024

**TO: HEADS OF ALL DEPARTMENTS IN THE KWAZULU- NATAL PROVINCIAL ADMINISTRATION  
VACANCIES IN THE DEPARTMENT OF HEALTH**

The contents of this Circular Minute must be brought to the notice of all eligible employees on the establishment of all institutions. It must be ensured that all employees who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work.

**DIRECTIONS TO CANDIDATES**

1. The following documents must be submitted:

- (a) Application for Employment Form (Form Z83), obtainable from any Public Service Department or from the website – [www.kznhealth.gov.za](http://www.kznhealth.gov.za).
- (b) Comprehensive Curriculum Vitae (**With detailed experience**)
- (c) Copies of Qualifications, Registration Certificate and driver's license **Must Not** be submitted when applying for employment.

2. The Reference Number must be indicated in the column provided on the form Z83, e.g. MGMH 02/2022.

**3. Persons with disabilities should feel free to apply for the post**

**NB:** Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will **NOT** be accepted.

**The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).**

4. Due to the large number of applications we envisage to receive, applicants will not be acknowledged, only shortlisted candidates will be contacted. If you have not been contacted within 01 month after the closing date, please accept that your application was unsuccessful.

**5. Due to financial constraints, NO S & T claims will be considered for the payment to the candidates that are invited for interview.**

**(This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department).**

**CLOSING DATE FOR APPLICATIONS IS 31 December 2024.**

All applications should be forwarded to: **The Chief Executive Officer, Mahatma Gandhi Memorial Hospital, Private Bag X 13, Mount Edgecombe, 4300, for attention: Mr Sakhile Gwala.**

Original signed by CEO

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**CHIEF EXECUTIVE OFFICER  
MAHATMA GANDHI MEMORIAL HOSPITAL**

GROWING KWAZULU NATAL TOGETHER

POST : Professional Nurse, Specialty (PHC) Gateway Clinic  
NO OF POST : One (01)  
REFERENCE : MGMH 08/2024  
SALARY SCALE : Grade1: R431 265.00 - R497 193.00 per annum  
Grade 2: R528 696.00 - R654 720. 00 per annum  
BENEFITS : 13<sup>th</sup> Cheque, Medical Aid (Optional), GEHS (Conditions Apply)

## MINIMUM REQUIREMENTS

- Matric (Grade 12) certificate
- Registration with SANC as a Professional Nurse and Midwifery.
- A Basic Qualification in Clinical Nursing Science , Health assessment, Treatment and Care registered with SANC
- Proof of current registered with SANC(2024)
- Proof of current and previous work experience endorsed by the Human Resources Manager or any Delegated person in the HR Component.
- **GRADE 1:** A minimum of 4years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing and Midwifery and one year post Basic Qualification in Post Basic Qualification in clinical nursing science, Health assessment , Health assessment, Treatment and Care Nursing.
- **GRADE 2:** A minimum of fourteen (14) Years appropriate /recognizable experience in Nursing after registration as Professional Nurse with SANC in General Nursing. At least 10 years of the period referred to above must be appropriate /recognizable experience after obtaining one year Post Basic Qualification in clinical nursing science , Health assessment, Treatment and Care Nursing .

## KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED

- Knowledge and understanding of Nursing legislation, nursing care processes and procedures and other relevant legal frameworks such as Occupational Health and Safety Act. Health Act and Labour Relations Act.
- Knowledge of the Patients Right Charter, Batho Pele Principles, National Core Standards and Ideal Clinic clinic realization management.
- Possess basic understanding of Human Resource and financial policies and practices.
- Good communication skills, report writing skills, facilitation skills, co-ordination skills, liason skills and problem solving skills.
- Good interpersonal and human relations.
- Knowledge of Public service act, regulations and policies.
- Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks.
- Team building and diversity Management skills.
- Sound knowledge of health programmes implemented at PHC level.

## KEY PERFORMANCE AREAS

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- KINDLY RETURN ALL DOCUMENTATION WHEN REPLYING

- Provision of optimal, holistic specialized nursing care with set standards and with a professional/legal framework.
- Assist in planning /organizing and monitoring of the objectives of the specialized unit in consultation with subordinates.
- Assist and deputize the Operational Manager with overall management of staff and patients and other administrative issues.
- Provide a therapeutic environment for staff, patients and public
- Provide comprehensive, quality nursing care as a member of the multidisciplinary team according to the identified needs of the patient, based on scientific principles.
- Delegate duties and support staff in the execution of patient care.
- Ensure prompt clinical intervention to clients using prescribed updated updated National Guidelines and Protocols.
- Ensuring 90/90/90 strategy is implemented and set target achieved.
- Participate in all PHC activities aiming towards improvement of service delivery.
- Maintain professional growth/ethical standards and self – development. Maintain code of conduct for Public Service & Professional Body.
- Participate in the development and implementation of quality improvement plans in the unit.
- Maintain client satisfaction, through provision of innovate nursing care.

**ENQUIRES** : **MR G.T.D. MTHETHWA**

**TELEPHONE** : **031 502 1719**