



### **ADVERTISEMENT**

This Department is an equal opportunity affirmative action employer. It is our intension to promote representivity (race, gender and disability) in the department through the filling of this post. Candidates whose transfer/promotion/appointment promotes representivity will receive preference”.

### **VACANCY IN THE DEPARTMENT OF HEALTH –CIRCULAR MINUTE NO: RKK07/2024**

The contents of this Circular Minutes must be brought to the notice of all employees on the establishment of all Institutions. Institutions must ensure that all employees who meet the requirements of the post/s are made aware of the circular minute even if they are absent from the normal place of work.

### **DIRECTIONS TO CANDIDATES**

1. The following documents must be submitted:

- a) The applicant must submit a new **fully** completed Z83 form and a **detailed** Curriculum Vitae (CV) ONLY.
- b) The new application for employment form (Z83), which is obtainable at the Human Resource Department or from the website – [www.kznhealth.gov.za](http://www.kznhealth.gov.za)
- c) Applicants are not required to submit copies of their qualifications and other relevant documents on application. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only.

2. The reference number must be indicated in the column provided on form Z83 e.g. RKKM 05/2023

***NB: Failure to comply with the above instructions will result in disqualification of the application***

3. Please note that due to the large number of applications envisaged to be received, application will not be acknowledged. If you are not contacted by us after 3 months after the closing date, please regard your application as being unsuccessful. Every shortlisted applicant will be advised of the outcome of their application in due course.

4. Applicants in possessions of a foreign qualification must attached an evaluation certificate which is obtain from South African Qualification Authority (SAQA) to their application as it is a requirement for verification.

**5. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including CIPC (Companies Intellectual Property Commission) screening.**

6. Due to financial constraints, no S & T claims will be paid for attending interview.

Original signed and kept on file

**ACTING CHIEF EXECUTIVE OFFICER**



## **ADVERTISEMENT**

<b>POST</b>	<b>:</b>	<b>PROFESSIONAL NURSE SPECIALITY X 2 POSTS MATERNITY (Obstetrics and Gynae)</b>
<b>POST REFERENCE NO</b>	<b>:</b>	<b>RKK/PNSMAT7/2024</b>
<b>INSTITUTION</b>	<b>:</b>	<b>R.K KHAN HOSPITAL</b>
<b>SALARY GRADE 1</b>	<b>:</b>	<b>R451 533.00 per annum</b>
<b>EXPERIENCE</b>	<b>:</b>	<b>A minimum of 4 years appropriate recognizable Experience in Nursing after registration as a Professional Nurse with SANC in Advanced Midwifery and Neonatal Nursing Science. A post basic nursing qualification with a duration of at least 1 year accredited with the SANC in Neonatal Nursing Science.</b>
<b>SALARY GRADE 2</b>	<b>:</b>	<b>R553 545.00 per annum</b>
<b>EXPERIENCE</b>	<b>:</b>	<b>A minimum of 14 years appropriate recognisable Experience in nursing after registration as a Professional Nurse with SANC in Advanced Midwifery and Neonatal Nursing Science. At least <u>10 years</u> of the period referred to above must be appropriate/Recognisable experience in the specific speciality after obtaining the 1 year post-basic qualification in the Neonatal Nursing Science.</b>

### **OTHER BENEFITS:**

<b>13<sup>TH</sup> Cheque</b>	<b>:</b>	
<b>Medical Aid</b>	<b>:</b>	<b>Optional</b>
<b>Homeowners' Allowance</b>	<b>:</b>	<b>Employee must meet prescribed requirements</b>

### **MINIMUM REQUIREMENTS:**

- Degree/Diploma in General Nurse with Midwifery
- Registration Certificate with SANC as a General Nurse with Midwifery.
- A post basic qualification in Advanced Midwifery and Neonatal Science
- Post Basic registration certificate accredited by SANC in the relevant Speciality: Neonatal Nursing Science.
- Current registration receipt with SANC.
- Proof of current and previous working experience endorsed by Human Resource Department (Certificate of Service).



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### **KNOWLEDGE, SKILLS, TRAINING AND COMPETENCE REQUIRED:**

- Knowledge of public services acts, regulations and policies
- Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices
- Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility.
- Demonstrate effective communication with client/patients, supervisors and other clinicians, including report writing when required.
- Able to plan and organize own work and that of support personnel to ensure proper nursing care
- Knowledge and experience in implementation of Batho Pele principles, patients right charter and code of conduct.

### **KEY PERFORMANCES AREAS:**

- Coordination of optical, holistic specialized nursing care provided within set standards and Professional/ legal framework.
- Perform multi-skilled and complex nursing care duties requiring frequent interpretation of information.
- Manage effectively and efficiently the utilization and supervision of all resources.
- Participate in the analysis, formulation, and implementation of policies, practices and procedures.
- Establish and maintain constructive working relationships with nursing and other stakeholders.
- Monitor and control the quality of patient care.
- Maintain accreditation standard by knowledge of policies and procedures, implementation of all programmes, BANC, PMTCT, BFHI etc.
- Compile monthly and quarterly report.
- Establish and maintain adherence to clinical governance pillars and processes.
- Display a concern for patients, promoting, advocating and facilitating proper treatment and care ensuring that the unit adheres to the principles of Batho Pele.
- Advocate and ensure and promotion of nursing ethos and professionalism.
- Participate in health promotion and illness prevention initiatives
- To assist in Employee Performance Management Developments System (EPMDS) of staff and implement Employee Assistance Program.

**ALL APPLICATIONS SHOULD BE FORWARDED TO: ATTENTION: Human Resource Department, R.K.Khan Hospital, Private Bag X 004, Chatsworth, 4030 Or Hand deliver to Human Resource Department, 2<sup>nd</sup> Floor Recruitment Office Opposite Theatre OR Or submit their Z83 and CV directly to the following email address [Phumelele.Makhoba@kznhealth.gov.za](mailto:Phumelele.Makhoba@kznhealth.gov.za) NB// The subject of your email must be the post name that you are applying for.**

***It is recommended that applications be hand delivered or couriered as the Hospital is experiencing delays with posted applications.***



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**ENQUIRIES : MR M SIYAYA**

**☎ 031 459 6030**

**CLOSING DATE : 27 DECEMBER 2024**